



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

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December 7, 2015

Chiefs: Call, Landry, Eppler

HSO: Hammick

Captains: Andresen, Maguda, McKinney, Muniz, Robertson, Shepard, Solito

Lieutenants: Cascario, Schambach

Ambulance: Gauthier

Communications: Fisher

Fleet Mgmt: Robinson

Fire Police: Konarski

Jr. Advisor: Colt

Special Members: Carpenter

The meeting was called to order @ 19:10 by Chief William Call. Motion was made/seconded (Shepard/Fisher) to accept the minutes from the November 2, 2015 meeting.

Payroll is due tonight.

TRAINING REPORT:

- Training Committee Minutes from 11/19/15 are attached.
- December Staff Meeting Report is attached.
- December Drill Schedule is attached.

ADMINISTRATION REPORT – A/C Landry:

- Award Recommendations must be submitted by 1/2/16. Contact A/C Landry if any questions. Award Presentation will be 2/22/16 @ Rockville High School, 19:00.
- Lieutenant Eligibility List is out. Lt Election Dates - Dec 14
- Discussion Active Membership Status. SOG will be coming out tonight and is effective 12/1/15. Tracking members and running reports will be changing soon. Additional information will follow.

MEMBERSHIP:

- Resignation
 - John Ailes
 - Zac Martin – training class
- Leave of Absence – Jessica Call – 90 days Personal Medical.
- Returning to Active Duty - Julie Thibodeau - effective 12/7/15.
- Other – Bill Graugard – Life Time Membership Status

HEALTH & SAFETY: Hammick

- FEMA Grant period opened today. Process has not changed. Purchase of remaining SCBA packs will be pursued. We can only obtain enough for apparatus seats. Masks for everyone compatible with these new packs will be requested. A/C Eppler is investigating for an in-house FF1 course.
- New washer is being investigated for Station 141.
- New rope is desperately needed. Mike Colt and rescue companies will investigate. Rope expires after 10 years of usage.
- There are a couple Captain and Firefighter vests available.
- Physicals for firefighters must be done. Fit testing will not be conducted unless current physical is complete.
- Boat and cold water rescue equipment should be in service and prepared for winter needs.
- Rehab tent/heater is located on ET-241.

FIRE MARSHAL: See attached.

EMD: No Report.

COMMUNICATIONS:

- Radio re-programming is basically complete.
- Colchester may be joining TN which could mean more radio changes in the future.
- Laminated cards are being prepared that displays the new channels and all mutual aid towns with channels recommended for their use.
- Periodic training testing should be conducted.
- ET-141 wireless head set failed and needs to be replaced.
- No personal radios are allowed on the fire ground.
- Hydrant locations are being reported by TN. There are also several “do not enter” buildings that should also reported.

FLEET MGMT: Report is attached.

TECHNOLOGY:

- All printers have been received and are installed/working.
- All VPN users are working without issues.
- Call Dave if any assistance is needed.

CENTRAL SUPPLY/UNIFORMS:

- If Class C uniforms are need, contact Central Supply. Class A items can also be obtained in Central Supply. Dave email: david.goric@snet.net. Tami email: tamjammy@comcast.net
- All town email for the Chief should be forwarded to his town email: wcall@vernon-ct.gov. Do not use his personal email any longer. Additionally anyone with a Town Email ID should be using that for department communications. For the secretary, use dcarpenter@vernon-ct.gov.
- Tuesday, 12/15 Gear sizing/fitting for those who did not get sized yet. Station 641 18:30.
- Active members with rubber boots should receive leather boots.
- The Chief requested that Class C uniforms be worn at Staff Meetings.

SCBA:

- SCBA Inspection form is being modified.
- Shipmans is coming in on Friday, 12/11/15 to work on air management. Booster pumps are not to stay energized.

CHAPLAIN: No Report

OLD BUSINESS:

- Toys for Tikes
 - Ambulance will be relocated by Friday 12/11.
 - Box truck is needed to assist with returning Rocky's containers immediately following toy delivery
 - Set up 12/20 @ 09:00; delivery 12/21 @ 18:30.
- FD Advisory Board – The Chief requested that the committee start meeting again. The Chiefs were asked to provide Diane with subjects to discuss. Apparatus repairs were mentioned as a topic to pursue. She will contact Edgar Jackson to schedule.
- Great job to everyone for Winterfest. Also to Captain Muniz for the public education material that was distributed. Congratulations to ET-541 for winning the decoration award.
- Suggestions for morale improvement are encouraged and we are attempting to address. Recommendations can be placed in the "suggestion boxes" or email a Chief Officer.

NEW BUSINESS:

- Holiday safety recommendations are attached.
- Talcottville Mill Complex – ground breaking 12/14/15. Dry hydrant location will be determined (E-441, T-541 respond to rear of building). There is no water in the rear of the building, except the pond. Chief Call discussed the response plan. Keep the map in the apparatus.
- There are issues with Firehouse Software. It may go to web based. Contact Jean if there are questions.
- Discussion held about the falling morale of the department. Chief Call noted that we have good talent in this department and if more focus is given on the positive instead of negative, we may recognize improvement. Keep promoting positive thoughts.
- Dan Robertson reported the 6/11/16 New York City Fundraiser for the Association is being pursued. A meeting with the committee by the end of the year is being planned. There will be two stops: Times Square and the 9/11 Memorial. If people desire to tour the memorial, tickets must be purchased individually online in advance.

CORRESPONDENCE: None

UPCOMING EVENTS:

- Windsor Torch Light Parade – 12/12/15 @ 1830. Additional detail is needed.
- R-441 and ET-541 80's Dance will be 1/23/16 at the TKB club. Tickets are \$10 p/person.

GOOD & WELL BEING:

- Dan thanked all who have helped the Lattimer family. The outpouring of support has been overwhelming.

ADJOURNMENT:

Motion was made/seconded (Solito/Muniz) to adjourn the meeting at 21:07.

Respectfully submitted,



Diane Carpenter, Secretary