



# TOWN OF VERNON FIRE DEPARTMENT

P.O. Box 54  
Vernon, CT 06066  
[www.vernonfire.com](http://www.vernonfire.com)



## *Department Meeting Minutes*

December 30, 2013

The meeting was called to order at 7:32 p.m. by Chief, William Call. Motion was made seconded (Shepard/Morse) to approve the minutes from the September 30, 2013 meeting.

### ***Training Report:***

A/C Eppler reported the following activities:

- January Department training will be CPR, First Aid and AED refreshers. Schedule will come out at the January Staff meeting.
- The next scheduled Training Committee meeting will be on Thursday, January 16, 2014, 19:00 at the Public Safety Building. All companies should be represented.
- There will be an upcoming EMT / EMR Refresher on February 8, 9 and 23, 2014. Members needing to take this must contact Ambulance Coordinator Jean Gauthier to be put on the list. Members taking the class MUST take the department CPR Refresher in January as those hours count toward the class time. This will be the only class the TVFD will pay for this year.
- Helmet markings for EMT's and EMR's has started, Station 141 members are done. I am coordinating with Lt. Schambach to complete all the other stations.
- At this time 8 members have submitted applications for the Connecticut Fire Officers weekend, April 4, 5, 6, 2014 at the National Fire Academy in Emmetsburg MD.
- Under vehicle washer train-the-trainer training was completed on 12/23/13. All companies sent representation. If any company requires additional training please coordinate with Asst. Coordinator Clint Marth. There were several questions brought up at the training session that will be answered in the SOG for this and at the January Staff meeting.
- Target Solutions mandatory SDS sheet training deadline has come and gone with several members who still have not completed the training. This is a Conn OSHA mandatory training. Pay cuts for members not completing this training are not working; need to discuss with the chief the next course of action.

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- New map books were distributed at the December Staff meeting. These books are to be left as is, no modifying, no adding, no deleting so that every apparatus has the same book. Any changes or updates will be distributed to the company officer. Additional books will be made to put in the fire houses for mutual aid companies to use. Special thanks to Captain Tabby Muniz for completing this project.
- All equipment wish lists were received back in July as requested however the budget is depleted. Company Captains should continue to email me any broken or damaged equipment items so we can prioritize repairs with what minimal funding is left.
- The 2014 Junior Division officers were introduced: Kaylin Blais, Cassie Schambach and Josh Chaffee.

***Administration Report:***

- The Lieutenant list will be available at the January Staff Meeting. Knox Box codes will be needed.

***Health & Safety Report:*** None

***Uniform Committee Report:*** None

***Board of Firefighters:*** None

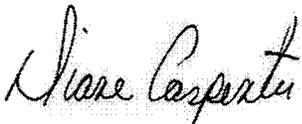
***Old Business:*** None

***New Business:***

- Adam Colter was introduced at the new fire department Chaplain.
- OSHA mandated fit testing/gear inspections will be conducted soon. It is hoped that all members will be done by the end of June.
- It was discussed that Class D license does not require a medical card regardless of endorsements. A CDL license can be surrendered by can keep 2Q with a letter from the Chief.
- CAD monitoring is not working at this time.

Motion was made/seconded (Fischer/Tremblay) to adjourn the meeting at 7:47 p.m.

Respectfully submitted,



Diane Carpenter, Secretary

Vernon Volunteer Firefighter's Association, Inc.

Proposed changes and amendments to the Corporation By-laws Dated January 1, 1996

The following changes and amendments shall be read by the Secretary into the minutes of this quarterly meeting of the Corporation, December 30, 2013, distributed to the Department email list and posted in the Stations of the Department to serve as notice of the vote to be taken on the listed action at the next regularly scheduled quarterly meeting of the Corporation, March 31, 2014. Per the by-laws a quorum of 40 members shall be present for the vote to take place and a 2/3 majority of the voting members present will be required to pass the proposal.

- 1) That in all occurrences of or references to the phrase "Toys for Tots" the phrase is amended to "Toys for Tikes". References occur in Article 1.2 (The Corporation); Article 6.1, B.iii (Committees); Article XI (Dissolution)
  
- 2) In Article III, Section 7, Notice of Special Meetings; the phrase "located at Station 441" shall be removed and the word "Department" shall be added.  
"Such notice shall be given by delivering written notice of the meeting to the (~~Department~~) mail boxes of each of the members of the Board of Director ~~located at Station 441~~ not less than two (2) days before the date of the meeting."

Submitted; December 30, 2013

Robert Turkington

President

Diane Carpenter

Secretary

Vernon Volunteer Firefighter's Association, Inc.

Proposed dues rate for 2014

The proposed dues rate shall be read by the Secretary into the minutes of this quarterly meeting of the Corporation, December 30, 2013, distributed to the Department email list and posted in the Stations of the Department as is required by the By-laws. This notice shall be acted on, in accordance with the By-laws, at the Annual meeting of the Corporation to be held on March 31, 2014. Per the By-laws a quorum of 40 members shall be present for the vote to take place and a 2/3 majority of the voting members present will be required to pass the proposal.

Membership dues in the Vernon Volunteer Firefighter's Association, Inc. shall be set at a rate of:

\$ 15.00 per quarter.

Dues shall be remitted to the Treasurer by all members from the member's quarterly remuneration stipend received from the Town of Vernon Fire Department in a manner to be set by the Treasurer.

Members in supernumerary status with regard to remuneration will not be liable for dues payments until such time as they begin receiving stipends.

Submitted; December 30, 2013

Robert Turkington

President

Diane Carpenter

Secretary