



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

April 4, 2016

Chiefs: Call, Eppler, Landry

HSO: Hammick

Captains: Andresen, Lucas, Muniz, Robertson, Tautic

Lieut: Arel, Babcock, Thibodeau, Williams

Engineer: King

Communications: Fisher

Fleet Mgmt: Robinson

Fire Police: Fluckiger

Jr. Advisor: Colt

Special Members: Carpenter, Galley

Excused: Libros, Shepard

RECEIVED
VERNON FIRE DEPARTMENT CLERK
16 APR 11 AM 9:13

RECEIVED BY EMAIL

The meeting was called to order @ 19:04 by Chief William Call. Motion was made/seconded (Galley/Lucas) to accept the minutes from the March, 2016 meeting.

TRAINING REPORT:

- Training Committee Minutes from 3/24/16 are attached. The next meeting will be April 21st.
- April Staff Meeting Report is attached.
- April Drill Schedule is attached.
- A good response has been received for members interested in training for their DQ license endorsement in order to become apparatus drivers. Members need to be 21 years old and currently hold a valid Connecticut drivers license. Class will tentatively start on Monday, April 11 (introduction night) and would then be typically held on Saturdays or Sundays (schedule still to be determined). If you are interested, please send me an email at seppler@vernon-ct.gov
- New Town Affirmative Action Statement has been released. It will be a Target Solutions assignment.
- Junior Recruitment at VCMS is being rescheduled.

ADMINISTRATION REPORT – A/C Landry:

- Companies check your member's Personal Information Forms (PIF) and submit and updates needed to AC Landry. It is the member's responsibility to notify the admin chief of personal information such as but not limited to official name, address, phone, email etc. Admin Chief will notify town administration of necessary changes. Please make sure that Email addresses are up to date. Notify A/C Landry with changes.
- Company Officers are asked to check member's participation reports and review with those not making the requirements of the "Active Membership" SOG (6 calls and 3 drills per quarter).

MEMBERSHIP:

- **Full Membership**
Ron Russo - ET341
Andre' Lisee' – E441
- **Transfer**
Michelle Kerr to Tower 141 (in addition to Recruit Class activities)
- **LOA**
Brian Johnston (medical)

HEALTH & SAFETY: Hammick

- Physicals are on hold until the next budget season as the account is out of money until July.
- Facial hair is not allowed that would interfere with the seal of an air mask.

FIRE MARSHAL: See attached.

- Abandoned demolition – 210 East Main Street on 4/4 & 4/5/2016. See attached.
- Hydrant for Talcottville Mill is on Main Street near old driveway. This would be a good drill location.

EMD: No Report.

COMMUNICATIONS:

- Nothing to report.

FLEET MGMT:

- Don is checking on E-441 cab.
- T-541 went in for lights.
- Valves need to be replaced on ET-341.

TECHNOLOGY:

- Active 911 monitors are being installed. Three additional monitors have been received. Matt Thibodeau has donated 4 PC's. 2 additional licenses & brackets are needed.
- UPS's are going to be installed in Stations 3 & 5. Dave recommends that units get ordered for all Active 911 locations. It can wait until July.
- There are old PC's needing destruction. Dave will get inventory information for Junior Gauthier and will remove hard drives from each.
- New voice phones include new wiring.
- All fiber runs are complete; excl. Station 341. Fire walls will be removed and new switches will be installed.

CENTRAL SUPPLY/UNIFORMS: No Report.

SCBA:

- Rob is collecting reports for Scott tonight.

CHAPLAIN: No Report

OLD BUSINESS:

- 870-FIRE phone line in Station 441 basement can be disconnected.

NEW BUSINESS:

- The Chief attended a Budget Hearing with Town Council recently; so far no major changes. If there are no drastic cuts, EMS is going to implement a new web-based system with cloud storage instead of using FireHouse Software.
- TVFD Pre-Plan Form. This will be the topic for Office Training following the Staff Meeting. See attached.
- Contact the Chief if any purchases are needed for prior approval before the July budget takes effect.
- RHS Mock Car Crash – 5/4/16 @ 0900. Steve Landry should attend the planning meetings. R-141 and R-441 and 2 engines will participate. See attached.
- Tony Muniz has been named to fill a Public Education Coordinator position. If anyone would like to assist him, please contact Tony.

- ET341 is finding air leaking from the low pressure hose where it enters the facepiece regulator when the hose is flexed. Also, finding that the regulator will leak air once air pressure reaches 2000 psi.
- Diane will be starting a new job on 4/11/16 and will be offline/unavailable daily between 0730 and 1800. Going forward, Agenda preparation will need to be submitted on Sunday's by 1400. If this timeline cannot be accommodated, staff will be responsible for bringing their own material to the meeting.

CORRESPONDENCE: None

UPCOMING EVENTS:

- DPW Touch-A-Truck – May 21st.
- ET-541 Mother's Day Flower Sale – May 6, 7 & 8.
- New York City Trip is confirmed for 6-11-2016. Contact Dan Robertson or Bryan Bifolck for tickets. \$50 per person. Early ticket sales are needed in the event to secure additional buses.

GOOD & WELL BEING:

ADJOURNMENT:

Motion was made/seconded (Galley/Fluckiger) to adjourn the meeting at 19:57.

Respectfully submitted,



Diane Carpenter, Secretary