



# TOWN OF VERNON

P.O. Box 54  
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[www.vernonfire.com](http://www.vernonfire.com)



## STAFF MEETING MINUTES

June 1, 2015

- Chiefs: Call, Eppler, Landry
- Captains: Andresen, Lucas, Maguda, McKinney, Muniz, Robertson, Shepard, Solito, Tautic
- Engineer: Dlubac
- Communications: Fisher
- Fleet Mgmt: Robinson
- Fire Police: Fluckiger
- Chaplain: Colter
- Special Members: Carpenter, Galley

**RECEIVED BY EMAIL**

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VERNON TOWN CLERK  
15 JUN -4 AM 9:23

The meeting was called to order @ 19:03 by Chief, William Call. Motion was made/seconded (Solito/Robinson) to accept the minutes from the May 4, 2015 meeting.

### TRAINING REPORT:

- Training Committee Report (revised) from 5/21/15 is attached. The next meeting is Thursday, June 18th.
- Operations and Training Report for June is attached.
- June Drill Schedule is attached.
- Target Safety Hazmat Training modules have been assigned. Those with technician level status do not need to complete. Contact A/C Eppler, if you qualify for exemption.
- Volunteers for cross training on ET-241 and ET-341 are being sought.
- New Recruit Class is being held on Wednesdays. There is also interest from members to assist.
- Fireworks are scheduled for Wednesday, July 1<sup>st</sup>; rain date July 2<sup>nd</sup>. Additional information will follow.
- Current Target Safety roster is being distributed. Please discuss confirm email addresses @ company meetings and report back to A/C Eppler.

### ADMINISTRATION REPORT:

- New Blue Light Permit forms must be filled out electronically. A/C Landry demo'd . They will be saved on the Fire Dept. Website in the document section and Capt. Document Folder. Completed forms can be printed & signed by the captain, or the captain can email to A/C Landry signifying their approval.

**MEMBERSHIP:**

- **Full Membership:**  
Matt Lattimer  
Nick Bartos
- **Resignation**  
Fontanez, Javier (training)  
Isham, Matt (training)  
Ortiz, Miguel (training)
- **Transfer**  
Jason Hahn from R141 to Ambulance

**HEALTH & SAFETY:** No Report.

**FIRE MARSHAL:** See attached.

- Recommendation that members visit the Santini project to see the construction.

**EMD:** No report.

**COMMUNICATIONS:**

- Alerting system for Station 441 has been received & will have 5 tones set up.

**FLEET MGMT:**

- E-441 parts have arrived. No timeline for the repair.
- Truck checks are still the Company responsibility even if they are not being completed by the designated person.

**TECHNOLOGY:**

- Many I.D.'s had password issues this past month. Dave cannot reset passwords (it must be done by Town IT).
- There is one spare UPS. Let Dave know if anyone needs it.
- XP machines will be replaced next year with Windows 7 or higher. New printers are also needed.
- Wireless accessibility for public safety providers through the federal government was mentioned. Chief Call will send survey to Dave requesting completion.
- CAD system has occasional issues with our internet connectivity. Rich Maselek needs to be contacted when this happens.
- Fire Police and Tower 141 reported PC/printer issues.

**CENTRAL SUPPLY/UNIFORMS:**

- Badges are in. Old hardware must be turned in before obtaining new.
- Captain name plates will be gold toned.

**SCBA:**

- Another audit was done with SCBA reports and there are questions. Scott will review with Chief Call. NFPA forms will be reviewed for the “standard” that may assist with our compliance.
- Spare cylinder inspection sheets have been standardized. They will also be placed on the document folder.
- Two packs recently went out. E-541’s is back. Tower 541 bottle came back, but is still leaking.

**CHAPLAIN:**

- Adam announced that he is relocating to Indiana and will be moving at the end of the month. He has enjoyed his time with the department. His resignation will be reported in July.

**OLD BUSINESS:**

- Thanks to all that participated in the Memorial Day Parade and preparation of apparatus.

**NEW BUSINESS:**

- Hose Testing with Fail Safe Testing will be completed on September 1-2, 2015.
- A request form for Class C Uniform needs will be created/distributed soon. Members are asked to complete and get back to their captain. Forms are due by the 7/6 Staff Meeting. A form for Class A Uniform needs will also follow.
- Equipment lists are needed on dept. letterhead. 1 booster pump will be ordered. Do not order hose. ET-641 needs to be outfitted; 40 air packs; safety cans also needed. Captains need to get lists created and submitted as soon as possible.
- LOSAP meeting needs to be held with the committee and Chief Call. Captains are asked to stress to their members what LOSAP is and what the benefits are. Dave Galley, Jack Fisher, and Dick Bowman are the committee members. An update will be presented at the Department Meeting on June 30<sup>th</sup>.
- An account has been set up @ Booma’s for station paint.
- Safety Day set for October 3<sup>rd</sup> @ Henry Park.

**CORRESPONDENCE:**

- For those who may not have seen, the following note was published in the Journal Inquirer from the family of Marie Herbst.

“The family of Marie Herbst would like to express our heartfelt thanks to the Vernon Fire Department for its participation in Marie’s services. We were deeply touched by the honor guard and presentation during her funeral service.

We are sincerely appreciative for your words of sympathy and comfort, which has given us strength during this difficult time. It is no wonder why Marie loved you as much as she did.”

**UPCOMING EVENTS:**

Parade List: See attached detail.  
Beacon Falls on June 13<sup>th</sup>  
East Hartland July 25<sup>th</sup>  
Tunxis Hose – Enfield

- June 15<sup>th</sup> Vernon Police Dept./Vernon Fire Department Golf Tournament @ Topstone.

Motion was made/seconded (Galley/Shepard) to adjourn the meeting at 20:45.

Respectfully submitted,



Diane Carpenter, Secretary

**NOT ORIGINAL SIGNATURE**