



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

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VERNON TOWN CLERK
15 OCT - 8 AM 8:42

October 5, 2015

- Chiefs: Call, Eppler, Landry
- HSO: Hammick
- Captains: Andresen, Landry, Lucas, Maguda, Muniz, Robertson, Tautic, Solito
- Lieutenants: Arel, Babcock
- Ambulance: Gauthier
- Fire Marshal: Libros
- Communications: Fisher
- Fleet Mgmt: Westcott, Robinson
- Fire Police: Fluckiger
- Junior Advisor: Colt
- Special Members: Carpenter, Galley

The meeting was called to order @ 19:00 by Chief, William Call. Motion was made/seconded (Solito/Westcott) to accept the minutes from the September 8, 2015 meeting.

TRAINING REPORT:

- Training Committee Minutes from 9/17/15 are attached. October meeting will be held on Thursday, October 15th.
- October Staff Meeting Report is attached.
- October Drill Schedule is attached.

ADMINISTRATION REPORT – A/C Landry:

- Lieutenant resumes are due at the November Staff Meeting.

MEMBERSHIP:

- New:
- Dennis Camp
 - Adam Clark
 - Peter Blume
 - Zach Laskey

Returning from LOA: James Morse

Full Membership: Larry Bradford

Transfer Cassandra Schambach from Jr. Membership to Senior Membership Rescue 141.

HEALTH & SAFETY: Hammick

- Flu Shots next Monday at 18:30 PSC.
- Injury Report Form must be completed by the person injured and submitted to Jean ASAP. Initial contact should be made to Chris or Jean. The carrier must be notified within 48 hours.
- 15 additional SCBA's have been received from the Town. We will investigate whether we qualify for SCBA grant submission.
- Staff is asked to think of ideas for grant submissions. Initial thoughts were Ambulance, hardware, lift devices, SCBA face masks, rope/harnesses. Training is also possibility. Please discuss with members for feedback.

FIRE MARSHAL: See attached.

- Assistance with fire safety education is needed on Wednesday October 7 morning @ Hockanum Valley @ 10:30. Don Westcott volunteered to attend. Thursday October 8th, R-441 will attend. Adam is looking for a driver to bring an engine and a couple of members to assist. If you are available, please email alibros@vernon-ct.gov.
- Discussion was held about school visits regarding Fire Prevention activities. It was suggested that in the future, this activity be discussed in August so that companies can plan ahead. Captains are asked to discuss with their members for any availability during the month of October.
- 7-11 on Union Street will be going through re-construction.
- Loom City Lofts completion date is targeted in December. A ribbon cutting ceremony is being planned for December 22nd.
- Hartford Healthcare at Tri-City Plaza is almost complete.
- Starbucks will be going in where Block Buster was located.
- Talcottville Mill has submitted plans. Due to the size of the proposal, a third party review is suggested.
- Insurance investigator for the fire @ The Mansions is inquiring about the stove. The ceiling was breached due to smoke staining on the ceiling. Caution needs to be exercised by our members to reduce additional property damage.

EMD: No Report.

COMMUNICATIONS:

- Jack Fisher discussed multiple changes and additions that occurring to UHF. Portables and mobile programming will be affected. Revised lists will be sent out. A training session will be held to help clarify usage.
- Caller ID's were not working on apparatus due to a compatibility issue. This will now be corrected.
- New radio programming scheme including Emergency button function is being worked on and would be included in the next programming.

FLEET MGMT:

- UTV Trailer is waiting for a couple of pieces. Ladder stickers are backwards.
- Truck checks are coming in well. James is unsure of who is responsible for checking ET-641. Captains at Station 141 will be contacted to solve.
- Duty Officer Car reports need to be completed, whether it is used or not. If you are scheduled for duty officer week, complete the form to show mileage. An email will follow that instructs completion of the check must be done.
- R-441 shaking on highway. It has gone to Public Works and they were not able to identify anything. It will be taken out again.
- Light Bar on R-441 does not work properly. Jack Fisher has a LED bar that may be used.
- Status on ET-141 is not available.
- Air Leak on T-541 will be checked by Don.
- ET-341 ball valves are leaking. If Public Works cannot handle, another vendor may be pursued.
- ET-541 problems have not been addressed.
- T-141 mirrors need attention.

TECHNOLOGY:

- New PC's installed. Windows XP will be gone.
- Station 141 new printers have been installed.
- New phones will be installed in the entire town. There will be a telephone located at every PC. Targeted for April/May.
- Station 441 Windows is fixed.
- Client Based Default and printing will automatically default to your printer.
- Web based firehouse software networking via a cloud based server allows login from home. It is hoped to have this function within the year.
- If you do not have a UPS on your system, advise Dave Galley ASAP.
- Next year fiber will be run through the entire town.
- Scanner feed function will be pursued through A/C Landry's PC.

CENTRAL SUPPLY/UNIFORMS:

- Email will follow for those that still need to be measured for Class C Uniforms. Paul Jackson will come back for measurements. There are also individuals requiring measurements for turnout gear.

SCBA:

- Captain Shepard provided the following information. Flow Testing for the department will take place Oct. 13-15. Shipmans will conduct the flow testing so please be aware that packs might be off of the apparatus while this is being completed. Please be mindful of this in case of a call during this period
- E-441 has gasket problem with one unit.
- Fit tests need to be completed.
- Steve Landry suggested that fit testing should be completed on the old mask and new mask.

CHAPLAIN: No Report

OLD BUSINESS:

- The Mayor is pursuing our LOSAP Plan. He is taking steps to understand the plan. Changes will be coming in the future for age and amount.
- A new door is being pursued in upper bay @ Station 441.
- Class A and Class C wear directives are attached.
- Plastic gas cans should be removed from service ASAP. If a company needs an additional can, contact Central Supply.

NEW BUSINESS:

- Artic Splash is scheduled for Saturday, December 5, 2015. R-141, ET-141 and Ambulance will attend.
- New equipment pending orders were discussed.
- Food Drive will be held November 21st & 22nd at both Stop and Shop Stores from 10:00 until 16:00 p.m.
- With the cancellation of Safety Day, it is suggested that we may that we do something during Winter Fest. Chief Call will investigate.

CORRESPONDENCE: None

UPCOMING EVENTS:

- Junior Division fundraiser with Lyman Orchards is being conducted. More information will follow via email.
- Bolton Fire Department Steak Dinner flyer is attached.

Motion was made/seconded (Eppler/Muniz) to adjourn the meeting at 21:10.

Respectfully submitted,



Diane Carpenter, Secretary