



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

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16 MAR -9 AM 8:28

March 7, 2016

Chiefs: Call, Eppler, Landry

HSO: Hammick

Captains: Andresen, Lucas, McKinney, Robertson, Shepard, Solito, Tautic

Lieut: Coppinger, Schambach, Williams

Ambulance: Gauthier

Communications: Fisher

Fleet Mgmt: Westcott, Robinson

Fire Police: Fluckiger

Jr. Advisor: Colt

Special Members: Carpenter, Galley

Payroll is due tonight.

The meeting was called to order @ 19:05 by Chief William Call. Motion was made/seconded (Solito/Fluckiger) to accept the minutes from the February 1, 2016 meeting.

TRAINING REPORT:

- Training Committee Report from 2/18/16 is attached. The next meeting will be 3/17/16.
- March Staff Meeting Report is attached.
- March Drill Schedule is attached.
- BLS Protocols Drill for EMT's and EMR's is mandatory. Make-up date is pending.
- Sunday Day Drills are back on schedule.
- There may be training opportunities in Simsbury. More information will follow.

ADMINISTRATION REPORT – A/C Landry:

MEMBERSHIP:

Full Membership:

Peter Blume (FP)
Kaylin Blais

Admin Leave:

Matt Morrisette

Resignation:

Jon Miller
Felicity Fluckiger

LOA:

Zach Lopez 2/18/ - 3/18
Jessica Call off LOA

HEALTH & SAFETY: Hammick

- Chris informed of communications from the state legislature discussing a cancer bill for firefighters that may be pursued. Gear is to be cleaned. It is for your safety and your family. More information will follow.

FIRE MARSHAL: See attached.

- Cumberland Farms is underway at the old Bennigans.
- Amerbelle demolition will begin at the end of the month.
- Talcottville Mill is in reclamation phase. Hydrant has not been installed.

EMD: No Report.

COMMUNICATIONS:

- All radios need reprogramming. Manchester and Tolland changes make this necessary.
- Antenna @ Station 141 is being replaced.
- Marlborough is joining TN effective July 1.

FLEET MGMT:

- ET-441 is out of service.
- R-441 is all set.
- Ball valves are to be replaced on ET-341

TECHNOLOGY:

- Firehouse Software is back online.
- Mapped drives for Windows 7 work fine; however there are issues with Windows 10. Dave is looking into it and public folders are being worked on.

- Fiber is going into all stations (except St. 341) within the next couple of weeks. New phones will be installed as well as other equipment.
- Station 541 now has a monitor for Active 911 and is working well. Licenses are needed. Chief Call needs an invoice. Station 341 is next. Additional monitors are coming. Ray Tautic has hangers.
- UPS installed at Station 541. Three additional are needed. Chief Call approved the purchase.
- VPN issues were discussed and temporary fix given.
 - Open Fortinet client
 - Click on settings box in right corner
 - Change Remote Gateway address to 162.246.5.82 – Apply
 - Login – certificate Yes
- ET-141 printer is not working.

CENTRAL SUPPLY/UNIFORMS:

- If equipment is needed, Captains need to complete the form and submit to Dave Goric.
- When someone is on leave or suspended, gear is to be turned in to Central Supply.
- Capt. Muniz, Blonstein and Johnston new gear is in. Old gear must be washed and returned when picking up new gear.

SCBA:

- 2 packs for ET-341 and R-441 are ready for pick up.
- Chico is compiling lists of physical & fit test dates and will share when complete. Scott discussed getting Chico VPN access to work at home. Send Dave Galley an email with the request.

CHAPLAIN: No Report

OLD BUSINESS:

- Honor Guard will be headed by Dan Robertson with Edgar Jackson as his assistant.
- Station 1 Compressor for Plymovent system parts are in and will be installed. Station 441 needs service.

NEW BUSINESS:

- Ready-Set-School Fair – Truck/staff is needed on 3/12/16, from 10:00 – 1:00 at VCMS. See attached. Randy Magnotta is coordinating.
- ECHN's Family Development Center Health and Safety Fair- June 14. R-441 may be able to help. See attached.
- Annual Reports are due from:
 - OEM, Fleet Mgmt., SCBA, Ambulance, Central Supply
- Station cleaning staff is doing a poor job. Captains are instructed to send emails with complaints.

CORRESPONDENCE: None

UPCOMING EVENTS:

- Pasta Dinner for Edgar Jackson on Saturday, March 12th, from 5:00-8:00. Diane collected tickets and money from the captains.
- Comedy Night – April 1st. As discussed at the Department Meeting it is imperative for the membership to support this fundraiser.
- Thanks were given to ET-541 for a successful Gala. Jeff Bifolck did a great job organizing this event. For future, mutual aid companies should be released earlier than 11:30.
- DPW Touch-A-Truck – May 21st.
- ET-541 Mother's Day Flower Sale – May 7 & 8.
- New York City Trip is confirmed for 6-11-2016. Anthony Litwin is helping with tickets & flyer. \$50 per person. Early ticket sales are needed in the event to secure additional buses.

GOOD & WELL BEING:

ADJOURNMENT:

Motion was made/seconded (Solito/Galley) to adjourn the meeting at 20:50

Respectfully submitted,



Diane Carpenter, Secretary