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# TOWN OF VERNON

P.O. Box 54  
Vernon, CT 06066  
[www.vernonfire.com](http://www.vernonfire.com)



## STAFF MEETING MINUTES

September 4, 2012

- Chiefs: Call, Eppler, Landry
- Captains: Goric, Lavoie, Maguda, McKinney, Muniz, Sereby, Shepard
- Lieutenants: Lucas, Schambach
- Firefighter: Robertson
- Ambulance: Gauthier
- Engineer: Mylek
- Fire Police: Konarski
- Special Members: Carpenter, Galley

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The meeting was called to order at 7:02 p.m. by Chief William Call. Motion was made/seconded (Goric/Maguda) to accept the August Staff Meeting Minutes.

### **Training Report:**

- Training Minutes were distributed and will be emailed with the minutes.
- Drill schedule will be coming out shortly.
- 3 new drivers have recently qualified P. Orłowski - ET-241, Morrisette - ET-441, Owrens T-141.
- It is important for members to know who the cross trained drivers are for their trucks. List of qualified drivers should be placed near apparatus. Additional cross training on the apparatus may be pursued.
- In house 2Q class will start 9/17. Email will follow.
- Finalizing new apparatus testing for R-141 members is being planned. No cross training is planned for other companies until company members are trained on the new truck.
- Mike Sereby reported the Air truck components are in and ready to move to Station 441. Dave Maguda was asked to assist. Capt. Goric will be in charge of the Air System @ Station 141 and Capt. Maguda @ Station 441.
- Cascade system @ Station 441 is not working.
- Discussion was held regarding the actual driving age for town equipment. We are not sure if it's mandatory age 21. Chief Call is investigating.

***Administration Report:***

- Captain Resumes are due at the October Staff Meeting. Professional looking material is encouraged. Also include the two required classes that should have been completed.
- SOG location – company signature forms are due.
- Picnic Sign up is due by the 14<sup>th</sup>.

***Membership:***

New Membership:

Antil, Zach  
Baker, John  
Bell, Tyesha Jr membership  
Cormier, Kyle  
Dorrenhaus, Bianca Jr. membership  
Kincman, Cheryl  
Levesque, Robert  
Mace, Jessica  
Magnotta, Randy  
Millett, Darryl  
Morgan, Wells Jr membership  
Riggott, Eric  
Schaeffer, Bob  
Schnetzer, Tim  
Spagna, Joshua  
Stone, Mitchell Jr membership  
Vassallo, Anthony  
Watson, Jeff  
Wescott, Jeff Jr membership

Junior Members, Bob Schaeffer and Chris Bifolck will attend initial Recruit Training with Steve Augustus.

An email from A/C Landry will follow regarding Junior removals

Resignation has been received from Sue Ploszaj, however, a Transfer to the Women's Auxiliary is being made until a final decision is reached.

Leave of Absence:

Balkum, Rob (3 month)  
Isham, Matt (admin Leave)

**Health & Safety:** No Report.

**Fire Marshal:** Report is attached.

- Target Fire Hazards – attached
- Status of vacating building – attached.

**EMD:**

- A town wide drill at the Windsor Locks New England Disaster Training Center will be held on 10/6. They are looking for companies interested in participating.

**Communications:**

- For Ellington mutual aid calls the Bald Hill 33.86 repeater has significant areas of poor coverage in Ellington, therefore Ellington FD uses their mobile cross-band repeaters at all fire calls. TVFD units operating in Ellington should be using the “43 repeater” (channel 12 on the portable radios) to ensure fire ground coverage and 33.86 (either channel “86” or channel “9”) on the low band mobile radios. Optionally, if C-41, R-141 or R-141 are on scene, the TVFD cross band repeater (channel 5 or “41 repeater”) could be used but TVFD members would need to be notified on the fire ground of the change. One TVFD mobile cross band repeater can be used on the same fire scene as an Ellington mobile cross band repeater as both operate on different UHF frequencies, however, only one TVFD mobile cross-band repeater can be used on the scene.
- Captain Fisher and A/C Eppler met under the direction of Chief Call and have decided that the fire companies will change over to the use UHF frequencies for communications. This will include a fire ground frequency as well. There will be training on this change that is currently scheduled for January 1, 2013. The use of low band radios will then be limited to mutual aid calls. This plan does not apply to the Ambulances.
- New Apparatus wireless headsets have been received and are being tested. Make sure there are no conflicts with reception between the new trucks. If funds permit, headsets will be purchased for other apparatus as well.

**Chief Engineer:**

- There is no Rescue in service at this time. John will check.
- There are no truck checks for ET-241 for the month of August.
- ET-541 will be picked up this week for steering box problem.
- UTV 441 charger not working.
- Driver window in staff car is not working properly. There are A/C issues also.

- Service 141 log entries are not being completed. In the future, usage will be limited unless the log book is completed. We need to know who has the vehicle and where it is going. Capt. Muniz was requested to pick up a white board that can be located with the Service Truck & key. The log book in the vehicle must also be updated with every use. Vehicle checks of this truck also need to be completed routinely.
- New ID keys are needed from Public Works for the new apparatus.
- The use of plastic fuel cans will be discontinued. Type 1 – 1 gallon Safety cans will be provided. Flammable liquid cabinets are also being researched. Please RSVP Chief Call by 9/17/12 with your company needs for new cans and if any old cans are bar coded. New cans will be exchanged for old cans once the new cans are received.
- New Pumpers need to have some equipment mounted and we are awaiting the arrival of some equipment as well.
- One person ATV has been obtained for Station 241. Equipment proposal is being reviewed. Training needs to be completed.

***Technology:***

- Four PC's came in today and should be out by the end of the month. The Town does not want old PC's back. Dave will provide #'s to Jr. Gauthier for tracking. Town Fixed Asset #'s need to be turned into Town Hall when old PC's are retired.
- Captains can be connected at home for Firehouse Software. Contact Dave Galley if interested.
- Backup power supplies are being pursued. Dave Galley was requested to investigate with Batteries Plus and another vendor.

***Uniforms:*** No Report

***Old Business:***

- Hose and nozzle standardization was discussed. All apparatus will carry 1000' of 4" LDH, the last length (first length packed) will be red. The carrying of 3" hose will be discontinued. Engines will carry (2) 250 foot 1-3/4" pre-connected attack lines, (1) 100 foot 1-3/4" trash line and (2) 250 foot 2-1/2" pre-connected attack lines. An email will follow requesting hose and appliance inventory and needs to meet this standardization.
- ISO evaluation of our department for insurance rating classification is ongoing. Qualification of officer's process and Target Safety training was very positive in the eyes of the auditor. We had to provide reports of recruit class time spent, officer classes at the academy, among other items. Copies of certifications should be provided to A/C Eppler, and Firehouse Software tracking in Training should be input. Non destructive ladder tests for the aerials is lacking. Funding is needed for these tests.

- ET-241 does not have a pre-connected hydrant valve.
- New boots have been received. They will not be given out until old boots are returned to Supply..

***New Business:***

- Don Westcott has volunteered to head Parade Committee. Riley Tuttle will assist. Please establish email with Don/Riley for communication.
- High Rise packs were discussed. The contents needs to be re-evaluated. Pressure gauges that are light weight are being pursued.
- Linemen bags are needed. Three have been ordered.
- TN CAD View is to be used for obtaining call information as of September 1<sup>st</sup>. We need to log into a website to obtain this info. Integration with the CAD system will be coming. TN will no longer provide call information – do not call them. Desk tops will be set up tomorrow for access.
- Bolton Lake swimming is not allowed due to toxic algae. Anything coming in contact with the water needs to be de-contaminated. Additional information is attached.
- Strike Team listing update will be emailed.
- Annual Reports need to be completed for 2011. Any unit who submitted annual reports last year need to provide a summary. Please provide for next Staff Meeting. In January a 2012 report will be requested.
- Next Monday a meeting will be held with the Junior Advisors.
- Rockville Fest will be held on September 22<sup>nd</sup>. Capt. Shepard was asked to see if the Steamer might be able to attend the Rockville Fest. This activity conflicts with the Department Picnic.

***Correspondence:***

- Cornerstone Soupfest Benefit information is attached.
- ET-441, Capt. Lavoie, Tower 141, and the Fire Police will attend the Coventry Station 11 dedication on Saturday, September 8<sup>th</sup> @ 11:00. Email will follow.

***Upcoming Events:***

- Ellington Parade - New ET-141 and New Rescue 141, Prime Mover (to pull Steamer), T-541 will attend. Email with additional information will follow.
- Mohegan Sun Trip sponsored by E-441 will be held on Saturday, November 10<sup>th</sup>. Additional information is attached.

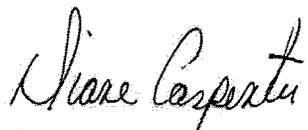
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***Good & Well Being:***

- Chico has a new granddaughter.

Motion to adjourn was made/seconded (Eppler/Lavoie) @ 8:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Carpenter". The signature is written in black ink and is positioned above the printed name.

Diane Carpenter, Secretary