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 FIRE DEPARTMENT

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Department Meeting Minutes

October 29, 2018

The meeting was opened with members reciting the Pledge of Allegiance, followed by a moment of silence for the Pittsburgh shooting victims. It was then called to order at 1902 hrs. by Fire Chief, Stephen Eppler. Motion was made seconded (Galley/Jackson) to approve the minutes from the July 30, 2018 meeting.

Training Report:

A/C Arel provided the following information for the meeting:

- Crews were thanked for the effort given at 1030 Hartford Tpk. Fire. It went well with initial short staff.
- Friendly reminder that the ic/operations is in control, no freelancing or independent thinking as your crews' tactical assignment is part of the ic's / op's initial action plan. Upon task completion / reassignment, individuals may not be aware of the entire plan or ongoing operations.
- Hose testing Nov 8/9 0800 @ Industrial Park Rd. Help is still needed for apparatus driving. Rob is tentative for Thursday; I took off Friday. Hose rack stock as well. I'll get stuff in ambulance bay.
- Tw 141 should be leaving for Greenwood on Friday Nov 9 for week waiting for confirmation. Should be out 1 week.
- The TECC class has been canceled due to poor registration numbers. No reschedule date is planned.
- Anyone who missed the department burns and is available to attend Nov 4th @ 0730 - 1300 contact AC. Arel via email.

Administration Report:

- Resumes for the Captain position are due by November 5th, @ 1800. Emails can be sent to A/C Babcock.
- New CAD at TN will be online soon.
- Active 911 – they are troubleshooting page groups.
- Parking at Fire Scenes – There is no parking in front of or across the street from any fire scene.
- New Recruits have been spending time with Steve Augustus and will be beginning training very soon.
- Emails have been sent to incident commanders regarding the completion of NFIRS reports.
- Text 911 has been implemented.

Health & Safety Report:

- The Medic Key fob has been reprogrammed. Contact HSO Hammick if any key fobs are not working.
- Chris is working on 2018 FEMA Grant. 3 lift cot stretchers & 35 sets of gear are being requested.
- The Vests ordered are on backlog.
- With the change of season CO calls are on the increase. Do not get complacent. Make sure meters are ready to go. The Ambulance and PD have disposable meters. Disposable units are also being ordered for Rescues 1 & 4.
- Physicals can be completed now. There is plenty of money in the budget for this required item. Physicals must be done before fit testing. Each company has a designated month assigned to complete Fit Testing.

Board of Firefighters: No Report.

Uniform Committee: No Report.

Awards Committee:

- Michelle Kerr reported they met in October and the next meeting is planned in December. She reminded that nominations should be very specific and detailed. They should be submitted earlier rather than later.

Old Business:

- Any I.T. issues should be reported to Dave Galley ASAP via email or cell phone (860) 614-9065 and he will fix.

New Business:

- Run card modifications will be coming out soon.
- While on emergency highway scenes, the incident commanders can call for additional apparatus for blocking purposes.
- Communication has been received from Bob Sigan, I.T. Director regarding Cyber Security issues. See attached.
- The Administration has announced the retirement of Ray Walker, Fire Marshal, effective 11/23/2018. Deputy Marshal Call will be in charge during Ray's absence. The position has been posted.
- The Annual Food Drive will be held November 17th and 18th from 9 to 3pm. Jean is looking for the FD to help with the food drive. We will need trucks at both Stop and Shops and 1 Ambulance to get the food and delivery it to HVCC. If we could do 3 hr. shifts that would be great. Please contact Jean Gauthier if you can assist.

- Bill Solito motioned for Dan Morse to be granted Life Membership. The motion was seconded by Ron Fischer and passed.
- The next County Meeting will be hosted in Vernon on Wednesday, November 12th at Center Road School.

Upcoming Events:

- E-441 Mohegan Sun bus trip will be held on Saturday, November 10th @ \$30 per person. There is still room on the bus.
- Artic Splash will be held on December 1st. ET 241, R-141 and Ambulance will attend. More details will follow.
- Ellington Torchlight Parade will be held December 1st. Additional details to follow.
- Vernon Torchlight Winter Fest will be held on Friday, December 7th. Parade lineup will be @ Hale Street with an 1815 hr. step off.
- Toys for Tikes delivery, Monday, December 17th at 1830 hrs. Nye Street Firehouse.

Good of the Order:

- Bert Lessard has passed testing and is now an Engineer on ET-341.
- Chris Melite has been accepted into the Town of Farmington Fire Department.
- Andrew Slicer has completed Paramedic training, was recently married, and hired @ West Hartford Fire Dept.

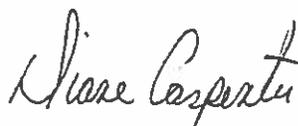
Congratulations to all!

- Due to the New Year's Holiday, the Annual Department and Association Meetings will be held on January 7, 2019 – beginning at 1900 hrs. at Station 141. The January Staff Meeting will immediately follow at the same location.

Good of the Order:

Motion was made/seconded (Fischer/Solito) to adjourn the meeting at 1932 hrs.

Respectfully submitted,



Diane Carpenter, Secretary