



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

March 2, 2015

Chiefs: Call, Eppler, Landry
Captains: Lucas, McKinney, Muniz, Robertson, Shepard, Solito, Tautic
Lieutenants: Dube, Miceli, Turkington
Engineer: King
Communications: Fisher
Fleet Mgmt: Westcott, Robinson
Fire Police: Fluckiger
Chaplain: Colter, Folland
Special Members: Carpenter, Galley

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RECEIVED
VERNON TOWN CLERK
15 MAR -5 AM 9:49

Officer Training was conducted first with a presentation from Adam Libros regarding Fire Marshal duties. If Adam is needed on scene, contact TN to request Fire Marshal. Adam's cell is 860-978-0593. For notification only of an incident, send email alibros@vernon-ct.gov with details ASAP following the incident. A revised SOG will follow. Incident report/narratives are needed by each company. Injuries must also be documented/reported. Permission must be received from FMO before any incident photographs are published or shared. Permits are needed to burn brush in a contained area. A campfire does not need a permit. If smoke from the fire causes nuisance to a neighbor, it must be put out.

The meeting was called to order @ 19:40 by Chief, William Call. Motion was made/seconded (Solito/Muniz) to accept the minutes from the February 2, 2015 meeting.

TRAINING REPORT:

- Training Committee Report from 2/26/15 is attached. March 19th will be the next meeting.
- Operations and Training Report for March is attached.
- March Drill Schedule is attached.

ADMINISTRATION REPORT:

- Comedy Show tickets are available for sale. \$25 p/person, BYOB, 50/50 raffle.
- Deadwood letters are being sent out.

MEMBERSHIP:

New:

Thomas Bilodeau
Todd Black
Larry Bradford
Jacob Brown
Matthew Isham
Andre Lisee
Kevin Lukas
Laura McHugh
Spencer Padget
Raymond Pridgen
Ronald Russo
Marsha Singletary
Danielle Solito

Return from LOA:

Dave Dube

Resignation:

Greg Lockwood

Orange tetra hedron – non- interior members

Yellow can go into buildings

Fire Orange shield – probationary member. A company shield will not be issued until probation is completed.

HEALTH & SAFETY: No Report.

FIRE MARSHAL: See attached.

- CT Water Company has a large upgrade is coming.
- Loom City Lofts construction is moving along quickly.
- Hartford Healthcare will be locating to the old Adams Supermarket.
- Santini construction continues on Route 30. There will be significant blasting this spring.
- Do not enter lists have not changed. Chief Call informed that TN is aware of these addresses and an alert notice is sent via CAD when an incident occurs.

EMD: No report

COMMUNICATIONS:

- Pager inventory and serial numbers still need to be completed for many companies. Errors/clarifications for those that were submitted are also still needed.
- Jack informed of a pending serious problem from Wilbraham Fire Dept. They have submitted an application to the FCC requesting to co-share our primary radio frequency. Jack has discussed with their Chief, Assistant Chief and their vendor. Their transmit power requested is double ours @ Fox Hill which may well create communication problems for us. Their vendor is being very aggressive to achieve this. We rejected their request by return letter but the FCC may still approve their request. If you hear any issues over the next several months contact Jack ASAP.
- All necessary approvals required for the new radio tower site @ UConn have been obtained and the final agreement is @ the Attorney General's Office for signature. The new radio equipment has been ordered.
- Toning issues were discussed. Jack stated re-toning for all companies occurs after 5 min, then after another 2 min mutual aide is called. This 2 minute time does not allow enough time for members to respond from the other end of town before it goes to mutual aid. Chief Call informed the Advisory Board has also brought this issue forward and toning may be realigned to station toning 1, 2, 3 and 4, 5. General tone after 6:00 p.m. A meeting will be held with Chief Call, Jack Fisher and TN to discuss.

FLEET MGMT:

- ET-441 repair is on hold due to snow/plows. There is a part waiting for pick up in Hartford and Don is willing to get it.
- Undercarriages are being washed.
- Vehicle check sheets must display the correct vehicle identification.
- Plymovent system is down @ Station 141.

TECHNOLOGY:

- All firehouses except St. 3 will be getting new fiber this year.
- Two UPS batteries are on order for Station 3.
- It is hoped that new printers can be purchased this year as many are approx. 10 years old.
- Dave will be out of state 3/8 – 15.
- Tim Fluckiger requested help from Dave with a new PC. They will meet following this meeting.

CENTRAL SUPPLY/UNIFORMS:

- Locking pin on gear harness needs to be checked.
- Members are asked to please wash gear.
- Helmet shields are in.

SCBA:

- A/C Eppler is working on tags/rings.

CHAPLAIN:

- Barry stated a great job was done @ the Davis & Burke Rd. fires. Discussions were held with the families.

OLD BUSINESS:

- Discussion was held regarding the Davis and Burke Rd. fires. Channel 2 was not used. Due to the extreme cold, Command did not contact the Women's Auxiliary for food/beverages. The Senior Van had been brought in by the mayor. For future, Broad brook has a rehabilitation vehicle or Command could contact TN to request refreshments from the Salvation Army.
- Annual Reports are due: A/C Reports, HSO, Ambulance, Central Supply/Uniforms, Fleet Mgmt., FMO, OEM, Junior Advisor, SCBA, Retention Recruitment, Emails have been sent requesting the info. Reports have been received from Communications, IT & Inventory.
- Floor changes at Station 541 have not been resolved.

NEW BUSINESS:

- LOSAP request for a meeting with town officials was submitted. Meeting date is tbd.
- State cut backs proposed by the Governor will significantly hurt the town budgets. Chief Call discussed some of our items requested.
- Bob Turkington requested that Captains remind their members of the importance for payment of Association dues.
- Staff was informed that the Elks Lodge has offered to donate their facility for our functions. The FD Advisory Board will be presenting event options for discussion at the March 30th Association Meeting. As info, the current event schedule shows ET-541 to host the 2015 Christmas Party, and T-541 for the 2016 Banquet.

- F.D. Advisory Board changes were discussed. Kevin Bowman is stepping down. Other members may also be rotating out. Captains please discuss with members at your next company meeting to ensure your company is represented. James Robinson volunteered to replace Jake Miceli. Replacements for the March 18th meeting are appreciated. Current members are: Antil, Carpenter, Colt, Litwin, King, Miceli, Moore, Owren, Prue, St. John, Williams. The next meeting will be held on Wednesday, March 18th @ 19:00, Station 541. Please make sure your representative attends.

CORRESPONDENCE: None

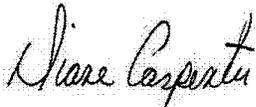
UPCOMING EVENTS:

- Annual Banquet – April 11 @ A Villa Louisa in Bolton.
- Comedy Show Fundraiser – May 1 @ the TKB Club. Tickets are available \$25 p/person.

GOOD & WELL BEING:

Motion was made/seconded (Robinson/Galley) to adjourn the meeting @ 21:09.

Respectfully submitted,



Diane Carpenter, Secretary

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Training Division Training Meeting Minutes ~ February 26, 2015

Open Meeting

Meeting started @ 19:01 with the following members in attendance:

ATTENDANCE RECORD ENTERED IN FIREHOUSE DATABASE

Exec.	A/C Eppler	ET-441	Lt. St John
ET-141	Lt. Miceli	R-441	No Representation
R-141	Excused	ET-541	Excused
T-141	Lt. Aerial	T-541	No Representation
ET-241	Lt. Averista	Fire Police	Lt. Konarski
ET-341	Capt. Tautic, Lt. Hampton	Ambulance	No Representation
E-441	Lt. Pearson	Special	

The reading of the minutes from the January 15th meeting was waived.

Review of the January Drills

- Night Drills:

01/19/15 – CPR Refresher, First Aid / AED Refresher, Positive turnout and participation for annual refresher programs.

01/26/15 – No drill activity (weather).

- Junior Drill

SCBA, presented by ET-141, Drill went well, good turnout and participation.

- Day Drill

January, no drill held, planning meeting was held for upcoming Sunday day drill program.

March Department Drills

- Night Drills:

03/16/15:

BLS Protocols, all department EMT's, 19:00 at the Public Safety Building. (EMT's that took this program already follow non-EMT drill schedule)

Search and Rescue Part II, all non-EMT's, 19:00 at Station 141.

- Night Drills (continued):

03/23/15:

Yankee Gas Safety Presentation, All members, 19:00 at Station 141.

03/30/15:

Department Meeting, All members, 19:00 at Station 141.

- Day Drills

March: Sunday drill is scheduled for Sunday, March 8, 10:00 @ Station 441. Drill topic will be Mayday and Disorientated Firefighter, all available members are welcome to attend.

- Junior Drill

3/2/15, Fire Behavior presented by ET-441.

Feedback From Staff Meeting / Executive Board / Standing Committees

- Staff Meeting Highlights – (Staff meeting notes were distributed via email), Officer Training was cancelled.
- Recruitment Committee / New Recruit Training – Next recruit class (introduction) is underway. Previous New Recruit Class still needs live burn once burn facilities are opened for the season.

Training Committee Issues

Old Business

- A/C Eppler and Lt. Schambach are still trying to coordinate a date for a confined space refresher.
- Billy Goldfeder (Firefighter Close Calls) presentation was held on February 19, 2015, at Ellington High School. Excellent presentation attended by approximately 38 vernon members.
- Firefighter Down CPR will still be incorporate into another drill night.
- Brief discussion on the feedback from the Fire Department Advisory Board with an update as to what has been done so far and new topics (regional training) from the last meeting with the Advisory Board and Executive Board.
- Bloodborne Pathogens was assigned through Target Solutions and is now overdue. Members who are also part of the ambulance division only need to complete CentreLearn training and provide me with a copy of the certificate from that class.
- The EMT Initial program will be starting soon, there are 15 students taking the program.
- CT Fire Officers weekend applications were submitted to the state, 14 members have signed up to go.
- Other Old Business – None

New Business

- The first Sunday "Day Drill" was held in February with good turnout. There was some discussion about additional day drills for the daytime members. This will be discussed again at the next meeting.

- It was suggested that Staff Meeting Officer Training be held prior to the staff meeting so that company Lieutenants can get back to their companies and train with them versus leaving their company drills early and often waiting well past 20:00 for training to start.
- The Training Committee will be putting together a list of drill ideas that companies would like to do for the year so that we have a list of ideas to choose from. Ideas are to be brought back to the next Training Meeting.
- Other New Business – None.

Close Meeting

The meeting was adjourned at 20:03. *The next scheduled Training Committee meeting is Thursday, March 19, 2015, 19:00 at the Public Safety Building.* All companies need to be represented and all interested members are welcome.



TOWN OF VERNON FIRE DEPARTMENT

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Operations and Training Report for March, 2015

- The Training Committee met on February 26, 2015 at the Public Safety Building. Minutes from the meeting are attached. The March Training Committee meeting will be held on Thursday, March 19, 2015, 19:00 at the Public Safety Building.
- March Department training will be BLS Protocols for department EMT's, Search and Rescue (continuation of last month's drill) and a safety presentation by Yankee Gas. There is also a department meeting on the 30th. The drill schedule is attached.
- Target Solutions Bloodborne Pathogens assignment was due 1/31/15. This assignment is mandatory and a list of those who did not complete the training has been forwarded to Chief Call.
- The Billy Goldfeder (Firefighter Close Calls) presentation was held on February 19, 2015 at Ellington High School. The presentation was excellent and attended by approximately 38 members. There were however approximately 10 members registered that just didn't show. We may work with Ellington again in the future for another joint seminar like this.
- Upcoming Connecticut Fire Officers weekend in Emmetsburg MD, April 17-19, 2015. Applications for 14 members were sent to the state last month. I do not know when the Academy will send back confirmations.
- The in-house EMT Initial certification program will be starting soon. There are 15 students signed up for the program.
- The EMT refresher class is starting soon. All members needing the class should have already contacted Jean Gauthier to sign up. The dates are Thursday, March 19, 2015, 18:30 to 22:00, Saturday, March 21, 2015, 08:00 to 17:00, Sunday, March 22, 2015, 08:00 to 17:00 and Thursday, March 26, 2015, 18:30 to 22:00 (testing day).
- The first monthly Sunday day drill held Sunday, February 8 was excellent and well attended. The next drill is scheduled for Sunday, March 8, 10:00 at Station 441. Topic will be Mayday and Disorientated Firefighter. All available members are welcome to attend. Any questions can be directed to Lt. Dave Williams (Tower 541).
- An updated curriculum is being developed for new member training. A draft proposal was reviewed by the Chief and is continuing to be developed. Several of the New Recruit Introduction presentation have been updated. The next New Recruit class has started (Introduction portion) and is using this curriculum.
- A/C Landry sent an invitation out for a trench rescue lecture to be held at UCONN, March 18th at 18:00. Please see the email for further information and sign up instructions.
- A/C Landry and myself are still discussing the Junior to Senior transition process and requirements for company assignment. This is still being finalized and will be sent for review with Captain Coit in the next couple of weeks.
- Excellent job by the members present at the Davis Ave structure fire, terrible conditions but certainly a team effort by everyone involved,

Please contact me with any questions or clarifications,

A/C Eppler



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Training Division DEPARTMENT DRILLS FOR MARCH, 2015

CAPTAIN'S, PLEASE POST THIS NOTICE

March Department Drills:

Monday, March 2nd:

- CPR Refresher, First Aid and AED Refresher **MAKE-UP NIGHT:**

Make-up night if necessary for CPR refresher, first aid and AED refresher, 19:00 @ Station 641 (Public Safety Building), second floor.

Monday, March 16th:

- BLS Protocols:

All FD EMT's, 19:00 at the Public Safety Building: (All FD EMT's that have taken this through the Ambulance Division will go to the Search and Rescue drill).

- Search and Rescue Part II, all non EMT's, 19:00 at Station 141. This will be a continuation of last month's drill. Fire Police are welcome to attend or have their own drill event for the night.

Monday, March 23rd:

- Yankee Gas Safety Presentation, All members, 19:00 at Station 141.

Monday, March 30th:

- Department Meeting, All members, 19:00 at Station 141.



Adam B. Libros
Fire Marshal

alibros@vernon-ct.gov

**Office of the Fire Marshal
Monthly Report for February 2015**

The following inspections were completed in February:

- Code inspections/license inspections: 9
- Construction/Certificate of Occupancy inspections: 14
- Re-inspections: 0
- Complaint inspections: 1
- Burn permits: 0
- Blasting permits: 0

The following activities took place in February:

- Attended a webinar on February 3 with ViewPoint to see demonstration of their ViewInspect program.
- Attended a developer meeting on February 3.
- Attended staff meeting on February 4 which included presentation by CT Water Company for their upgrades to their water treatment plant.
- Attended a hoarding complaint with several other town agencies on February 5.
- Attended the Capitol Region Fire Marshals Association meeting in Windsor on February 5.
- Met with school officials on February 5 to discuss evacuation areas for Maple Street School.
- Performed interviews on February 6 for building dept/fire marshal administrative assistant position.
- Attended social service providers meeting on February 17.
- Conducted a fire origin and cause investigation at 6 Davis Ave on February 27-28. The cause of the fire will most likely be listed as undetermined with probable cause of an electrical failure. No injuries reported. Significant damage to the structure. The temperature overnight was in the single digits which made firefighting and investigating very difficult and dangerous.
- Conducted a fire origin and cause investigation at 18 Burke Rd on February 28. This fire was called in during operations at the 6 Davis Ave fire. The most likely cause was careless discarding of smoking material into a plastic container on an enclosed porch. There was one reported injury. That person was evaluated and released from the hospital. Again, single digit temperatures hampered firefighting and investigating activities.

Respectfully submitted,

Adam B. Libros
Fire Marshal

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