



# TOWN OF VERNON

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## *STAFF MEETING MINUTES*

August 1, 2016

Chiefs: Call, Eppler, Landry  
HSO: Hammick  
Captains: Andresen, Lucas, Maguda, McKinney, Robertson, Shepard, Solito, Tautic  
Lieut: Schambach  
Engineer: Coppinger  
Ambulance: Gauthier  
Fleet Mgmt: Robinson  
Fire Police: Konarski  
Special Members: Carpenter, Galley

The meeting was called to order @ 19:05 by Chief William Call. Motion was made/seconded (Shepard/Robinson) to accept the minutes from the July 5, 2016 meeting.

Chief Call informed that many member requests have come through for various issues, company changes, etc. Since we do not know the future, Captains are asked to go back to their companies and have members sit tight with these requests until the new chief is appointed and administration is set.

### ***TRAINING REPORT:***

- Training Committee Minutes from July 21st are attached. The next meeting will be Thursday, August 18th.
- August Staff Meeting Report is attached.
- August Drill Schedule is attached.
- Beyond Hoses & Helmets – Manchester 8<sup>th</sup> Utilities District, September 24<sup>th</sup> & 25<sup>th</sup>. See attached.
- A/C Eppler reported many issues with DQ inspector testing. He stated this was not due to members training or knowledge. The new CFA/DMV approved DQ knowledge and testing process is quite lenient. We are making every effort to ensure that adequate training is given for safe driving.
- Apparatus cross training and driver training was previously requested from Captains. Feedback has only reflected ½ the responses that there should have been. Please respond to A/C Eppler with status of members who are trained and on what apparatus.

**ADMINISTRATION REPORT – A/C Landry:**

**MEMBERSHIP:**

- Rank Change  
Josh Pearson stepping down from Lt to Eng. R141.
- Full Membership  
Bert Lessard (FP)  
Xian Clere (FP)  
Zach Laskey, ET-441
- LOA  
Matt Isham (Personal Medical)
- Resignation  
Stacey Durante – firefighter duty resignation due to injury. She remains active for Ambulance duty.
- Termination - letter sent  
Larry Carter (due to inactivity)

**HEALTH & SAFETY:** Hammick

- An order for reflective vests is in process. Please let Chris know if anything special is needed.
- E-441 and ET-241 received gas meters.

**FIRE MARSHAL:** Libros - See attached

Chief Call reported the following items:

- Electronic map of Amerbelle has been distributed. The older section of the building will be removed soon. Black capped hydrant @ Elm's motors is not to be used.
- Cumberland Farms will be receiving CO next week.
- Hydrant @ Main St. in Talcottville needs to be tested.
- Many new hydrants will be installed on Merline Dr. during upcoming construction.
- 80 Franklin Street project will begin soon.

**EMD:** Purcaro – No Report

**COMMUNICATIONS:** Fisher

- Jack is in the process of reprogramming all radios to account for recent changes made by our neighboring departments (Manchester 8th and Tolland) and as of now all stations, apparatus and ambulances (mobiles & portables) have been completed with the exception of ET 441.

Next to be reprogrammed are all officers portables. For those who are available, he plans to be at Station 141 next Monday (August 8<sup>th</sup>) starting at 6:30 and will do all that are able to show up from then to 9:00. For those unable to make it just call him to set up another time.

- Chief Call discussed pagers. There have been a number of calls when TN sends out tone/voice page that is not the same message shown on Alpha page. If you hear a tone/voice page that is not consistent with Alpha, please let the Executive Board know via email. Chris reported that it is currently a manual process to send messages through the various systems and they may be somewhat different. The message has gotten to TN to try to make messages more consistent. It's also asked that more information be provided by TN about Officer Call pages.
- A new IT system is being investigated for TN to handle all notification systems. Tone and voice is the primary toning system.

**FLEET MGMT:** Westcott/Robinson – See attached

- Hose Testing will be August 15 – 19<sup>th</sup>. Help will be needed.

**TECHNOLOGY:** Galley

- All switches are in.
- All fiber is done (excl. Station 341).
- Telephones will be coming in October/November.
- He's waiting on four PC's from Matt Thibodeau.
- Chief Call gave Dave instruction to get quotes for new PC's and printers.
- The server used for Firehouse Software is very outdated and may be part of the system drops.
- Due to dropped lock boxes, there is no more integration with the CAD effective today; everything needs to be done manually. The contract for cloud web based software has not yet been signed by the town administration.

**CENTRAL SUPPLY/UNIFORMS:** Goric

- A nomex hood has been turned into Central Supply. Please contact Dave Goric to claim.
- Anyone requesting new gear must bring in their old gear for inspection prior to a new order being made. Repairs will be made whenever possible. Status was discussed with Captains and they are to forward their members to Central Supply. Dave is available to meet the members if they cannot meet on Monday nights. There are no helmets in supply (10 will be ordered).

**SCBA:** Shepard

- Fit test machine will be sent back.
- Bottles have been received.
- Rubber padding for spare cylinder compartments for all trucks is needed.

**PUBLIC RELATIONS EVENTS – Muniz:**

- Last month we had a show and tell at the YMCA camp with 30 kids. That event was successful.
- This month we have the National Night Out August 2nd. We will be setting up A TVFD stand for recruitment and show and tell. If anyone is interested, please let me know; Class C uniform is recommended. The times will be 5 - 8 we will be setting up @ 4:30 at the town green (Center of Rockville).

**OLD BUSINESS:**

- Dave Galley reported that LOSAP email has been received that the paperwork is done. The Mayor is awaiting receipt of the package for review.

**NEW BUSINESS:**

- Every engine company will receive Elkhart breakaway smooth bore fog nozzle for high-rise packs.

**CORRESPONDENCE:** None

**UPCOMING EVENTS:**

- National night out August 2<sup>nd</sup>.
- Annual Department Picnic – Status on Member sign-ups for 9/17 Event was requested. Please have members sign up to assist with head counts. The following individuals have volunteered to help: Kathy Call, Joe Hampton (ET-341), Zach Laskey (ET-441), Chris Prue (FP), and Dan Robertson (E-441). Please contact Stan Landry, Jeff Bifolck, Diane Carpenter or Beth Andresen with any ideas/questions. Sign-up sheets must be turned in at the September Staff Meeting.

**GOOD & WELL BEING:**

- Chief Maguda is @ Fox Hill Room 20 for rehab. A full recovery is expected.

**ADJOURNMENT:**

Motion was made/seconded (Solito/Galley) to adjourn the meeting @ 20:25.

Respectfully submitted,



Diane Carpenter, Secretary