



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

May 1, 2017

Chiefs: Eppler, Babcock, Arel

Captains: Andresen, Fisher, Landry, Lucas, Maguda, McKinney, Muniz, Shepard, Solito, Tautic

Lieut: Pearson

FMO: Call

Fleet Mgmt: Robinson

Fire Police: Prue

Special Members: Carpenter, Galley

The meeting was called to order @ 1902 hrs by Fire Chief, Stephen Eppler. Motion was made/seconded (Solito/Lucas) to accept the minutes from the April 3, 2017 meeting.

RECEIVED
VERNON FIRE DEPARTMENT
17 MAY - 8 AM 2017

ADMINISTRATION REPORT - A/C Babcock:

- Currently working with TN on troubleshooting the CAD interface with Firehouse Software Web. Manual entry of incidents is still required until further notice.
- At request of Deputy FM Call, please review attached list of Private Hydrants. Businesses and apartment complexes are not maintained by Ct. Water. If there are any additions or deletions please contact him directly by email at wcall@vernon-ct.gov.
- Investigating several instances of TN not updating alpha page text with accurate requests when dispatching the FD. Tone message should replicate the alpha text with regards to nature of call/request. Please forward any instances through your chain of command.
- Decals were provided for inline gauges for his rise packs.

MEMBERSHIP:

Resignation

- David Wulfinf (Training Class)

Return from Leave of Absence

- Vince Avarista
- Andrew Gagne

Full Membership:

- Devon Buck (ET-441)

Ray Walker - FM 141 has accepted Full Time Fire Marshal position effective in mid-April.

TRAINING REPORT - A/C Arel:

- April 20, 2017 Training Committee Meeting Minutes are attached. Next meeting Thursday, June 15th, 1900hrs at the Public safety Building.
- May Staff Meeting Report is attached.
- May Drill Schedule is attached.
- Bloodborne Pathogens was assigned and was due on 4/30.

HEALTH & SAFETY - Hammick: No Report.

FIRE MARSHAL: Walker/Call – See attached

- Every company is requested to inspect 5 hydrants. Instructions and assignments will be made by the Fire Marshal's Office to ensure a random sampling. It was discussed and agreed that it be completed on the first or second Monday in June.
- 300 unit apartment complex will be starting on Talcottville Rd. across from Jumping Jonnies.

EMD – Purcaro: No report.

COMMUNICATIONS: - Fisher

- Just a reminder that as of a couple of years ago we eliminated the FD number usage on all channels and opted to just use car, portable or apparatus numbers everywhere to save confusion.
- Over the last few weeks I have noted there appears to be usage of personal radios again. I have heard comments that the radio is “just my scanner”. Remember that the use of personal radios has been prohibited for a variety of reasons including that they do not comply with the Caller ID numbering system that is starting to be implemented at the County level. Because of this, TN will also be able to tell when an unauthorized radio is being used.
- Ambulance 641 still is having excessive audio noise on their transmissions. It is being worked on but to date no resolution.
- Fox Hill main tone and voice is back in service. Channel 3 power amplifier is not working. It is running on low power. Contact Jack if any coverage or other issues are discovered.

FINANCE – Fisher:

- Per the Chief, the budget is frozen for discretionary spending the remainder of the year. All requests must be approved by the Chief.
- When turning in Purchase Request Forms, they must have pricing or cost estimates listed.
- Tower 141 saw quote was obtained for replacement. T-541 saw has been ordered.

Fleet Mgmt: - Robinson

- ET-241 battery charger is being replaced at DPW. Capt. Lucas commented that it's frustrating to not know when an apparatus is going out of service, why, and for how long. We will continue to work on this communication with DPW.
- R-141 window is being looked at. Driver window seal has an issue.
- T-141 incoming gated relief valve will be repaired.
- E-441 is responsible for truck checks for UTV @ Station 441. Truck check assignments need to be made for the S-141 and the trailer as they are not routinely being completed.

TECHNOLOGY - Galley:

- Phone update - Station 441 has 2 DID lines still not working. IT dept. is looking into this. Phone Names to be changed sometime in May. All other phone issues have been resolved.
- FH Web update - We are now fully migrated to FH Web Cloud. If you have not logged in, please do so using the Welcome123 as the initial password. Also, you must enroll using the ICON on the desktop for Password Reset for FH. You must enroll first and answer the 5 questions. Once enrolled, you can reset your password. Firehouse Software will prompt you to change your password every 180 days. Attached is the word doc for Password Resets. Please hang up in your station.
- Firehouse Servers are being moved and will affect printers. TVFD is moving to a new address. You will not be able to access from home. Target completion by the end of May.
- Cad system from TN to Firehouse software still having issues.
- Anyone who has issues logging in, please call me.

CENTRAL SUPPLY/UNIFORMS - Goric:

- ET-441 chain saw needs repair. Capt. Solito can take it to Preuss & Sons in Bolton for an estimate.

SCBA: - Shepard – Nothing to report.

- Chief Eppler noted that the replacement SCBA mounting brackets came in.
- Captain Tautic reported the air compressor test file was not received. He will follow up

PUBLIC RELATIONS EVENTS - Muniz:

- In the month of April we had the Open house at station 141. Thank you to all that attended. The event went very well.
- R-141 and T-541 attended the Ready – Set – Fair at Center Road School.
- Upcoming events listed below:
 - May 20th 9am to 12pm at PWD – “Touch a Truck”. I’m looking for two trucks and some manpower.
 - June 1st Northeast School Show and Tell - 9:00 – 11:00.
 - June 3rd still working out details of the dental office event that will be at camp Newhoca. A food truck will attend. Times TBD.
 - Friendly’s would like the TVFD back for their “Friends and Family” night. Still working on the date & will send out via email. They would like to do a Saturday and all meal expenses will result in a 10% donation to the Association.
- We have recently procured a set of interactive training and public education props by coordinating with other divisions and departments within the town. We also procured a trailer to be used to store and transport these items for public education and community educational events.

OLD BUSINESS: None

NEW BUSINESS:

- Mother’s Day Dash - May 14th. Both UTV’s will attend. Additional details will follow.
- There was a request by a member to obtain a Fire Department vanity plates. The necessary forms were received from DMV. The form is to be completed by the member, signed off by the chief and mailed back to DMV with payment by the member. See Chief Eppler if anyone is interested in obtaining a fire department vanity plate.
- July in the Sky. Northeast School will not be an official venue this year. Apparatus staging downtown may be changed to use apparatus to block Union Street. Additional details will follow.
- During the 5/30 Department Meeting, remaining awards will be distributed to those who were unable to attend the Awards night.

CORRESPONDENCE:

- A donation of \$700 was received from the family of Marie Herbst. Letter of thanks will be sent.

UPCOMING EVENTS:

- Fitton Hose Company Mother's Day Flower Sales will be held on May 12, 13 & 14 at the Ladd & Hall Parking lot and Public Works.
- Ambulance Fund Raiser on May 18, 2017. Paint Social Art 19:00 – 21:00 at the Italian Social Club. \$40 per person.
- Boston Trip will be held on June 10, 2017. Post Road Stages – 55 Passenger Bus has been reserved. Ticket price is \$50 per person. Seats are still available.

GOOD & WELFARE: None

ADJOURNMENT:

Motion was made/seconded (Solito/Shepard) to adjourn the meeting @ 20:00 hrs. Immediately following the meeting, David Galley will conduct a short training session on new access procedures for Firehouse Software.

Respectfully submitted,



Diane Carpenter, Secretary