



# TOWN OF VERNON

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## STAFF MEETING MINUTES

June 6, 2016

Chiefs: Call, Eppler, Landry  
HSO: Hammick  
Captains: Andresen, Lucas, Maguda, Muniz, Robertson, Shepard, Tautic  
Lieut: Schambach, Thibodeau  
Communications: Fisher  
Fleet Mgmt: Robinson  
Fire Police: Konarski  
Retention/Recruit: Augustus  
Special Members: Carpenter, Galley

Payroll is due tonight.

The meeting was called to order @ 19:03 by Chief William Call. Motion was made/seconded (Fisher/Galley) to accept the minutes from the May 2, 2016 meeting.

### TRAINING REPORT:

- Training Committee Minutes from May 19th are attached. The next meeting will be Thursday, June 16<sup>th</sup>.
- Overdue Target Solutions assignments will be reported to the chief.
- Reminder that the list of qualified drivers needs to be sent to A/C Eppler.
- July in the Sky Fireworks assignments were reviewed.
- June Staff Meeting Report is attached.
- June Drill Schedule is attached.
- Thanks were given to Chief Call and A/C Landry for everything they've given to the dept.
- Rockville Public Library Pre-Plan/Fire Drill – Wednesday, June 15<sup>th</sup> @ 11:00. See attached.

**ADMINISTRATION REPORT – A/C Landry:**

**MEMBERSHIP:**

**Transfer:**

Charles Griffin - Training to ET 341  
Louis Manfredi - Training to T541  
Bert Lessard - Training to FP

**Company Assignments:**

Matt Isham to ET 441  
Ron Scussel to ET 241

**LOA:**

Craig Bowman - 6 months (personal)

**Resignation:**

Jessica Call  
Adam Clarke  
Bill Harris  
Dan Yorgensen  
Jeff Hill - dismissed

Reminder that gear is to be returned to Central Supply when people leave. Radio's returned to Jack Fisher.

**HEALTH & SAFETY:** Hammick

- Reminder that list of gear requests needs to be turned in. If it's a borderline call, put it on the list.
- Paving at Nye Street is underway. Base coat should be done by the end of the week.
- Papers have been signed for TN to obtain UConn's Command Vehicle. It will have the capability of acting as a mobile dispatch center in the region.
- Thanks were given to Chief Call for his open mind and concern for Safety. Chris wishes him well.

**FIRE MARSHAL:** Libros - See attached.

**EMD:** No Report.

**COMMUNICATIONS:** Fisher

- ET-541 wireless headset has been repaired and is back in service.
- TN has found a toning glitch with the new system. The vendor has been contacted and if there are issues with tone/voice paging, please contact Jack ASAP.

**FLEET MGMT:** Westcott/Robinson

- ET-441 parts are on order. ET-341 will also need to go out for repair.

**TECHNOLOGY:** Galley

- New switches & fiber went into Station 141 & 441. Wireless connections will be provided with guest passwords.
- Cannot use wireless connections unless provided by the town.
- Comcast routers & Sonic walls are coming out.
- Stations 541 & 241 are moving to fiber.
- Station 441 new PC was installed for Fire Police today.
- Station 241 new switches are getting installed this week.
- This summer new phones will be received. Phone lists will be available in the future.
- Jon will let Dave know when Active 911 monitors are ready.
- Dave extended thanks to Chief Call for his support on all IT issues.
- Members must back up files to the X or Z drive to protect records.
- The contract for Firehouse Software is awaiting signature from Town Hall. Someone will need to stay on top of this.

**CENTRAL SUPPLY/UNIFORMS:** Goric

- Turnout gear can be repaired.
- Approximately 15-18 sets of gear can be purchased annually.

**SCBA: Shepard**

- Fit testing will be done for the companies receiving new packs.
- Physicals are to be completed annually for those wearing respirators. Respiratory Review is mandatory per OSHA. Completed physicals are essential documentation for the new Cancer Bill.
- Scott stated that thanks to Bill's work, the department SCBA's were brought up to date. His efforts have brought top protection to our members.
- Individual notes can be added to any incident in Firehouse Software. It is simple to do and documentation is vitally important to protect yourself. It cannot be stressed enough how important it is for comments to be added (who attended/what was done/was anything out of the ordinary seen?).

**PUBLIC RELATIONS EVENTS – Muniz:**

- Last month was very successful. I want to say thank you to all the people that showed up and helped out.

This month we have one event. If there is anyone available, please let me know. All events we should be wearing our class C uniform Chief Call has provided for us.

June 14<sup>th</sup> 10am to 1pm at ECHN 10 Hartford Turnpike ECHN mother hood. Help will be needed.

**CHAPLAIN:**

- Barry gave his thanks for the support he's been given by Chief Call.

**OLD BUSINESS:**

- Active 911 will be provided to responding members free of charge through the town effective July 1.

**NEW BUSINESS:**

- The Mayor recently responded to LOSAP changes. Additional review is necessary and expects to have information within the next couple of weeks.
- Windsorville Road Bridge will be going out soon. Any calls in the Skinner Road area will add Ellington to the response.

***CORRESPONDENCE:***

- Letter of thanks was given for our participation at the annual Public Works Community Day. See attached.
- New London County Fire Chiefs Association Convention will be held September 16, 17 & 18. See attached.
- South Windsor Deputy Chief Jay Knipple Retirement party 6/17/16. See attached.

***UPCOMING EVENTS:***

- Rescue 441 is doing the pierogies fundraiser again. They will be \$10.00 for a dozen. The flavors will be listed below. You can see anyone from Rescue Company 441 to place your order. Money is due time of ordering. Checks can be made out to Rescue Company 441. If you have any questions please contact Capt. Muniz or Lt. Orlowski.

Flavors: Potato & Cheese, Potato/Cheese & Onion, Potato/Cheese/Onion & Jalapeño, Loaded Baked potato, Buffalo Chicken, Farmer Cheese, Farmer Jalapeño.

- New York City Bus Trip this Saturday. The bus leaves the Commuter Lot @ Exit 65 at 8:00.

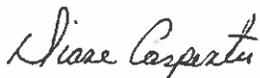
***GOOD & WELL BEING:***

- Chief Call will be out of town the last week of June.

***ADJOURNMENT:***

Motion was made/seconded (Hammick/Eppler) to adjourn the meeting at 20:56.

Respectfully submitted,



Diane Carpenter, Secretary