



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com

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STAFF MEETING MINUTES

September 8, 2015

Chiefs: Call, Eppler, Landry
Captains: Andresen, Lucas, McKinney, Muniz, Shepard, Tautic, Solito
Lieutenants: Arel, Schambach
Engineer: Robertson
Ambulance: Marth
Communications: Fisher
Fleet Mgmt: Westcott, Robinson
Fire Police: Fluckiger
Junior Division: Colt
Special Members: Carpenter, Galley

The meeting was called to order @ 19:04 by Chief, William Call. Motion was made/seconded (Fisher/Robertson) to accept the minutes from the August 3, 2015 meeting.

TRAINING REPORT:

- Training Committee Minutes from 8/20/15 are attached.
- September Staff Meeting Report is attached.
- September Drill Schedule is attached.
- List is attached of books and DVD items in the Training Library.
- Much discussion was held regarding documentation of activities in Fire House Software. There is a lot of work to be done to accurately code activities to reflect mandated training as well as training activities in general. Staff is asked to discuss at their company meetings and bring back ideas to Training Committee. The Training Committee will review and more information will follow.

ADMINISTRATION REPORT – A/C Landry:

MEMBERSHIP:

- Reinstatement:
Kyle Botteron - R141
Mike Bova - R141
- Full Membership
Jaron Cain – ET-341

- Transfer
Scott McDonald - T141 to Training
- LOA
Cory LaFontaine until Dec 31
- Resignation:
Lars Owren
- Smokey Dreher is documented in the system as Life Member non active status.

HEALTH & SAFETY: Hammick

I was asked to provide the most current listing of physicals. This list is provided to Captains.

Attached is the list of people who are in compliance since July 01 2014.

EVERYONE ELSE IS OUT OF DATE.

The Chief has asked me to more strictly guide us toward NFPA 1500 compliance and OSHA requirements for YEARLY medical reviews.

1. A medical review can be scheduled at Corp Care.
2. A medical review can be scheduled with a member's personal doctor PROVIDED HE SIGNS OUR FORMS that is available at STA641 in the lobby. (We will not pay for this. This is strictly for the member's convenience and a cost saving to the town).
3. I will from time to time with prior notice accept career fire department physical copies if they comply or are more comprehensive than ours.

FIRE MARSHAL: See attached.

- New development is going in on South Street (10 houses). There will be a lot of blasting conducted. It will have 2 hydrants.
- Talcottville Mill will have a dry hydrant installed for another water source.
- 19 Grove Street has been leveled, but not cleared yet.

EMD: No Report.

COMMUNICATIONS:

- Major reprogramming of all radios needs to be done due to additions made by TN and addition of Manchester 8th District frequencies. This will be an upcoming project. More pagers have been ordered.

FLEET MGMT:

- Pump tests completed – all passed
- Ladders – list of failed ladders is @ station 141.
- Hose testing has been completed. Check high rise packing to make sure it's dry. Also check your pre-connects. Appreciation was given to Ray Tautic, Pete Orłowski, Tim Moore, James Robinson, Zac Antil and Chris Prue for all of their help.
- UTV 2 trailer is out for repair.
- ET-241 American LaFrance is awaiting cylinder.
- Future pump testing will be completed here in town through Top Rung.
- ET-341 has spring issues. They will be replaced @ next service.
- ET-641 pops out of gear while idling high – part is cracked.
- S-141 is out of service due to antifreeze leak.
- New mirror has been ordered for ET-141.
- E-441 has truck checks missing.
- Special Hazards has a dent on passenger side step.
- People need to step up and report when accidents happen.

TECHNOLOGY:

- 3 PC's and 1 printer are in. Scanner feed machine is needed. Dave will talk with Stan. Two PC's are needed for the PSC Meeting Room. They will be ordered tomorrow.
- Phone system is changing. There will be a four digit call number between stations. All switches will be replaced. It will be happening by the end of the year. Contact Dave if there are any issues or changes needed.
- UPS batteries have been replaced for Communications.
- Every PC in town should have a UPS. If not, email Dave.
- Password issues with internet access were discussed. If it asks you to save the password, answer No. Dave will check with Rich Maselek.
- Dave will be out of town for the next three weeks.
- Dave gave the Chief an email of all PC's that need to be destroyed. Space is needed for new equipment.

CENTRAL SUPPLY/UNIFORMS:

- Class C policy will follow.
- Issues with any piece of equipment/gear must go through Central Supply.
- The Supply room is normally open every Monday night from 18:30 to 21:00 hours. Other times by appointment.

- Most of the Class C uniforms are in with the remaining due tonight. Please make arrangements to pick them up.
- A number of Class A uniforms are in. Please make arrangements to pick up.
- Metal safety fuel cans (to replace plastic fuel cans), hearing protection (rescue and aerial companies) and safety glasses (all companies) were distributed.

SCBA:

- New SCBA units are not all yet in service as some company members need FIT testing. FIT testing is on hold while machine is out for annual service/calibration. Members who were already FIT tested can use new units.
- Metal can regulator SCBA needs to be turned in and other air packs will be issued.
- Flow testing will be held in October.

CHAPLAIN: No Report

OLD BUSINESS:

- Due to the recent issues of theft, tampering and vandalism at the Nye Street (and other firehouses), the Chief had the door openers upgraded to provide a more secure access and to remove the personal openers that some members had. It has been brought to the Chief's attention that members at the Nye Street firehouse have found a way to circumvent these new openers and program their own vehicle integrated door openers to operate the bay doors. By doing this, it defeats the security measures that were put in place. Because there is no way to have a truly secure door opener, there are few options other than removing the automatic door openers completely. Other security options were discussed and a policy on the use of personal garage door openers and/or integrated garage door openers will follow.
- Safety Day – Flyers are going out. They will be emailed out to the county, businesses & town hall.

NEW BUSINESS:

- New style nomex hoods were purchased and have been received by Central Supply. We will start to issue these hoods to replace the older style hoods that no longer meet the new NFPA standard.
- Awards Ceremony is tentatively scheduled for 2/22/16. Firefighter of the Year and Officer of the Year awards should be a priority for success. Members are urged to make recommendations and put in nominations for noteworthy activities. A location is being sought.

CORRESPONDENCE: None

UPCOMING EVENTS:

- Ellington Parade -T-141, R-141 , ET-541
- Wishes on Wheels on 9/13 @ 6:30 a.m. – ET-141, R-141
- Tolland Parade 9/19 - E-441, ET-141
- Rockville Fest – 9/26 from 10:00 – 2:00 – R-441 will attend.

Motion was made/seconded (Fluckiger/Solito) to adjourn the meeting at 21:15.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Carpenter".

Diane Carpenter, Secretary