



# TOWN OF VERNON

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[www.vernonfire.com](http://www.vernonfire.com)



## STAFF MEETING MINUTES

September 4, 2018

RECEIVED BY EMAIL

Chiefs: Eppler

Captains: Andresen, Fisher, Landry, Lucas, McKinney, Muniz, Robertson, Shepard, Solito

Lieutenant: Muniz, Scanlon, Thompson

Ambulance: Gauthier

FMO: Call

Fire Police: Prue

Support Members: Carpenter

18 SEP 10 AM 8:48  
RECEIVED  
VERNON  
CLERK

The meeting was called to order @ 19:02 hrs. by Fire Chief, Stephen Eppler. Motion was made/seconded (Solito/L. Muniz) to accept the minutes from the August 6, 2018 meeting.

### ADMINISTRATION REPORT - A/C Babcock:

- Plymovent quote received. They will be fixing everything except the 2 compressors (that we will get locally).
- Significant improvement has been achieved with calls transferring to Firehouse Software from TN. Officers/Incident commanders please ensure you are completing the reports on Firehouse Software. A/C Babcock will be sending follow up emails to incident commanders that need to complete reports. Company narratives are strongly suggested and a good habit to get into.
- Lately, Active 911 calls seemed to have been pushing to the correct page groups, with only a hang up here and there. Will continue to monitor. Reminder that Tone/Voice and Alpha paging are the primary means of notification.
- Recruitment push completed via the social media platforms. 5 new recruits will start with LT Augustus' introductory classes on 9/10.
- Class A uniform request forms have been reviewed. Captains of members that are approved for uniforms/hardware have been contacted to ensure their member be present for the fitting/ordering on 9/10 at 1900hrs at the PSB in the Central Supply Office. Those approved members not able to attend should contact Capt. Goric at [david.goric@snet.net](mailto:david.goric@snet.net).
- Ellington Parade is on 9/8/18. Lineup 1645. Step off 1715. Discussion of this year's attending apparatus. Class A uniform. Email to follow reminding members of parade and confirming attending apparatus. ET-141, Tower 141, Rescue 141, and ET-541.

- Thank you for those who attended/assisted with Roger Park's wake.

**MEMBERSHIP:**

New: Billy Campbell, Walt Seifert, Joshua Rosenfeld

Resignation: Jim Morse (TW-541), Dan Morse (ET-441), Haiden Caron (ET-141)

Return from Leave of Absence: Jake Miceli (ET-141)

Leave of Absence: Matt Latimer (E-441) 90 days

Reactivation: Billy Trimmer (Fire Police)

Full Membership: Travis Corbitt (ET-241)  
Steve Vincelette (Fire Police)

Rank Changes: 2<sup>nd</sup> LT Octavio Muniz (TW-541) to 1<sup>st</sup> LT TW-541 (PC-841)  
Acting LT. Nick Bartos (ET-141) to FF (Lt. Miceli back from leave)

Deceased: Roger Parks – Life Member

**TRAINING REPORT – A/C Arel:**

- August Training Committee Minutes are attached.
- September Operations and Training Report is attached.
- September Drill Schedule is attached.
- September Fleet Management report is attached.
- EMT initial course information went out.
- Information regarding Fentanyl was distributed. See attached.
- Nerve Agent information for emergency medical services and hospitals was discussed. See attached.

**HEALTH & SAFETY - Hammick:**

- Please get requested traffic safety vest information in ASAP.

**FIRE MARSHAL: Walker/Call – See attached.**

- Members were informed that K-Mart hydrants should not be used at this time.
- Pleasant View bridge is hoped to be complete next week.

**EMD – Purcaro:**

- September is National Preparedness Month. Mayor Champagne and Administrator Purcaro recognize and appreciate the tremendous work of our first responders. A Mayoral Proclamation will be presented at the next Town Council Meeting.

**COMMUNICATIONS: - Fisher:**

- For the past few weeks we have been experiencing issues with some radios at Fox Hill. We have installed a temporary antenna on the existing building to help alleviate some issues however there are still some to deal with until we can get the new building and tower in place. Make sure to let me, Ray Tautic or a Chief Officer know if you experience any problems.
- For any issues with the Active 911 paging make sure to pass that info on to Asst. Chief Babcock.
- The new communications building at Fox Hill should be in place the end of September, however it will take a while to have it up and running before we can deal with replacing the old radio tower. The Public Works Department has prepared the site for the new building and the project is progressing forward but there is still a considerable amount of work to be done after the building and tower are in place.
- Small antennae are available for wireless headsets if desired.

**FINANCE:** Nothing new to report.

- Chain saw repairs were discussed. Rockville Equipment, Ellington Agway and Preuss have been involved with our small equipment repairs. Need to verify equipment is going to best suited repair facility.

**TECHNOLOGY - Galley:**

- Pricing has come in for Dave's requested items.
- Chris Prue has not been able to access Firehouse Software. He was directed to contact Dave for assistance.

**FLEET MANAGEMENT:** See attached.

- Captain Steve Scanlon has been assisting with Fleet. Review of current work was reported.
- T-541 & T-141 will be going out 9/5/18 for breathing air tanks to be swapped (for annual hydro-testing).
- Cascade system extra cylinders will be weaned out. There will only be two bottles in each station. Because of the use of booster pumps, it will be all that is needed to properly top off bottles.
- Ladder and pump testing is complete with the exception of ET-241 and R-441. ET-241 pump & ladder testing will be scheduled upon return of A/C Arel, R-441 ladders will be sent with ET-241.

- The Fire Police van is having radio issues. Captain Fisher will look at.
- Call Captain Scanlon if there are Safety related issues.

***CENTRAL SUPPLY/UNIFORMS - Goric:***

- Those approved for Class A uniforms should attend the fitting session next Monday, 19:00 at the Public Safety Building.

***SCBA: - Shepard:***

- SCBA pack batteries have been changed in all apparatus except for ET-441 which will be done soon.
- Shipman's will do annual required flow testing the week of 10/15.
- Several bottles will be going out for hydro-testing.
- Pack Tracker has been mounted in R-441. R-141 will be scheduled next.
- SCBA Reports need to be turned in.
- Chico is attempting to contact Captains to schedule fit testing. He will be asked to leave messages and email for scheduling.

***PUBLIC RELATIONS EVENTS - Muniz:***

- 19 people donated blood at our recently sponsored Blood Drive.
- Kmart is looking for a truck for their annual "Safety Day".
- Sign-ups for school fire prevention will be coming. A list will follow. Any help will be greatly appreciated.
- Desire to get into VCMS and High School with Fire Marshal to discuss fire prevention. More information will follow.
- Public Relations event contact information is: 860-871-7468 ext.: \*2, [tmuniz@vernon-ct.gov](mailto:tmuniz@vernon-ct.gov), or [vernonfire.com](http://vernonfire.com) under community events. Do not give out Capt. Muniz personal phone number.
- Kids Safe Car Show was held at the TAC Building. The Steamer attended.

***OLD BUSINESS:***

- Ellington Truck 143 is back in service.
- Tolland Truck 240 is out of service for a couple weeks. T-141 and/or T-541 will be on automatic mutual aid if needed.

- Remuneration sheets are due tonight.
- Volunteer Firefighter Alliance Discounts for Firefighters was discussed. See attached.
- Post-Traumatic Stress guides were distributed. Wallet cards with contact information will be coming out shortly.

***NEW BUSINESS:***

- Thank you for those who went to the injured hiker call on Monday. It was a great collaborative effort by Police, Fire, EMS and the RGH Medic.
- Reminder that after a 2<sup>nd</sup> re-tone, automatic dispatch is made to mutual aid.

***CORRESPONDENCE:***

- CT State Firefighters Association Memorial Foundation Fundraiser Dinner on Monday, 10/1/18 at the Aqua Turf in Southington. \$50 per ticket. See attached.

***UPCOMING EVENTS:***

- Annual Picnic will be held on Saturday, September 15<sup>th</sup> at Camp Newhoca from 12:00 – 17:00. 117 people plan to attend.
- Save the Date - Annual Gala will be held on February 23, 2019 at Georginas.
- Sept 16 Wishes on Wheels at Rentchler. R-141 and ET-141 would like to attend. Captain Landry will provide Chief Eppler with additional details.

***GOOD & WELFARE:***

***ADJOURNMENT:***

Motion was made/seconded (Shepard/Prue) to adjourn the meeting @ 2030 hrs.

Respectfully submitted,



Diane Carpenter, Secretary