



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

August 7, 2017

Chiefs: Eppler, Babcock, Arel

HSO: Hammick

Captains: Andresen, Fisher, Landry, Lucas, Maguda, McKinney, Muniz, Robertson, Shepard, Solito, Tautic

FMO: Call

EMD: Bova

Fleet Mgmt: Westcott, Robinson

Fire Police: Prue

Special Members: Carpenter, Galley

RECEIVED BY EMAIL

The meeting was called to order @ 1900 hrs by Fire Chief, Stephen Eppler. Motion was made/seconded (Hammick/Galley) to accept the minutes from the July 3, 2017 meeting.

Mike Wearne, Assistant Building Official, was introduced to those present. His phone number is (860) 305-5780 and he looks forward to working with us.

ADMINISTRATION REPORT - A/C Babcock:

- Fire Tech program was discussed. There is a teacher that has volunteered to assist Steve Augustus with the class. He desires to work with the department and build relationships. They will be teaching the class together for the first year.
- 10-11 applications have been accepted for the next Training Class that will begin in the fall.

MEMBERSHIP:

New:

Travis Corbitt
Ryan Hulsart
Jonathan Chew
Damont Witaker
Raheem Vann-Davidson
Anatol Gogoj (JR)
Kaitlyn Dixon (JR)

Transfer:

Dan Morse from TW-141 to ET-441
Chase Gauthier from Recruit Training to Engine 441
Sarah Carpenter from Recruit Training to ET-141
Dan Moura from Recruit Training to TW-141 (This assignment is temporary until he returns from Military Leave and re-establishes where his residence will be.)

Leave of Absence:

Chris Tremblay (1 Year)

Military Leave:

Dan Moura (Aug 29th 2017 until January 7th 2018)

TRAINING REPORT - A/C Arel:

- August 3, 2017 Training Committee Meeting Minutes are attached. There will be no meeting later in August.
- August Staff Meeting Report is attached.
- August Drill Schedule is attached.
- Drill Training for Daytime staff needs to be determined.
- Company assignments for recruit class have been made.
- Target Solutions Bloodborne Pathogens assignment is now overdue by 90 days. This is a mandatory (ConnOSHA) required course. For members who have not taken it by the end of the month, their gear will be pulled until they comply.

HEALTH & SAFETY - Hammick:

- Training injuries are consistent with exhaustion/stress/strain in poor weather conditions. The training coordinator has been asked to modify our activities to another time when weather conditions are not favorable for a particular activity. Companies should consider weather possibilities when training schedules are being created.
- Software for Key based system has been moved from one server to another. There have been a lot of key problems reported. See Chris if there are any problems.
- Physicals should not be completed without checking with HSO Hammick first. Until the budget is approved, prior approval is necessary.
- Insurance Beneficiary Designation form will be put on the document folder. Hard copies have been distributed. Members need to update the form and return to HSO Hammick.
- LOSAP increase was discussed and documentation is attached. LOSAP is aligned with payroll. Chris discussed the point system. If anyone is approaching their 65 birthday, please let Chris know. If there are questions regarding LOSAP, please see Chris for the correct information.
- Additional lighting for ET-241 and ET-341 has been mounted. E-441 and ET-441 may have lights upgraded as well.

FIRE MARSHAL: Walker/Call – See attached

- Talcott Mill received its C.O. on Monday.

Communications between 1st & 4th floors should be tested to confirm no issues. A reminder to all that the fireground channel (channel 2) should be used while operating on the scene. Only the Incident Commander needs to be on the repeater channel.

The Knox box Mill will be in front lobby on Rt. 83. There will be a master key that will get you anywhere. Fire Alarm Control panel is located in the 1st Floor Utility Room. Alpha side faces Rt. 83

There are 3 entrances for the building. EMS should check to see if stretchers will fit. Bill will schedule a drill.

Room numbers are not easy to follow. Diagrams are to be installed.

Open House for the Talcott Mill site will be on August 12th.

- The former Georges Restaurant is gone.
- Lakeside Condos will begin replacement of the foundations starting shortly.
- Carter Chevrolet will be sprinklered, hydrant is fully functional.
- 2 new (replacement) hydrants Highland Ave, Robert Road.
- Ray is on vacation for two weeks. Contact Bill if there are FMO needs.

EMD –Bova:

- All State meetings for the summer have been cancelled.
- Radiation detector went off at the transfer station. Mike Purcaro now has a meter.
- A FAA drone class will be coming to the region in the future.

COMMUNICATIONS: - Fisher

- Just a reminder that the ambulance frequencies have now changed as of August 1st. The new channels for Vernon are MED 12E, MED 72E, & MED 92E. All ambulances and their portables were reprogrammed to comply.
- The Tolland County Radio Committee is still working on the new countywide channel lineups which will significantly impact our operations in Vernon. Prior to implementation we will need several training sessions.

FINANCE – Fisher:

- We are still in a holding plan on spending until the State budget situation is resolved. Both ET 241 & ET 341 have had rear warning lighting upgraded to LEDs.

Fleet Mgmt: - Westcott/Robinson

- All gas meters have been installed. ET-241 and TW-541 are corrected and now wired constant on.
- ENGINE TANK-241 - a new mud flap was needed. DPW replaced it. There was a ground wire on the body that was rotten. DPW replaced it. Also new strobes were added to the light bar.
- ENGINE TANK-341 - DPW also added new strobes to the light bar.
- ENGINE TANK-441 - DPW has replaced the crew cab passenger window crank.
- TOWER-141 - DPW did a PM, also replaced some lights that were not working. Replaced the heater belt.
- TRAILER-441 - This trailer needs some work done. There are some running boards that are starting to break down. The brakes need some adjusting. Captain Solito discussed the proper testing using the break away switch and discussion was held regarding the need to fix the trailer.
- Pump test next week. Chief Eppler will verify. Top Rung will also be here to test ladders.
- S-141, ET-641, duty car and trailer needs a permanent assignment for someone to routinely do the mandatory checks.
- Discussion was held regarding ET-341 DOT brake test. Alan, Ray and JR are to coordinate. Eric at Public Works is testing air brakes to Federal Motor Carrier standards. This is slightly different than the DMV standard. The meeting goal is come to a consensus and solutions.

TECHNOLOGY - Galley:

- Phones issues fixed at station 341.
- HUB (door control) software moved to new server.
- Still working with Rich to get the TVFD Documentation folder moved.
- UPS replaced at station 241. New UPS and batteries will be needed.
- WIFI password for Station now working.
- Several password resets had to be done last month. Please remind your members to enroll in the Password Reset for Firehouse.
- New LOSAP document added to the TVFD Documentation folder.
- Recognition Walkway form also added to the TVFD doc folder.

CENTRAL SUPPLY/UNIFORMS - Goric:

- There are items in Central Supply for the Rescue Captains to pick up.

SCBA: - Shepard

- SCBA forms need to be updated and provided to Dave.
- Fit tester recalibration will be in October.

PUBLIC RELATIONS EVENTS - Muniz:

- This has been a really busy month with phone calls, emails, and events. Like always I really want to say thank you for all the people that help me out and taking time away from your personal life. Last month we had three events. All were successful.

Scranton Motors Touch-A-Truck
Fire Prevention for Vernon camps
Show and Tell at Station 441

- Upcoming events for Aug. are shown below:
 - National Night Out Aug 1st (went very well) - Tower 541, Engine 441, Rescue 141, and Safety unit trailer.
 - Water Slide for Vernon Camps at Henry Park Aug. 11th 8am to late afternoon. - ET 141 (Lt. Bush) ET-641 (Lt. Orłowski) Looking for more man power for setting up. Headcount is needed.
 - Friendly's Family Fun Day at Friendly's restaurant (Rt.83) Aug.12th all day (open to close) - Safety trailer and looking for one truck or maybe a couple to rotate for the day.
 - Touch-A-Truck car show at the Tac building Aug.19th on Rt 30. 9 am to 2 pm (looking for a Tower to fly flag) and an engine or a rescue.

A huge thank you to the Fire Police Company. Every time I put out an email Fire police company is always willing to send two or three people to help set up or just to be there for support. This company is always there first and always leaving last. Thank you very much.

Thanks were also given to the members who are there to help him.

OLD BUSINESS:

- Annual Reports are needed from all units except Administration, HSO, FMO, Communications & IT.
- Code access to knox boxes was re-programmed. Members are to check and let Alan know if there are problems. E-441, R-441, R-141 do not have boxes. The Chief will attempt to get boxes installed.
- Brick order deadline by the end of August.

NEW BUSINESS:

- Every engine Company received a 1-1/2 female to 2-1/2 male adapter that is to be placed in their High Rise bags. They also received a 4" to 5" stortz adapter (as many mutual aid departments have gone to 5" supply hose).

CORRESPONDENCE:

- Manchester 8th District Fire Department annual Peach Festival at the Fire Dept. Headquarters on 138 Main Street, Manchester on Friday, August 25, 2017 from 6 p.m. to 8 p.m. Donations \$5.00. Entertainment, Music and Door Prizes.
- Companies received forms from the Connecticut State Firefighters Association to complete if they are interested in sending a delegate to the upcoming State Convention.

UPCOMING EVENTS:

- Saturday, August 12th Friendly's Fun Day – Vouchers attached.
- Saturday, September 16th Department Picnic @ Camp Newhoca. Sign-up sheets are being distributed now. They will be collected at the September Staff Meeting. Attached are flyers for the event, please post in your stations. Please stress to your members if they sign up, the committee will be including them in food and beverage purchases, and it is encouraged they will attend. This has been a fun event for department families in the past, and with the town's financial support we anticipate another day of fun! Each Company is requested to donate a raffle gift. Contact Diane Carpenter @ dcarpenter@vernon-ct.gov if there are any questions or need to sign up.
- Saturday Oct 14th 2017 7pm to 11pm Rescue Company 441 will be hosting an 80's/90's Dance at TKB Club on 1 Vernon Ave. Light food will be provided. Ticket price is \$15.00 per person and \$25.00 per couple. See attached.
- 11/18/17 Engine 441 Mohegan Sun Bus Trip. More information to follow.

GOOD & WELFARE:

- The birth of a baby boy was announced for the Boulais family.

ADJOURNMENT:

Motion was made/seconded (Muniz/Westcott) to adjourn the meeting @ 20:46 hrs.

Respectfully submitted,



Diane Carpenter, Secretary