



# TOWN OF VERNON

P.O. Box 54  
Vernon, CT 06066  
[www.vernonfire.com](http://www.vernonfire.com)



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## *STAFF MEETING MINUTES*

July 5, 2016

- Chiefs: Call, Eppler
- HSO: Hammick
- Captains: Andresen, Maguda, McKinney, Muniz, Shepard, Solito
- Lieut: Arel, Hampton, Miceli, Schambach, Thibodeau
- Ambulance: Gauthier
- Communications: Fisher
- Fleet Mgmt: Westcott, Robinson
- Fire Police: Konarski
- Junior Advisor: Colt
- Special Members: Carpenter

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VERNON TOWN CLERK  
16 JUL - 7 PM 12: 05**

The meeting was called to order @ 19:06 by Chief William Call. Motion was made/seconded (Solito/Shepard) to accept the minutes from the June 6, 2016 meeting.

Job well done for those that attended last night's fire on Franklin Street. A fire dept. baseball cap was found.

### ***TRAINING REPORT:***

- Training Committee Minutes from June 16th are attached. The next meeting will be Thursday, July 21st.
- July Staff Meeting Report is attached.
- July Drill Schedule is attached.
- Recruit class is down to 4 individuals. Q class has 6 attending.
- July in the sky is scheduled for Wednesday, 7/6. Plan has gone out to company officers and was reviewed with those present. ET-141 needs to be on site @ 8:15. There will be a \$500 stipend to the department to be shared with all companies attending. Members/families must enter through Tower Road.
- Insurance cards for the apparatus were distributed to those present.

**ADMINISTRATION REPORT – A/C Landry:**

- Dept. Picnic (Diane is distributing sign-up sheet). It is due back by the Sept Staff Meeting. She informed that games are being planned for adults and kids. It has been a very successful event over the years and hoped that support will continue to grow. Company assistants from last year will be asked again to help with set up and clean up; if anyone else is interested in helping, please contact Stan Landry, Jeff Bifolck, or Diane Carpenter.

**MEMBERSHIP:**

- Resignation
  - Laura Chrisikos (Training)
- LOA
  - Shave Forzano (Training) Military Leave
- Transfer
  - Randy Magnotta - Lt Eng 441 to FF R141
- Company Assignments
  - Jon Rodriguez (E 441) Still in basic recruit class

**HEALTH & SAFETY: Hammick**

- Turn out gear list (with some modifications) has been submitted to the Chief. Review will be completed and interior firefighters that respond to calls will have priority in getting new gear. Reminder, old gear needs to be washed before turning in for new gear.
- The new budget has begun and physicals are back on. Physical and respiratory clearance is needed annually.
- 2 new gas meters have been received for ET-241 & E-441.
- Accountability protocols are not being well followed. 1 tag is for the truck and the other gets you into the building. Chris will send an email ensuring that all members have 2 tags.
- All locks should now be working. Nye Street has a new door.
- Suggestions for July in the Sky. Bring bug spray/hat/water bottle/reflective vests/flashlight/sunscreen (if you will be on site most of the day).

***FIRE MARSHAL:*** Libros

- Ground will be broken in the next couple of months for new apartments on Rt. 83.
- By the end of July, Brooklyn Street will be closed down from Cedar St. until deconstruction of Amerbelle is complete. There will be issues with water supply. Hydrants on Grove Street and Ann Street are good.
- Talcottville Mill is well under way. A new water main will be installed down Main Street. In the event of fire, Engine 441 and Truck 541 will immediately respond to the back of the building.
- A Mexican restaurant will be moving into the R-House property.

***EMD:*** Purcaro

- Michael has been asked to review Cloud Based Firehouse Software to review risk in order for the contract to be signed.

***COMMUNICATIONS:*** Fisher

- A meeting was held with a consultant regarding Fox Hill Tower changes. There are no new developments.

***FLEET MGMT:*** Westcott/Robinson

- Incoming piston relief valve is needed for T-541.
- ET-141 water pump has been repaired by Detroit Diesel.
- There are engine issues with the three Pierce apparatuses and engine rebuilds need to be completed. The repairs are under warranty. R-141 will go first, followed by ET-141 and ET-541. James is following up to see how long each repair will take.
- Pump Testing, ladder testing, and aerial inspections will be completed 8/15 – 19<sup>th</sup> at Station 141.
- ET-241 cab and chassis parts are no longer available due to manufacturer discontinuing that model of apparatus.
- Air Conditioner is not working on ET-541.
- T-141 breathing air system filters need to be replaced, parts to be ordered through Shipmanns.

***TECHNOLOGY:*** Galley

- Stations 141, 241, 441 & 541 are now on Fiber. No more Comcast. New switches installed. UPS installed on all switches. Do not power these off for any reason.
- Wireless connection also installed at these firehouses. The password is the same for all of the firehouses. I have put a label on the rack of each firehouse for the password.

- Station 341 now has a new/used switch installed. They are not on Fiber. Not sure if this will ever go to fiber.
- New PC installed at station 441 in Fire Police area.
- Still waiting on hardware installs at 441 and 241 for Active 911. No hurry for these.
- 120 licenses have been approved for Active 911.

***CENTRAL SUPPLY/UNIFORMS: Goric***

- Dave again reminded, old gear needs to be washed before turning in for new gear at Central Supply.

***SCBA: Shepard***

- 20 cylinders need hydro testing. Scott was given approval to complete. He was also asked to send a message regarding the need for additional cylinders.
- A quote for 20 masks is supposed to be coming from Jack. Scott is to email the Chief as a reminder.

***PUBLIC RELATIONS EVENTS – Muniz:***

- In June we had the ECHN's family Development Day which was a show and tell for parents and kids on fire safety / car seats. I wanted to say thank you to Larry King, Zachary Lopez, and Pete Orłowski for helping me show the apparatus and talk about fire safety.
- In July there is one event planned. YMCA at 375 Hartford Turnpike on **July 28th (Thursday) 9:30am to 12 o'clock**. I would only need one piece of apparatus. Any manpower or anyone wishing to take a piece of apparatus down please contact me.
- National Night Out is planned for 8/2/16.

***OLD BUSINESS:***

- All non-union staff has been put in to receive a 1 ½% increase. Jean Gauthier informed that Town Council approval is needed.

***NEW BUSINESS:***

- ERG books were distributed and to be placed in apparatus. Earlier versions can be passed down to Captains and Lieutenants but discard any versions older than 2008. Free electronic versions are also available to download onto smartphones.
- Chief Search is underway.

***CORRESPONDENCE:*** None

***UPCOMING EVENTS:***

- Parades – See attached details for the following:
  - Tunxis Hose Company – July 9<sup>th</sup> - E-441 will attend.
  - Thomaston – July 28<sup>th</sup>
  - East Hartland – July 30<sup>th</sup>
  - Bantham – August 13<sup>th</sup>

Suffield Golf Tournament for John Golec, Sr. on 9/23/16. See attached.

- Annual Department Picnic – Saturday, September 17<sup>th</sup> from 13:00 – 19:00 at the Italian Social Club on 56 Snipsic Street. Put it on your social calendar early! Sign-up sheets have been given to the captains – please complete & ready to return at the September Staff Meeting. To increase communication to members and their families, a Facebook event has also been set up. The picnic has increased in popularity each year and we are hoping for the best turnout so far. Games are being planned for adults and children. Company volunteers from last year are being contacted to see if they can help again with sign ups, set up and clean up. Please contact Stan Landry, Jeff Bifolck, Diane Carpenter or Beth Andresen with any ideas/questions.

***GOOD & WELL BEING:***

***ADJOURNMENT:***

Motion was made/seconded (Solito/Westcott ) to adjourn the meeting 20:20.

Respectfully submitted,



Diane Carpenter, Secretary