



# TOWN OF VERNON FIRE DEPARTMENT

P.O. Box 54  
Vernon, CT 06066  
[www.vernonfire.com](http://www.vernonfire.com)



## *Department Meeting Minutes*

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December 29, 2014

The meeting was called to order at 19:15 p.m. by Chief, William Call. Motion was made seconded (Williams/Lafontaine) to approve the minutes from the September 29, 2014 meeting.

### *Training Report:*

- The next Training Committee Meeting will be held on 1/15/15.
- January Department training will be CPR and First Aid refresher.
- The 2015 Junior Division training by Company schedule has been distributed.
- Target Solutions assignment – Bloodborne Pathogens will need to be completed by 1/31/15.
- Connecticut Fire Officers Weekend, April 17-19, 2015 at the National Fire Academy in Emmitsburg, Maryland. An email with information and application paperwork was sent out. Information is also available on-line at the CFA Website ([www.ct.gov/cfpc](http://www.ct.gov/cfpc)).
- Ellington Fire Department Billy Goldfeder lecture will be held Thursday, February 19<sup>th</sup>, 18:30 at the Ellington High School auditorium, 37 Maple Street, Ellington. An email will go out once tickets are received
- Presentation of FD CPR was given by Kathy Call. The 10-Step Training video was reviewed. See [www.FD-CPR.com](http://www.FD-CPR.com) for additional information.
- Kathy also discussed fire dept. family and community CPR training. She noted that 50 people have been certified in 2014.

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15 JAN - 2 PM 12:04

2015 Heart Month - Sunday, 2/8 @ 1:00, 2:00, 3:00 – Sessions are free

Heartsaver CPR Classes will be held on Wednesdays from 6:30 – 9:30 p.m.  
on 3/11, 4/8, and 4/22

Family & Friends CPR classes – 5/13 and 5/20

First Aid – 6/10

There is a minimal fee for these classes.

***Administration Report:***

- New Company Captains were announced: Ray Tautic, ET-341 and Dan Robertson, E-441. The positions become effective on 1/1/15.
- Recommendations for Awards (Officer, Firefighter, EMT, and Junior of the Year) are being sought. All companies are asked to review and submit suggestions.
- A/C Landry reviewed the implementation of Staff Meeting Review SOG that becomes effective 1/1/15.
- Accountability – Equipment cannot be removed from apparatus during a scene unless the truck operator is notified.
- By-Law changes were discussed for Job Titles and Classifications. Discussion was held regarding several elements (including Junior age change for advancement to the Sr. Program/Training Class, Retirement, and Special Member status). It was concluded that A/C Landry should prepare By-Law changes and present to the Board of Firefighters for ultimate release/vote of the membership.

***Health & Safety Report:*** HSO Hammick will be working nights for the foreseeable future.

- The West Main Street Bridge will be opening this week.
- A tour of the old Roosevelt Mills site is being requested. There are large propane tanks located at the rear of the building.

***Board of Firefighters:***

- BOFF Representatives for companies located in Stations 1, 3, and 5 will be appointed at the Annual Meeting on March 30, 2015.

***Old Business:***

- Portable Radio is missing from S-341. Chief Call wants a police report submitted by ET-341. Members also noted that radios are missing for UTV-441 and the Ambulance.
- SCBA Adapter for Station 341 is missing.

***New Business:***

- Life Membership status was requested for Wayne Opdenbrouw and Roger Parks. Motion was made/seconded (Landry/Solito) to grant as Life Members. Motion carried. Badges will be ordered.
- Chief Call reported that the manpower levels of the department are critically low. Rosters need to be modified (remove nonparticipating members) and a massive recruitment campaign is needed. He asks that the word get out to friends and neighbors to help increase our rolls.

***Good & Welfare:*** None

Motion was made/seconded (Fischer/Jackson) to adjourn the meeting at 20:30.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Carpenter".

Diane Carpenter, Secretary