



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

June 5, 2017

- Chiefs: Eppler
- HSO: Hammick
- Captains: Andresen, Fisher, Landry, Lucas, Maguda, Robertson, Shepard, Solito, Tautic
- Engineer: Hadden
- Firefighter: Kerr
- Deputy FMO: Call
- Fleet Mgmt: Robinson
- Fire Police: Prue
- Special Members: Carpenter, Galley

RECEIVED
VERNON TOWN CLERK
17 JUN 12 AM 9:43

The meeting was called to order @ 1903 hrs. by Fire Chief, Stephen Eppler. Motion was made/seconded (Hammick/Solito) to accept the minutes from the May 1, 2017 meeting.

ADMINISTRATION REPORT - A/C Babcock:

- CAD to Fire House Software Interface working well. We have noticed the Dispatch Notification appears red in color, please change it to replicate the Alarm time at the top of the incident box. (See attached image).
- Some of the incident narratives by incident commanders have been excellent. Good job, keep up the great work.
- Lieutenant Elections for 2018-2019 will be conducted in December. Members who are thinking about their interest in holding an officer position should review the requirements. Existing officers should make sure to update their resumes accordingly.
- New process for company transfers has been implemented. A new form is in place that must be completed by the member. To receive form, an email must be sent to A/C Babcock formalizing the request of transfer. The form is then reviewed with the current Captain and then forwarded to the requested company Captain for their review and comments. It will finally be presented to the Executive Board for their review and ultimate decision. See A/C Babcock with any questions.
- SOG Updates in progress.

MEMBERSHIP:

- New
 Jayme Waldron (JR)
- Reactivation
 James Baird (ET-441)
- Return from Military Leave
 Zach Laskey (ET-441)
- Resignation
 Matt Morrissette (ET-441) effective 6/1/17

TRAINING REPORT - A/C Arel:

- Training Committee Report from 5/18/2017 is attached.
- June Operations and Training Report is attached.
- June Drill Schedule is attached.
- Assigned fire hydrant testing lists were distributed to those present. Members are asked to take this project seriously. It is important to know the condition of the hydrant and if it operates properly. General impression and condition of hydrant (rust, missing caps, missing flag, etc.) and if water flows from it. Complete the form accurately and return to Chief Eppler's mailbox. Please complete within the next two weeks.
- Drivers are reminded to report to your station, do not go directly to the scene.
- Tolland County Dive Team Drill on July 12th. Location is TBD. Email will follow.
- Sunday TIMS Training Class 6/11 8:30 – 4:30 at Vernon BOE. Training will be given to CERT members for possible July in the Sky assignment. Spots available for interested Fire Department members.

HEALTH & SAFETY - Hammick:

- Station 2 door entry key box failed. This has been fixed.
- Monies still left in the physicals account, try to schedule within the next 2 weeks.
- Crash protection is a top priority. Barricade accident scenes. It was suggested that review with the drivers be given on how to properly align apparatus.
- Turn out gear and vests should be inspected. Check supplies and prepare list of needs.

- Chris attended a meeting regarding NFPA gear cleaning guidelines. Gear should be cleaned after major structure fires. Expectation is that all pieces of equipment are kept clean in the interest of cancer prevention. Chris will provide additional detail.
- LOSAP plan was enhanced. Dave and Jack requested copies of the plan for the committee, Chris will provide.
- Rehab tent needs inspection and testing. It was suggested that this may be a task for the junior members and/or recruit class to assist with.

FIRE MARSHAL: Walker/Call – See attached

- Thank you note is attached from High Street inspection.
- Email from Art Plante regarding water main project on Main Street, Talcottville is attached. There was some confusion with the content of the letter. Bill will contact Art to get clarification.
- George's restaurant is mainly torn down. Hydrants on site should be working.

EMD – Purcaro: No report.

COMMUNICATIONS: - Fisher

- Only Captains and above should be signing on the air upon dispatch. Only upon TN asking for a "Town of Vernon unit" (in preparation for re-tone), should Lt's be signing on the air.
- We have identified the issue with radio noise in Ambulance 641 and radio repairs have been made. Just awaiting reinstall of radios in Amb 641. They are currently still using loaner radios.
- The call alerting system in the Ambulance building dorm area has been an issue. It was discovered that was a result of a damaged speaker. A repair is awaiting the vendor to complete the rewiring and replacement of the damaged speakers in that area. An updated paging receiver was installed to exclusively alert the dorm area only of ambulance calls rather than the previous system that alerted them for all ambulance calls, fire calls and police dispatch radio traffic.
- A portable radio gang charger package is on order for Rescue 441 that will allow for multiple batteries to be charged for the portable radios. As with Rescue 141 whenever a battery is used replace it with one needing recharging.

FINANCE – Fisher:

- New LED lights were ordered for replacement and enhancement of the existing incandescent warning lights on the rear of ET 241 and ET 341 to help with safety concerns particularly with highway calls. If these work well, ET-441 and E-441 will be looked at as well.
- Again a reminder, the budget has become very tight and all purchases must be approved by the Chief for the remainder of the year.
- There is still money available for physicals so if you or any of your people are due, please see Chief Hammick.
- As presented by the Chief, the Fire and Ambulance budget for next year has been tentatively approved by the Town Council but still pending due to the State's position on Town funding.
- Next Tuesday, June 13th Annual Town Meeting @ RHS 19:00.
- Staff discussed battery needs. Chris Prue will go to Batteries Plus & will advise to Jack of the expense.

Fleet Mgmt: - Robinson

- Trailer 441 status with DPW needs to be reviewed. Trailer may be past due for service.
- The pickup's next service is in 3000 miles.
- T-141 DPW will be taken out of service on Tuesday, June 6.
- DOT Annual Test list is requested so we can better have an idea when we need to schedule trucks to go through their annual testing.
- ET-541 Transmission fluid is low and check engine light is on.
- Sheets for pick-up truck and trailer checks have not been received and are not being completed.

TECHNOLOGY - Galley:

- Phone number ID's for the firehouses have been changed. These were re-named as to location in the firehouse versus just the extension number (i.e. "Sta141 Lower Bay" versus "Sta141 ext 1234").
- The Fire Department shared "doc folder" needs to be moved to the new server. Dave will contact Rich Maselek to determine timeline.
- Captains please tell your members they must enroll in Firehouse Software password reset. This must be done soon. Once it resets in 4 months, it will be too late. Those needed help should contact Dave.

CENTRAL SUPPLY/UNIFORMS - Goric:

SCBA – Shepard:

- Air-pack for C-341 (duty officer vehicle) is complete.
- SCBA checks are coming in, however a little slow this month. Scott will review and provide to the Chief.
- Replacement SCBA brackets have been looked at. Install options need to be pursued.

PUBLIC RELATIONS EVENTS - Muniz:

- A couple of activities were held in May. We had Northeast School do a walk-around at station 141 last Thursday June 1st. Captain Prue reported it went well. Thank you all for who attended.
- On June 3rd we had Camp Newhoca show and tell with the TVFD cooking hot dogs and hamburgers. We had ET-241, SH-241, and Rescue 441 show their trucks with the UTV for water supply for the kids house prop. The Orthodontist office donated \$1,000 to our Town of Vernon Fire Department Association. Thank you so much for the man power that showed up; it was wonderful team work from the members that attended
- I will be scheduling another Friendly's night within the next month or two once the weather starts getting warmer. Once I get the dates and times I will send them out.
- As the season is here and we'll be starting camps and other activities for the summer, I will be reaching out to a couple of companies /members for help. If there is someone in your company that will like to help, please have them contact me.
- Once again thank you to the members that have been helping me out. I definitely couldn't do it without all of you guys.
- Help is needed for these events. It was noted that Tony's efforts are resulting in donations to the Association and assistance from the membership is greatly appreciated.

OLD BUSINESS:

- Asset disposition for the PC's on the skid is completed. We need to review the Town Council minutes to see when approval is made to dispose of the equipment.

NEW BUSINESS:

- Verizon Employee Discount – see attached.

CORRESPONDENCE:

- DATTCO is looking for part time school bus drivers. Contact Mary Berger (860) 229-4878 x678 if interested.

UPCOMING EVENTS:

- Boston Trip this Saturday June 10, 2017. 31 tickets have been sold and are still available. Contact Dan Robertson for tickets.

Depart Commuter lot at 9:30AM
Fire Museum arrival at 11AM
Depart Fire Museum at 1PM & Drop off at Quincy Market or Boston Commons
Depart Boston 7:30PM

- Beacon Hose parade Saturday 6-10 @ 1800 hrs.
- Tunxis Hose parade 7/8/17. Line up @ 1700; Step off @ 1800 hrs.
- Thomaston parade 8/5/17. Line up @ 1730; Step off @ 1800 hrs.

GOOD & WELFARE: None

ADJOURNMENT:

Motion was made/seconded (Andresen/Lucas) to adjourn the meeting @ 20:40hrs.

Respectfully submitted,



Diane Carpenter, Secretary

NOT ORIGINAL SIGNATURE