



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

April 3, 2017

Chiefs: Eppler, Arel, Babcock
HSO: Hammick
Captains: Andresen, Fisher, Lucas, Maguda, McKinney, Muniz, Robertson, Shepard, Solito, Tautic
Lieut: Schambach
FMO: Walker, Call
Fleet Mgmt: Westcott, Robinson
Fire Police: Prue
Special Members: Carpenter, Galley

RECEIVED
VERNON TOWN CLERK
17 APR - 6 PM 5: 30

The meeting was called to order @ 1902 hrs by Assistant Fire Chief, Robert Babcock. Motion was made/seconded (Shepard/Hammick) to accept the minutes from the March 6, 2017 meeting.

ADMINISTRATION REPORT - A/C Babcock:

- Excellent work by all involved with the Old Town Rd Structure fire. Please report any missing/damaged equipment. Salvage covers to return shortly.
- Reminder: Active 911 is a secondary means of alerting. Primary alerting is via tone/voice or alpha paging. Company captains please ensure each member has a primary means of incident alerting.
- Vernon Events Magazine for this past quarter featured history of Rockville FD by Engineer Richard Bowman and A/C Robert Babcock. Article attached to minutes.
- Joe Chipman Services:
 - Wake: Friday 4/7/17 1700-2000hrs at Ladd/Turkington (Rt 83)
 - Available members attending please meet in back parking lot at 1800hrs.
 - ET-441 only apparatus for display, with bunting on nose of ET. 1800 display time for duration of when members are present.
 - Honor Guard to have contingent if needed (for time that membership is present).
 - Class A or appropriate attire
 - Service: Saturday 4/8/17 1000hrs at St. Bernard's Church (25 St Bernard's Terr).
 - Class A or appropriate attire.
 - No apparatus, no honor guard detail

MEMBERSHIP:

New:

Nick Gaulin (Junior Co.)

Resignation:

Joe Duval Jr
Zach Johanson
Mike Martino

Return from LOA:

Matt Lattimer

TRAINING REPORT - A/C Arel:

- March 16, 2017 Training Committee Meeting Minutes are attached. Next meeting Thursday, April 20th, 1900hrs at the Public safety Building.
- April Staff Meeting Report is attached.
- April Drill Schedule is attached.
- DMV approval has been obtained to do all driver training in-house. Driver training hours must be logged in firehouse.
- Target Safety assignment for Blood borne Pathogens is due by the end of April.

HEALTH & SAFETY: - Hammick:

- Money remains in the budget for physicals.

FIRE MARSHAL: Walker/Call – See attached

- Members discussed Talcottville Mill walk-thru. The main entrance will be facing Route 83 and for our purposes will be designated the “A” side.
- Deputy Fire Marshal, Bill Call informed the Knox Company now makes a residential box. (In colors). See attached. Forms must be obtained from the Fire Marshal’s Office.

EMD: No report.

COMMUNICATIONS: - Fisher

- When requesting the Auxiliary at incidents through TN make sure to specify that they be Alpha paged not toned out.
- If possible try to provide a forecast on possible Alpha pager requests so we can plan before budget period ends for this year.
- There are several radio procedure changes being proposed / reviewed by the County Radio Committee and TN management. This will lead to more radio programming changes. For the short term you may start to see that some of our caller ID's may not display correctly. Not to be concerned as this may be due to testing of new formats etc.
- One of the new programming features that I will be implementing is the ability to Stun or Kill one of our radios in the event one goes missing or has issues. Once Stunned it will be inoperable until it is returned to us and reprogrammed.

FINANCE:

- A spending freeze has been enacted effective immediately (excl. Physicals). No new spending is allowed. Contact Jack if there are any emergency needs prior to committing to any expenses.

Fleet Mgmt: - Westcott/Robinson

- Don discussed new lights for apparatus.
- Small engine repair quote is still being sought.
- 3/6/17 ET-141 - Discharge 2 is leaking into hose when pump gear and valve are closed. Repaired/replaced ball seat on 3/8/17 E/J.
- 3/8/17 C-341 (Duty Car) – Temp. gauge reading below normal. Replaced thermostat at E/J on 3/9
- 3/12/17 E-441 – Rear A/C Unit in cab has a broken drain hose connection.
- T-141 has some minor issues. Some lights are out. As of 3/22 waiting for parts to come in. The parts have been received and repairs will be conducted the next time T-141 goes in for service.
- Town Share Drive - Public Folder Fire Dept. log should be kept up to date for truck repairs needing to be done. The Public Works folder shows work completed. Contact an Executive Officer if help is needed on completing this information.

TECHNOLOGY - Galley:

- All phones are in. Station 341 cannot make outbound calls. I.T. dept. is looking at this.
- All firehouses have automated voice system when calling into the firehouse. They must press 1 to get a person. Then all phones will ring at that firehouse.
- Each company needs to look at the phone list and see if they agree with what we want to name each extension. If changes need to be made, please contact David Galley.
- Firehouse in the Cloud update. Database was successfully backed up and migrated to the cloud. We are currently testing the new Web based version. New ICONS will be added to the desktop of all PC's once this is tested. Full Migration to the cloud should happen in the month of April.
- Station 241 splitter has been installed.

CENTRAL SUPPLY/UNIFORMS - Goric:

- New gear is being distributed. Remember to clean old gear before picking up new.

SCBA: - Shepard

- SCBA brackets were discussed. They need to be repaired before damage is done to the cylinders.
- Scott requested new RIT packs for future.

PUBLIC RELATIONS EVENTS - Muniz:

- 4/23/17 – Volunteer Firefighter Open House at Station 141 from 0900 – 1400 hrs. Start time @ 9:00 so the entire firehouse can be opened. Interior clean up needs were noted as well as assistance will be given by Parks & Rec. for exterior clean up. Diane will communicate with the Historical Society for additional parking. Help from the membership is needed.
- Safety Day event has been moved to 9/9 or 23 to allow for additional planning.
- 6/3 Patients appreciation day at a local dentist. They desire having the firefighters cook burgers & dogs. The silver spoon certificate is needed when cooking is conducted. Tony will investigate if this can be accomplished.

OLD BUSINESS:

- Budget hearings wrapped and at this point our FY 18 budget has passed (at the Town Council level). It will next be addressed at the annual town meeting held at the end of April. Budget finalization is still unknown due to the financial state of the State budget. If the budget passes as is, we will tentatively be getting Capital monies for the last 15 SCBA air packs and continuation of station repairs. Replacement apparatus has been pushed out another year. Our operating budget will be the same as it was last fiscal year. Monies for two picnics and a winter event were added to the budget by the mayor.
- LOSAP vote Tuesday, April 4, 19:30, Town Council Chambers. Class C or appropriate attire.

NEW BUSINESS:

- Members using any type of mobile banking app please be careful not to deposit your remuneration checks twice.
- Construction on South Street has begun. All side streets from South Street are being ground/repaved. South Street will ultimately go through entire re-construction. Process will be ongoing through the summer.

CORRESPONDENCE: None

UPCOMING EVENTS:

- Ready-Set-School Fair – April 29, 2017, from 1000-1300 at Center Road School.
- Fitton Hose Company Mother’s Day Flower Sales will be held on May 12, 13 & 14 at the Ladd & Hall Parking lot and Public Works.
- Ambulance Fund Raiser on May 18, 2017. Paint Social Art 19:00 – 21:00 at the Italian Social Club. \$40 per person.
- Boston Trip will be held on June 10, 2017. Post Road Stages – 55 Passenger Bus has been reserved. Ticket price is \$50 per person. Preliminary plans include the following, but times are not 100% yet:

Depart Center 375 Commuter lot at 9:30AM
Fire Museum arrival at 11AM
Depart Fire Museum at 1PM & Drop off at Quincy Market or Boston Commons
Depart Boston 7:30PM

GOOD & WELFARE:

- We received two donation checks from the Rein's Deli grand reopening. One was a percentage of proceeds during the morning time frame and the other was a collection from patrons that morning. The Association Officers will send a letter of thanks.

ADJOURNMENT:

Motion was made/seconded (Galley/Muniz) to adjourn the meeting @ 20:40.

Respectfully submitted,



Diane Carpenter, Secretary