



# TOWN OF VERNON FIRE DEPARTMENT

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## *Department Meeting Minutes*

October 30, 2017

The meeting was called to order at 1900 hrs. by Fire Chief, Stephen Eppler. Motion was made seconded (Fischer/Robertson) to approve the minutes from the July 31, 2017 meeting.

### *Training Report:*

- A/C Arel provided information on the upcoming Live Burns. Start times will be announced once received from CFA.
- DPW has been notifying company Captains when their apparatus is going out of service. They will now be notifying all Captains so that Companies are aware when additional coverage may be called for.
- Member Information sheets are due at the Staff Meeting.
- Members are to check their gear prior to the live burn. It must be less than 10 years old and in serviceable condition. If you have any questions on gear condition, check with HSO Hammick or Central Supply.

### *Administration Report:*

- Resumes for Lieutenant Elections are due by 1800 hrs. on Monday, November 6th. See SOG's for eligibility requirements.
- Three new recruits were present and introduced to the membership.

### *Health & Safety Report:*

- Physicals can be resumed and scheduled at your convenience. Your first physical must be scheduled at CorpCare, however, subsequent can be completed by your personal MD using department physical forms.
- Beneficiary Designation forms are available and should be submitted by the November Staff Meeting.
- Carbon Monoxide calls are increasing. All Vernon Police cruisers and Ambulances have constant monitoring disposable CO meters attached to their EMS bags. All companies should be inspecting and verifying that their meters are regularly charged and "Ready for Immediate Use". Metering results, when possible, should always be backed up by an additional meter. Do not rely on the disposable meters for final determination.

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- Flu shots are being given to members during tonight's meetings.

**Board of Firefighters:** No Report.

***Old Business:***

- Annual Reports have been completed and will be distributed at the next Staff Meeting.

***New Business:***

- The October 29<sup>th</sup> storm was discussed. There are still a few road closures and numerous power outages. An excellent job was done by all who responded to the large amount of calls.
- A Firehouse Cloud server outage was reported to all Firehouse Cloud subscribers on 10/30/17 between 1200-1300 hrs. potentially causing log on issues for some users. It has been resolved.
- The Vernon Events newsletter will include an article on our Toys for Tikes program.
- Confined Space Refresher was completed. A tactical worksheet is being created that will also include a list of all members certified to perform confined space rescue activities.

***Upcoming Events:***

- Winterfest and the Torch Light Parade will be Friday, December 1. Details will follow at the Staff Meeting.
- Food Drive at both Stop and Shops will be held on November 11<sup>th</sup> & 12<sup>th</sup> from 0900 – 1500 hrs.

***Good of the Order:*** None

Motion was made/seconded (Fischer/Johnston) to adjourn the meeting at 1915 hrs.

Respectfully submitted,



Diane Carpenter, Secretary