



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

July 3, 2017

Chiefs: Eppler, Babcock
Captains: Fisher, Lucas, Maguda, McKinney, Muniz, Robertson, Shepard, Solito
Lieut: Bush, Schambach, Thompson
Engineer: Johnston
Ambulance: Gauthier
Deputy FMO: Call
EMD: Bova
Fleet Mgmt: Robinson
Fire Police: Prue
Special Members: Carpenter, Folland

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17 JUL '15 PM 3:22
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VERNON TOWN CLERK

The meeting was called to order @ 1907 hrs. by Fire Chief, Stephen Eppler. Motion was made/seconded (Lucas/Shepard) to accept the minutes from the June 5, 2017 meeting.

ADMINISTRATION REPORT - A/C Babcock:

- Reminder to use the designated activity in Firehouse Software to recommend personnel / units for awards recognition.
- The Town's Events Magazine featured part 2 of 3 of the History of the TVFD. It's attached.
- Updated Duty Officer List is attached.
- SOG's -Attached. Please update your hard copies in the firehouses.
 - Fire Police Officer Qualification (New)
 - Leave of Absence (Update)
 - Acting Position Job Description (Update)

MEMBERSHIP:

New:

Michael Skempris
Michael Stringer
Angelo Mercaldi
Renee Smith
Shawn Capiga (JR)

Reactivation:

Leave of Absence:

Walter Hampton (ET-341) 6 months
Larry Bradford (ET-441) 6 months
Bob Durante (Fire Police) 60 day
Steve Vincelette (Fire Police) 90 day effective 7/6/17
Cory LaFontaine (ET-341) Medical

Return from LOA:

Transfer:

Cory LaFontaine from ET-341 to ET-541. Date TBD.

Resignation:

Shawn Le
Chris Haas

Other:

Engineer Chris Thompson (ET-341) to Acting 1st Lieutenant of ET-341 (PC-1141) until 12/31/17.

Full Membership:

TRAINING REPORT - A/C Arel:

- Training Committee Report from 6/15/2017 is attached.
- July Operations and Training Report is attached.
- July Drill Schedule is attached.
- Members not completing Bloodborne Pathogens training have been provided to Chief Eppler for review.

FIRE MARSHAL: Walker/Call – See attached

- Bill Call reported the outcome of hydrant assignment that was completed. Thanks were given for the effort. Of the 50 tested, 20 had some degree of issues.
- Paint color of gas lines and valves at the Sewer Treatment plant are being resolved.

EMD – Bova:

- PD has a new UTV with tracks.
- Grant money is available from Eversource in \$2,500 increments.
- EMS region three meetings will be coming.
- Med frequency changes will be coming. All portables and EMS staff car will need to be re-programmed.

COMMUNICATIONS: - Fisher

- Please check and charge all portable radio batteries prior to the Fireworks assignments Wednesday night. If batteries are needed let me know asap.
- Eng. 441 had a defective Setcom headset which has been sent out for repair. A spare replacement given to use while the broken one is out for repair.

FINANCE – Fisher:

- We ended up last year's budget in good shape. We have some monies encumbered from last year's budget for physicals, training and washing machines for Station 141.
- Rear lighting system was upgraded with LED's for ET 241 and the material is in for ET 341 which will be installed shortly.

FLEET MGMT – Westcott/Robinson:

- ET-441 – Passenger window crank fixed.
- ET-241 – Mud flap replaced. Public Works also found a ground wire on the frame rotted. It's been replaced.
- Tower-141 – Lights on pump panel have been repaired. Also, water light on pump panel needs to be ordered. The truck will need to be out of service for at least 3 weeks (tbd by the Chief). Penetrating Oil needs to be applied to the stabilizer arm in the rear. The bolt at the top of the arm is where it needs to be applied.
- ET-341 – Pump panel lights are going to be replaced with LED lights. No word on timeline.

- S.C.B.A – All batteries in the air packs on the trucks have been replaced. Batteries for the packs in the office still need to be replaced.
- All S.C.B.A's have new batteries.
- Tower 141 non destructive aerial ladder testing needs to be completed.

TECHNOLOGY - Galley:

- Moving of all the printers to the new Print Server (TOV-PRINT01) was completed. Every printer was tested and should not have any issues. Rich and I will be getting together in July to get everything else off of the old Fire House Software server. Rich told me that we are NOT in a rush to get this done, so we are not under any pressure to shut the old server down. Some printer problems at Public Safety Building were discovered, Chief Eppler to discuss with Dave.
- Reminder for members to ENROLL in the password reset for Firehouse ASAP if they have not already.

CENTRAL SUPPLY/UNIFORMS - Goric:

- Replacement life safety rope and 4:1 haul system hardware is coming in for Rescue Companies.
- ET-141 replacement cord and reel have been received.
- ET-341 ball valve came in.
- Battery powered portable "Honda" lights for R-141 and R-441 are in.
- Vice grips for High Rise bags were distributed.

SCBA – Shepard:

- Fit Test Machine will need to go out for recalibration in August. Scott was asked to provide info to the Chief due to budget constraints.
- The required biannual SCBA air pack battery change has been completed by shop personnel.
- Report of last 3 months of SCBA reports for all companies was reviewed. It was stressed again the importance of proper completion of these weekly reports.
- Checks must be done for the duty officer car (pack and car) on a routine basis.
- Goal is to replace all old masks with new masks.
- New bracket mounting is on hold. James Robinson is awaiting A/C Arel's input.

PUBLIC RELATIONS EVENTS - Muniz:

- Another event with Reins Deli was held last month. A \$450 donation was received.

Events in July/August:

- On June 28th the Fire Safety Unit Trailer arrived. We are still putting it together and should be up and going by soon.
- July in the Sky - the Fire Safety Unit Trailer will be located in the center of Rockville with couple of people.
- Scranton Motors (Touch-A-Truck) July 15th 10:30 to 2pm. ET-141, R-141, UTV 441, Tower-141 will attend.
- Date for Friendly's family fun day has been sent in for approval for Aug. 12th. Confirmation will follow.
- I'm taking in phone calls for some daycares and camps I'll put out once finalized.

CHAPLAIN:

- Barry is available for any members needing assistance. Members can reach out to him at any time. Company Officers can contact him if they have a member they feel could use some support.

OLD BUSINESS:

- Recognition Walk Way order forms are attached. Target is to have the project completed in the fall of 2017. Bricks cost \$40 for this Association fundraiser. Please have orders in by August 15th for the first batch of bricks.

NEW BUSINESS:

- Incident with St. 641 garage door was discussed. Members are reminded to be sure doors are up before moving the apparatus.
- Bottled water expenses are increasing. Members are reminded that water is to be used on scene at longer duration situations.
- Fireworks assignments were discussed.
- Dive Drill will be held on July 12th at Camp Newhoca @ 1800.

CORRESPONDENCE:

- Thank you card was received from Dana Robertson & family for the fruit basket sent upon his mother's passing.
- Thank you card was received for the donation made toward Pam Taylor's services.

- Letter was received informing the Ansonia Fire Museum is open for visitors on the 3rd Saturday of each month from 10:00-1:00.

UPCOMING EVENTS:

- Windsor Locks 7/8/17, line up 1730, Step off 1815.
- Tunxis Hose parade 7/8/17. Line up @ 1700; Step off @ 1800 hrs.
- Thomaston parade 8/5/17. Line up @ 1730; Step off @ 1800 hrs.
- Fire Department Annual Picnic – Saturday, September 16th at Camp Newhoca. Additional information will follow.
- Saturday Oct 14th 2017 7pm to 11pm Rescue Company 441 will be hosting an 80's/90's Dance at TKB Club on 1 Vernon Ave. Light food will be provided. Ticket price is \$15.00 per person and \$25.00 per couple. More details to follow.
- Engine 441 Mohegan Sun bus trip will be held in November. Additional info will follow.

GOOD AND WELFARE:

- Former ET-241 member, Roger Parks is in Hartford Hospital.

ADJOURNMENT:

Motion was made/seconded (Prue/Bova) to adjourn the meeting @ 2025hrs.

Respectfully submitted,



Diane Carpenter, Secretary