



# TOWN OF VERNON

P.O. Box 54  
Vernon, CT 06066  
[www.vernonfire.com](http://www.vernonfire.com)



## STAFF MEETING MINUTES

September 5, 2017

- Chiefs: Eppler
- HSO: Hammick
- Captains: Andresen, Fisher, Lucas, McKinney, Robertson, Shepard, Tautic
- Lieut: Marth, Orlowski, Schambach
- FMO: Walker, Call
- Fleet Mgmt: Westcott, Robinson
- Fire Police: Prue
- Support Members: Carpenter

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VERNON TOWN CLERK  
17 SEP 11 AM 9:01

The meeting was called to order @ 1906 hrs by Fire Chief, Stephen Eppler. Motion was made/seconded (Hammick/Westcott) to accept the minutes from the August 7, 2017 meeting.

### ADMINISTRATION REPORT - A/C Babcock:

- Ellington Parade is 9/9/17: 16:15 lineup with a 17:15 step off. Last year's apparatus attendees were: ET-541, ET-141, T-541, R-141. Discussion of this year's attendees. Class A or Class C attire for parade marchers. Honor Guard to have representation. E-441 will be there. The Chief will send an email inquiring representation from additional companies.
- Active 911 mapping now using GIS info from Town of Vernon. Private Roads should now be better mapped. Please report any issues through your appropriate chain of command to A/C Babcock.

### MEMBERSHIP:

- New:
  - Mustafa Tageldin
  - Nicholas Cody
  - Mikayla Baird
- Resignation:
  - Shane Forzano
  - Fernando Velez

- **Transfer:**  
Jack Fisher from Tower 141 to Support Services
- **Leave of Absence:**  
Chris Bartos - 6 months (upon confirmation that required documentation was received).

***TRAINING REPORT - A/C Arel:***

- Training Committee Report from 8/3/2017 is attached. The next Training Committee meeting will be 9/21/17.
- The September Operations and Training Report is attached.
- September Drill Schedule is attached.  
Department Drill on 9/25/17 at the CT Water Company plant has limited parking. Members are asked to arrive via apparatus or car pool. Members were reminded to arrive at the drill location on time (19:00).

Any questions prior to A/C Arel's return on 9/22/17 should be directed to Chief Eppler or A/C Babcock.

***HEALTH & SAFETY - Hammick:***

- School is in session. Drivers should be careful.
- Route 83 night time milling & paving is ongoing from Wilshire Road to West Street.
- Hurricane season is upon us. Please inspect equipment, chain saws, chains, etc. to ensure it works. The generator at fox hill should also be tested.
- Chico needs updated list for fit testing. The physical requirement is being waived at this time due to budget constraints.
- Accountability procedure has fallen behind. Members are reminded of the current 2-tag system, 1 tag gets hung on the apparatus mirror of the truck you rode in on (or at the command post). The second tag is given to the staging officer when assigned a fireground job task.
- One injury this month was reported that was the result of a member being brushed by an aerial truck causing him to fall. Members are reminded to be careful and alert when around apparatus, drivers are reminded to be vigilant.
- TN server upgrade was completed. A 911 cutover is happening next week. Electronic systems will be going down. Tone & Voice and alpha paging are the primary notification systems. Active 911 and cell phone messaging may not be reliable during this time or if/when a cell carrier has network problems.

***FIRE MARSHAL:*** Walker/Call – See attached

- School fire alarms have been numerous. The VCMS system is different than the other schools. Every school has a Knox Document box in the lobby. Locations of fire alarm panels, electrical room, utilities, etc. are in this box. Make members aware of the existence and location of the document box. The needed code or key for the enunciator panel is in this box as well.
- Talcott Mills has seven families living in it now. There are 3 Knox Box locations, the main entrance, the back entrance off Main St. and Section C entrance (side towards the pond). The key gets you access to everything.
- Looking into equipping all 3 ambulances with a Knox Box key safe because there are several facilities in town that do not provide 24 support for access (including the new Talcott Mills). Alternatives for codes & key access were discussed.
- New hydrants were discussed.
- Duty officer Knox Box key safe is in process of being repaired. It will be reinstalled upon return.
- Drill for public schools to see where alarm panels, sprinkler rooms, utilities, etc. are located was discussed. Training committee will be asked to review.
- Hurricane relief was discussed by Ray Walker. His contacts in Houston do not know long term needs at this time. Monetary donations to reputable charities are suggested.

***EMD –Purcaro:*** No Report Provided.

***COMMUNICATIONS:*** - Fisher

- Still no further movement on the new County wide radio programming from TN as there have been many other projects taking priority at this time. They hope to have all resolved in place by later this fall.

***FINANCE – Fisher:***

- Still on a spending freeze for non-essential items. We are only purchasing essential items, i.e., medical supplies, apparatus and equipment testing/repairs, repairs of essential items.

***Fleet Mgmt:*** - Westcott / Robinson

- Pump and ladder testing complete. All passed.
- ET-241 has a problem with prime lever.
- ET-141 still waiting for water pump housing.
- The first day of hose testing was completed (Stations 141, 241, 341 apparatus and all spare hose). 15 pieces of hose have failed testing so far. Stations 441 and 541 apparatus hose testing is scheduled for 9/6/17 weather permitting.

- Tower 141 has new dent in rear bumper. Captain McKinney to send an email with pictures and details.
- T-141 driver side cord reel rewind chain is broken (from the Wet Pets structure fire.
- ET-141 went into Detroit for yearly service.

**TECHNOLOGY** - Galley: No report Provided.

**CENTRAL SUPPLY/UNIFORMS** - Goric: Nothing to report.

**SCBA:** - Shepard

- Fit tester is scheduled to go out for annual service and callibration next week.
- Flow testing will be completed 10/10/17 - 10/12/17.
- SCBA reports must show company name and/or correct pack number on the log.

**PUBLIC RELATIONS EVENTS** - Muniz:

- Friday 9/8/17, RHS opening football game. 2 trucks are needed between 18:00 and 21:00. The Chief will send an email looking for volunteers.
- Friendly's Fundraiser collected about \$500.00. Thank you for the people that help set up and break down.
- Car Show Touch-A-Truck - Thank you all the showed the event went very well.

Upcoming Events:

- Basketball Tournament FD vs PD working on details please see attached. Captains please talk to your members to help us get a team.
- October Open house at Station 141 to get community ready for Fall/Winter date and time to be worked out. (Smoke Detectors readiness along with Co detectors). This open house won't be as big as last time.
- Going to be talking to FM Walker about School visits and Fire Safety Week for October.

Wonderful job to everyone that has been helping, I couldn't do it without you. THANK YOU!

***OLD BUSINESS:***

- Annual Reports are needed from Ambulance, Inventory, Chief, Training, OEM, Public Relations, Central Supply.
- Picnic Sign ups due tonight.

***NEW BUSINESS:***

- Remuneration sheets are due from the Captain's.
- Target Safety – 7 members have an outstanding training class due. Emails were sent out.
- Last call for phase one of engraved bricks for the walkway at the PSB.
- The Connecticut Firefighters Association will be presenting Merit Awards to Stan Landry, Dave Williams, Rich Harrison, Warren Boulette, and Mike Levasseur for their efforts at the East Street explosion at the Association's Annual Convention on 9/16/17.
- Captain Tautic notified that members are to be careful when pulling supply hose from ET-341. The hydrant bag is attached to the hose itself and could cause injury.
- The Center 375 back parking lot (by Community Pool) has been milled and will be repaved.
- Captain Robertson asked if gas meter calibration has been completed. It is believed this was done before A/C Arel's vacation.

***CORRESPONDENCE:***

- South Windsor Fire Dept. is hosting 9/11 Remembrance and Re-Dedicating a Line of Duty Plaque on Monday, 9/11 @ 7:00 p.m. at fire headquarters 1175 Ellington Rd.
- Easy Oil sent a letter to the Department looking for CDL drivers (full or part time) for the winter. If interested, contact info is (860) 645-3758 lance@e-zoil.net

***UPCOMING EVENTS:***

- Saturday, September 16<sup>th</sup> Department Picnic @ Camp Newhoca. Sign-up sheets are being collected now. Each Company is requested to donate a raffle gift. Contact Diane Carpenter @ [dcarpenter@vernon-ct.gov](mailto:dcarpenter@vernon-ct.gov) if there are any questions or need to sign up or cancel.
- Please see the attached email and flyer from Chief Cooney regarding the South Windsor Annual Clambake. Please note this is for Fire Department Members only. Follow contact instruction on the flyer for a ticket if you are interested.

- Saturday Oct 14th 2017 7pm to 11pm Rescue Company 441 will be hosting an 80's/90's Dance at TKB Club on 1 Vernon Ave. Light food will be provided. Ticket price is \$15.00 per person and \$25.00 per couple. See attached.
- 10/28/17 Engine 441 Mohegan Sun Bus Trip. More information to follow.

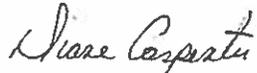
***GOOD & WELFARE:***

- Wayne Soucier's wife passed away. Services will be private. More information will follow via email distribution.
- FF John Rodriguez birth of baby boy was announced.

***ADJOURNMENT:***

Motion was made/seconded (Hammick/Schambach) to adjourn the meeting @ 20:30 hrs.

Respectfully submitted,



Diane Carpenter, Secretary