



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

October 1, 2012

Chiefs: Call, Eppler, Landry
HSO: Hammick
Captains: Crespo, Goric, Lavoie, Maguda, McKinney, Muniz, Shepard
Lieutenants: Lucas, Schambach
Firefighter: Robertson
Ambulance: Gauthier
Fire Marshal: Walker
Communications: Fisher
Engineer: Mylek
Fire Police: Konarski
Special Members: Carpenter

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The meeting was called to order at 7:02 p.m. by Chief William Call. Motion was made/seconded (Robertson/Shepard) to accept the September Minutes.

Training Report:

- September Training Committee Minutes are attached.
- October Drill Schedule is attached. A modified version will be coming.
- Lt. Schambach has not had a chance to schedule Firematic for Diesel training. He will advise.
- Hose/Nozzle inventory needs to be turned in. Three companies have responded to this request.
- Integrity of roof prop @ Station 241 was discussed. Minor repairs are needed, but it is not in any danger of collapse. Volunteers are being sought to help with repairs.
- Target Safety class schedule is being worked on.
- 2012 ERG Manuals were distributed.

Administration Report:

- Captain Resumes are due tonight.
- The Department Picnic went very well. Approximately 95 people attended and overall there was favorable input received. Activities for the adults and kids were enjoyed by all. Please share the positive input with your members. A picnic will be planned for next year and we hope for even more families attend.
- Fremont Gauthier has requested to be notified via email of any equipment moved between apparatus for inventory updates (Fgauthier10@comcast.net<mailto:Fgauthier10@comcast.net>). Additionally, if anything is being discarded, he needs to know for recording purposes. The Executive Board should also be copied. It is also suggested that compartments be inventoried once the new trucks are organized.
- Equipment returns (personal equipment) must be returned to Central Supply. Serial numbering is being completed for gear. Do not pass equipment on to another firefighter so that assignments stay current. Radios/pagers must be returned to Capt. Fisher. Uniforms should go back to the Uniform Committee. FOB's and Dept. I.D.'s should be returned to an Executive Board Member.
- Chief Call requested that the Fire Police Company inventory be created of items such as flashlights, cones, etc.
- A/C Landry would like to meet with Senior Members to discuss Lifetime and Retired Membership classifications. He would like to meet and have information available for the October Dept. Meeting.
- A/C Landry would also like to meet with the Awards Committee.

HSO:

- Flu Shots will be held on October 22nd @ 6:00'ish. Email will follow.
- 2010 Federal Grant will be used to purchase a Rehab Tent. There is still some money left that may be spent on mobile AED's.
- It is mandatory that Goggles be worn on helmets. It is not an option. Captains please check with members to see who needs them. There are no goggles in Central Supply. A headcount is needed of who needs goggles for an order to be placed. List to be submitted by October 15th.
- Locks at Station 541 are being upgraded.

Fire Marshal Report: Attached.

- Scranton's renovations were discussed. Roof design/structure (multiple levels) is a concern.
- Amberbelle wet pipe system could be winterized to keep water operational for one winter. Awaiting approval from the Mayor if this will be completed. There is a proposal to demolish the building next year.

- Two knock boxes have been put in service (Armory and Pitkat Building on Franklin Street).
- Fire Prevention visits with schools was announced during the Week of October 7th. Volunteers are needed for these events. YMCA has requested October 12th. Schools are flexible for dates/times. Skinner Rd has requested a p.m. visit. Captains please check with members and let A/C Landry know who can help. An email will follow.
- Target Hazard list is attached. This information is also on the CAD @ TN.
- The Vernon PD is contacting the FMO Office. Please be specific if you require the Fire Marshal to respond to a scene.
- Knox Lock Boxes for ET-541, ET-141, and E-441 need to be installed. One box will be held for the time being.

Membership:

Re-Instate:

Jonathan Galley - ET-541
Samantha Sawyer – Junior
Josh Pearson (off Military Leave) – R-141

LOA:

Jay Karliner – Admin Leave

Resignation:

Matt Isham – T-541

Rank Change:

Mike Sereby – Stepping down to Engineer from Captain
Carlos Crespo – Acting Capt. ET-341

- Any transfer requests must be submitted in writing. It must be approved by both Captains involved and submitted to the Executive Board.
- Discussion held regarding members leaving from scenes prior to work being completed. Members are to stay on scene and assist with all duties until released by a senior officer.
- It was stressed to Captains to report people who are not fulfilling duties. Training/Calls/Meetings need to be attended. If members are not participating, it is time for disciplinary action and potential removal.

EMD: No Report

Communications:

- An operations document regarding the new equipment was shared with company members. Questions from this document are frequently going to Jack Fisher. A brief demo of the material was requested to be at the beginning of a department drill. Paperwork could be put on Target Safety to acknowledge the information was reviewed by members.
- October 17th narrow-banding of our remaining in-vehicle repeaters is to be completed. Vehicles need to be @ Station 141.
- Funding has been received for a back up radio @ Fox Hill & has been ordered. It is a manual changeover; however, it is a back up source that we currently do not have.
- BOE has agreed to purchase a filtering system for Fox Hill.
- Use of Channel 2 reprogramming is on target for 1-1-13.

Chief Engineer:

- Training on UTV Trailers/hauling is being planned. This may also be added to Target Safety for acknowledgement of training.
- Dennison Lubricants will be visiting to discuss fluids for the new trucks (DEF). A 55 gallon drum has been purchased. It will be stored @ Station 141. There is a manual pump on it. It is highly corrosive.
- John will be out of town between October 19th – November 5th. Don Westcott will cover.
- ET-141 needs to go for equipment mounting. It is hoped it can go tomorrow.
- UTV 441 battery charger & R-441 Generator are on order.
- Fuel additive was distributed to companies. It should be used sparingly.
- Capt. Goric is still waiting for members to pick up boots.

Technology:

- All new PC's should be in place.
- Firehouse CAD monitor will be loaded to our Server.
- Run times in Firehouse Software were discussed. Nobody should enter a "clearing time" of the call. The main page end time should not be modified; company only times should be input.

Uniforms:

- Cory Lafontaine is doing a good job with Uniforms.

Old Business:

- Everyone did a great job with the Wet Down ceremony. The stations & apparatus looked great.
- For a fire response to Amerbelle an outline is needed with a definitive plan of attack. Until maps are available the following directive should be used: if a fire occurs in the new section, Brooklyn Street reverse lay into the FD connections. If any fire in the old section, it is an exterior approach only – do not enter the building. Parking would need to be 2x the distance to protect the trucks. Water supply shouldn't be a problem; however, collapse of the building is a potential issue. This will be provided in email format, including to Mutual Aid departments. Hazardous materials are gone; however, the floors are saturated.
- Qualifications for Quarterly Stipend – modifications have been made (see attached).
- Issues were discussed with daytime responses - the incident commander needs to coordinate who responds to a scene. A full turnout is not necessary for a minor call. A plan needs to be written. People need to be aware and hold back responding units when appropriate. Chief Call would like suggestions.
- Safety Day @ Rocky's is being held on October 20th. A Fire Company and Ambulance is requested. R-441 should be available. This date may conflict with the RHS Band event, but Jean will confirm. Other companies will check availability.

New Business:

- Propane Tank is missing from Station 641.
- Soupfest – some companies plan on participating. The flyer will be re-distributed when it gets closer.

Correspondence: None

Upcoming Events:

- 10/20 Leadership Seminar @ the CT Fire Academy – email will follow.
- Mohegan Sun Trip on November 10th sponsored by E-441.
- Christmas Party December 8th, Adams Mill sponsored by T-541.

Good & Well Being: None

Motion to adjourn was made/seconded (Lavoie/Goric) @ 8:40 p.m.

Respectfully submitted,



Diane Carpenter, Secretary

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