



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

June 3, 2013

Chiefs: Call, Eppler
Captains: Andresen, Muniz, Shepard, Solito
Lieutenants: Arel, Cascario
Communications: Fisher
Ambulance: Gauthier
Engineer: Westcott
Retention/Recruit: Augustus
Fire Police: Fluckiger
Special Members: Carpenter, Galley

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VERNON TOWN CLERK
13 JUN -6 AM 8:52

T-541 Capt. Maguda was not present; he responded to the McLean St. Fire Station 3 was not represented.

The meeting was called to order at 7:02 p.m. by Chief William Call. Motion was made/2nd (Eppler/Solito) to accept the May Staff Meeting Minutes.

Training Report:

- Training Committee Report from 5-16-13 is attached.
- June Drill Schedule is attached.
- Operations and Training Report for June is attached.
- Target Safety Training on Ethics has been assigned to all members for June Training.
- Bianca Doerrenhaus has been an exchange student hosted by the Schambach family and has participated in the Junior Program during her stay. She was very active in the program. Her last day will be on 6/17/13. There will be a farewell sendoff held for her on the 17th at Station 141.
- Steve Augustus and the RHS Fire Tech Class will be featured on the WVIT 30 News for a car extrication class. The segment will air on Wednesday, June 5th at 6:15 p.m., Thursday 6/6 at 4:55 a.m. and 6:20 a.m.
- Babysitting Class will be held on June 29th from 9:00 – 3:00 for children ages 10-14. More information is attached.
- July in the Sky will be held Tuesday July 2nd. Rain date July 5th.

ADMINISTRATION REPORT – A/C Landry:

- Chief Engineer Position is open. We are accepting resumes for the position of Chief Engineer. Resumes due by the July Staff Meeting and interviews will be held in the month of July. Job Description is attached. The title of the position will now be Skills Fleet Mechanic. Good administration skills are needed; however, mechanic credentials are not mandatory.
- Executive Board needs to discuss the use of the three photo I.D.'s that are being produced for each member. One should be retained in the wallet and two for turnout gear/one to attach to apparatus @ scenes. This is a major part of accountability. All old touch/track tags should be turned in @ July Staff Meeting.

MEMBERSHIP:

- Resignation
John Mylek effective July 1, 2013
- Company Assignments
Amanda Morrison - Rescue 441
Steve Spencer - ET-341

Health & Safety: No Report.

Fire Marshal: See attached.

EMD: No Report

Communications:

- ET-441 head set package should be received soon and will be installed.
- Fox Hill Tower project via Capital Improvement is being revisited. The Town has received \$235,000 funding to rebuild Fox Hill Tower. It has been approved.
- There are PD communication issues in Rockville. It is a filter issue and Jack is aware of the problem.

Chief Engineer:

- John is out for two weeks.
- Don reported that Truck Checks are needed.
- R-441 and T-141 are out of service. Tower 141 cables/airbags need to be replaced.
- Special Hazards issue was noted. Information will be provided to Don.

Technology:

- Two new UPS units have been received. Station 641 units are needed. Chief Call authorized that 4 be purchased now.
- Station 341 network problem reported. Dave will work on it tomorrow.
- In the event of IT problems, please contact Dave's via cell (860) 614-9065.
- Windows 8 sonic wall wireless issues were reported for laptops.
- Firehouse Software integration w/TN. Chief Call would like to discuss with Peter. Cloud technology also needs to be discussed.
- Two printers (station 141 & central supply) have been installed.

Central Supply:

- Thank you to the captains that returned their gear verification spreadsheets.

We are still awaiting gear verification spreadsheets to be returned to central supply for many companies. We need these returned ASAP to determine who and how many people need new gear, boots and equipment. There is only a limited quantity of "spares" available.

Please remember to bring your gear when your company attends the fit testing (by Chico) as while you are waiting, your gear will be inspected.

- Chief Call requested a list displaying companies who have not submitted these spreadsheets by 6/17.

SCBA:

- Flow testing of packs need to be completed. Scott would like to schedule after 7/1.

Uniforms: Orders are up to date.

Old Business:

- Many masks stored at Station 141 have been stolen. There must be a way to mark them. Scott Shepard will investigate with the vendor. Theft has been an ongoing issue at our stations.
- For companies requiring medical equipment, please update the list. Do not remove from the Ambulance.
- Meters need to be calibrated. Lt. Arel will get it completed.

- Amerbelle situation is getting worse.

Mill Street Garage – we have lost our contact. One key has been provided to the Chief. If needed, cut the lock.

19 Grove St drafting site/Mill Street Auto/Hydrant Ann/Grove Street are the water sources.

- It is hoped that the budget will pass tomorrow and that the new equipment budget does not get cut. Captains are asked to Email Chief Eppler with new equipment needs. Items in need were discussed.
- Cairns Reaction Gear for 2013. Department sizing will be held on June 24, 2013 at 6:00 p.m. List needed from captains for those active members needing turnout gear prior to 6/24 fittings. Boot list is also needed right away.

New Business:

- Payroll is due tonight.
- NFPA Release – New Hose Standard – see attached
- Demo will be conducted by Shipmans on Hurst Edraulics, Tuesday, June 11th at 7:00 pm at station 441.
- Pete Orłowski is doing a great job with the website. He is asking for photo's of trucks/stations Stations 1, 3, 5, ambulance & fire police to plan for photos of trucks/stations (not membership) next Monday, 6/10 @ 18:30 to meet with Pete for photos.
- Recruitment/Retention monies should be spent ASAP (after 7/1).
- Fire Department members should not be parking in Fire Lanes at grocery stores; it does not send a good message to the public.
- New Town of Vernon letterhead was shared with the staff.

Upcoming Events:

- Vernon Police Assoc & VFD Fire Co. #2 Golf Tournament – June 17th @ Topstone Golf Course – Registration @ 8:30. \$125 p/person. Additional information is attached. Email Jon Lucas/Pete Orłowski for registration.
- Parade Schedule:

Broad Brook - June 29, 2013
Tunxis - July 13, 2013
Southwick, MA - July 20, 2013
East Hartland - July 27, 2013

Parades (Continued)

Andover Anniversary Parade - June 22nd beginning at 10:30 a.m. Rescue 141 and a new engine are requested to attend.

South Windsor Convention - September 20-22, 2013 (Donation is needed for program ad.) Information was given Todd Cascario to deliver to Pete Orlovski ASAP for ad creation. Documentation for the expense will need to be provided to Dave Galley for Association payment (reimbursement from the Chief will occur after 7-1). The Chief would like to have Honor Guard attend also.

Manchester 8th District October 13, 2013 – 125th Anniversary.

Don Westcott will provide reminder notes with parade details a week before each parade.

Need to know as soon as possible what trucks will be attending the parades and how many people we can get to attend. Refreshments will be served after the parade(s).

Good & Well Being:

- A thank you card was received from Jessica Ciparelli for our participation @VCMS photo event for her nephew Oliver.

Motion was made/seconded (Andresen/Muniz) to adjourn the meeting @ 8:29 p.m.

Respectfully submitted,



Diane Carpenter, Secretary

NOT ORIGINAL SIGNATURE