



TOWN OF VERNON FIRE DEPARTMENT

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



Annual Meeting Minutes

January 7, 2013

The Annual meeting of the Town of Vernon Fire Department was called to order at 7:55 p.m. by Chief, William Call.

Annual Reports:

- 2012 Annual Reports are due at the February Staff Meeting.

Election of Committee Members:

- Board of Firefighters: Representatives from each company in Stations 1, 3, and 5 were named:
 - ET-141 – Richard Harding
 - T-141 - Jack Fisher
 - R-141 – Larry King
 - ET-341 Ray Tautic
 - ET-541 – Kevin Bowman

Motion was made/seconded (Shepard/Jackson) to accept the Board of Firefighters for the 2013-2014 term.

- Uniform Committee: Members of for the upcoming year are: Dan Robertson, Mary Males, James Robinson, Jason Hahn, Cory Lafontaine and Edgar Jackson.

Motion was made/seconded (Goric/Boulette) to accept the Uniform Committee as noted. Motion carried.

- Awards Committee: The current committee consists of Mary Males, Jason Hahn, Dan Morse, Dave Maguda (acting chairperson), Jeff Schambach, Jon Lucas, Mike Colt, Jeff Bifolck and Jean Gauthier. Motion was made/seconded (Jackson/Morse) to accept the Committee as noted. The chairperson will be determined by the committee. Motion carried.

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VERNON TOWN CLERK
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Election of Special Members:

Chaplain - Motion was made/seconded (Fischer/Jackson) for **Tom Walsh** to continue as Department Chaplain. Motion carried.

Photographer – Motion was made/seconded (Goric/Eppler) for **Pat Dooley** and **Charlie Konarski** to remain as department photographers. Motion carried.

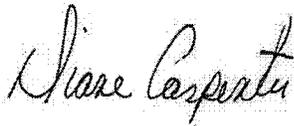
Junior Advisor - **Jon Andresen** is the current Senior Advisor for the Junior Program. Assignment is tabled until the April Department Meeting.

Other volunteers to assist with the Junior Program are: Mike Colt, Sandy Manseau, Dave Goric, Michelle Kerr, and Linda Lukas.

Secretary - Motion was made/seconded (Goric/Eppler) for **Diane Carpenter** to continue as Department Secretary. Motion carried.

Motion was made/seconded (Lavoie/Christianson) to adjourn the meeting at 8:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Carpenter".

Diane Carpenter, Secretary



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RECEIVED
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Department Meeting Minutes

January 7, 2013

The meeting was called to order at 8:08 p.m. by Chief, William Call. Motion was made seconded (Morse/Turkington) to approve the minutes from the July, 2012 meeting. Due to inclement weather conditions, the October, 2012 meeting was cancelled.

Training Report: See Operations & Training Report attached.

Administration Report:

- Email messages have been sent regarding the Employee ID Forms. All members must complete the form. Hard copies are available at this meeting for those not having electronic access. This information will be needed for future I.D. cards.
- Transfer requests are now being considered. Requests need to be submitted to the Executive Board and signed by both Captains.
- The deadline for Banquet Awards is tonight. Suggestions will be finalized next week.

Members need to make sure their Firehouse Software logs are complete & detailed. Any outstanding service instances should be documented there. Additionally, Captain Maguda can be contacted for recommendations as they occur. It is important to be as descriptive as possible.

Health & Safety Report: None

Uniform Committee Report:

- Cory Lafontaine reported that approximately 15-16 members were fitted for Class A Uniforms in 2012. Another 16-20 Class C Uniforms were also distributed. Upgrading of hardware continues. Priorities for next year will be for additional Class A Uniforms. The town has allocated an extra \$1,000 at this time. Members should let their Captains know if any uniform materials are needed.

Board of Firefighters:

- Two issues surfaced in 2012. Three to four meetings were held of the Board of Firefighters.

Old Business:

- Chief Call attended a recent Budget Hearing. To date no cuts have been made.

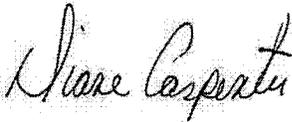
- Review of Amerbelle was conducted by Chief Call. All sprinkler piping in the old section has been drained. There is no active water on the premises and we must pump water into the system. The sprinklers are not intended to put out a fire, but it is hoped that it will slow the speed of burn. Response plan & hydrant instructions were discussed. Initial pumping should not exceed 50 psi unless instructed by the incident commander. For a working fire, an interior attack is not to be pursued in the old building. There are many open pits in the new building. Extreme caution & lighting is a must to prevent falls/injury. Apparatus should not be parked in the collapse zone in the event of a working structure fire. The old pre-plans are no longer to be used. In the event of a smoke investigation members are not to enter alone. Written instructions will follow to all officers and a Target Safety exercise will be initiated
- Pumps should be routinely circulated during winter months.

New Business:

- A spending freeze is in effect until July 1st.
- Fidelco Bowling Tournament at Spare Time bowling lanes is upcoming. Fremont Gauthier will be the fire department representative.

Motion was made/seconded (Fischer/Morse) to adjourn the meeting at 8:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Carpenter".

Diane Carpenter, Secretary



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Operations and Training Report for January, 2013

- There was no Training Committee meeting in December, the next meeting will be Thursday, January 17, 19:00 at the Public Safety Building.
- January will be CPR refresher for Stations 441, 541 and fire police, First Aid and AED for Stations 141, 241 and 341, the schedule is attached. A separate class will be held for the Junior Division and other members who need a full class.
- Bloodborne pathogens training has been assigned through Target Safety and due by the end of the month. Additional classes will also be assigned monthly. Members having problems logging into the Target Safety platform should contact me.
- Last call for Fire Officers weekend in Emmetsburg, MD at the NFA. Four applications have been submitted, the deadline to get me your application will be Monday, January 14th. Please follow the instructions on the application carefully, you need to create a user ID on the NFA website first and then use that ID on the application.
- I am working with Ambulance Coordinator Gauthier on a EMT/MRT Refresher class. Details will be going out shortly. This would be the only class the would be low cost/free of charge to department members.
- If any member is still waiting on a reimbursement check for classes taken since July 2012, please let me know.
- 2013 Junior Training by Company schedule is still being finalized, January and February are complete. The calendar will be finished at the January Training Committee meeting.
- There was a lot of discussion at the last Staff meeting regarding the proposed SOG for daytime response. Chief Call asked for officers to go back to their companies and discuss and then provide written feedback to him and myself. We have received one written correspondence from Captain Fisher. Captain Fisher brings up several valid points regarding issues surrounding the proposed SOG. He also bring up other issues that are plaguing responses in this department that deserve further discussion including lack of response to calls (typically middle of the night fire alarms), and how can that be safely managed with only a couple people.
- Reminder that we are to be using UHF frequencies for radio communications and "Vernon Fireground" while on-scene as discussed in the Officer Training session we had and at the December Staff Meeting.

Please contact me with any questions or clarifications,

A/C Eppler



VERNON VOLUNTEER FIREFIGHTERS ASSOCIATION INC

P.O. BOX 951
VERNON, CONNECTICUT 06066

BOARD OF DIRECTORS MEETING

January 7, 2013

Present: Andresen, R. Bowman, Call, Carpenter, Dube, Fisher, Fluckiger, Galley, Gauthier, Steve Landry, Lucas, L. Muniz, Shepard, Solito, Turkington

The meeting was called to order at 6:33 p.m. by President, Robert Turkington.

Treasurer's Report

- Dave Galley reported the 2012 Annual Report.
- The year-end check book balance was \$21,629
- 2012 Expenses were \$10,718; income was \$26,616. The fundraiser has resulted in income of \$17,131 and checks continue to be received.
- The Toys for Tikes Ameriprise account balance at year end was \$23,157; the checkbook balance was \$1,342.
- Budget modifications were discussed to increase funding for the Christmas Party, Annual Banquet & Good and Welfare accounts. The Board of Directors endorsed this request.

Communications & Bills:

- Thank you cards were received from Dick Harding, Matt Racine for fruit baskets, and a letter from Hockanum Valley thanking us for all we do.

Good & Welfare:

- Expenses are up due to costs. Otherwise there are no issues.

Toys for Tikes:

- In 2012 we delivered toys to 460 children from 216 families.

Christmas Party:

- The 2012 party was hosted by T-541. It came in slightly under budget and a good time was had by all.

Annual Banquet:

- The 2013 Annual Banquet will be hosted by R-641. It will be held on February 23rd at A Villa Louisa in Bolton. Social hour will begin at 5:30 Ticket price is estimated @ \$28 per person. There is currently an \$800 budget allocation for the Banquet.

The Chief is allocated 12 guest tickets for the event. If spouses of guests are attending, the additional expense will be at the expense of the guest.

Wet Down Ceremony:

- Expenses for the event came in @ \$894. It was suggested that a donation of \$250 be made to the Elks Club for their support of this event. The company of each apparatus

Department Picnic:

- Expenses for the picnic came in @ \$902. A good time was had by all. It is planned to hold another picnic in 2013.

Old Business: None

New Business: None

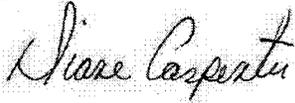
Upcoming Events:

- ET-541 Mother's Day Weekend Flower Sale – May 10-12th

Good & Welfare: None

The meeting was adjourned at 6.50 p.m.

Respectfully submitted,



Diane Carpenter, Secretary



VERNON VOLUNTEER FIREFIGHTERS ASSOCIATION INC

P.O. BOX 951
VERNON, CONNECTICUT 06066

ANNUAL MEETING OF THE ASSOCIATION

January 7, 2013

The meeting was called to order at 8:42 p.m. by President, Robert Turkington. Motion was made/seconded (Mylek/Morse) to accept the January 2012 Annual Meeting Minutes.

Treasurer's Report:

- Dave Galley reported the 2012 Annual Report.
- The year-end check book balance was \$21,629.
- 2012 Expenses were \$10,718; income was \$26,616. The fundraiser has resulted in income of \$17,131 and checks continue to be received.
- The Toys for Tikes Ameriprise account balance at year end was \$23,157; the checkbook balance was \$1,342.
- Budget modifications were discussed for the Christmas Party, Annual Banquet & Good and Welfare accounts. The Board of Directors endorsed the concept. It was agreed to raise each account to \$1,000.

Motion was made/seconded (Epplet/Morse) to accept the Treasurer's Report as submitted.

Election of the Board of Directors:

- As stated in the by-laws, each Company Captain or their designee shall represent the Board of Directors. In addition to the Captain, the Fire Chief and Fire Police Coordinator will serve on the Board.

Good & Welfare Committee:

- Dick Bowman, Craig Bowman, Kevin Bowman, Jeff Bifolck will continue to serve this committee. Cory Lafontaine volunteered to also assist. Motion was made/seconded (Fischer/Goric) to accept the committee.

Toys for Tikes:

- Motion was made/seconded (Goric/Fischer) to accept Diane Carpenter as Toy Chairperson. Jon Andresen requested to amend the motion to add Ron Fischer as Co-Chairperson. The motion was seconded (Eppler/Morse). The motion carried for Diane and Ron to co-chair this project.

Election of Officers:

<i>President</i>	Robert Turkington
<i>Vice President</i>	William Graugard
<i>Secretary</i>	Diane Carpenter
<i>Treasurer</i>	David Galley

Motion was made/seconded (Eppler/Morse) for the Officers to remain in place for 2013.

Motion was made/seconded (Eppler/Shepard) to close the Annual Meeting at 8:46 p.m.

Respectfully submitted,



Diane Carpenter, Secretary



VERNON VOLUNTEER FIREFIGHTERS ASSOCIATION INC

P.O. BOX 951
VERNON, CONNECTICUT 06066

ASSOCIATION MEETING MINUTES

January 7, 2013

The meeting was called to order at 8:50 p.m. by President, Robert Turkington. Motion was made/seconded (Goric/Andresen) to accept the minutes from the July, 2012 Association Meeting. Due to inclement weather conditions, the October 2012 meeting was cancelled.

Treasurer's Report:

- Dave Galley reported the 2012 Annual Report.
- The year-end check book balance was \$21,629.
- 2012 Expenses were \$10,718; income was \$26,616. The fundraiser has resulted in income of \$17,131 and checks continue to be received.
- The Toys for Tikes Ameriprise account balance at year end was \$23,157; the checkbook balance was \$1,342.

Motion was made/seconded (Epler/Boulette) to accept the Treasurer's Report as submitted.

Communications & Bills:

- Thank you cards were received from Dick Harding, Matt Racine for fruit baskets, and a letter from Hockanum Valley thanking us for all we do.

Good & Welfare:

- Expenses are up due to costs. Otherwise there are no issues.

Toys for Tikes:

- In 2012 we delivered toys to 460 kids from 216 families.

Christmas Party:

- The 2012 party was hosted by T-541. It came in slightly under budget and a good time was had by all.

Annual Banquet:

- The 2013 Annual Banquet will be hosted by R-641. It will be held on February 23rd at A Villa Louisa in Bolton. Social hour will begin at 5:30 Ticket price is estimated @ \$28 per person.

The Chief is allocated 12 guest tickets for the event. If spouses of guests are attending, the additional expense will be at the expense of the guest.

Wet Down Ceremony:

- Expenses for the event came in @ \$894. Each apparatus was allocated \$300 for the event. It was suggested that a donation of \$250 be made to the Elks Club for their support of this event.

Department Picnic:

- Expenses for the picnic came in @ \$902. There were approximately 112 people in attendance. A good time was had by all. It is planned to hold another picnic in 2013. Thanks were given to A/C Landry for organizing the event.

Old Business: None

New Business:

- The Board of Directors would like to make a donation to the Rockville Elks for their continued support to our activities. Motion was made/seconded (Colt/Shepard) to make a donation of \$250 to the Elks club. Motion carried.
- 2013 Budget modifications were discussed for the Christmas Party, Annual Banquet & Good and Welfare accounts. The Board of Directors endorsed the concept. Motion was made/seconded (Goric/Shepard) to raise each account to \$1,000.

Future income ideas are needed as anticipated spending will deplete the account in 2-3 years. Stan Landry discussed a recent comedy show that was put on by UConn firefighters and was a huge success. It may be an option for a fundraiser. A large hall would be necessary.

Thanks were given to Larry Redshaw, Dave Galley, and Diane Carpenter for handling the 2012 fundraiser.

- Mike Colt discussed Norwegian Cruise Lines and the support they have provided to our Junior Members/firefighters. He would like to present them with a plaque thanking them for their service. Motion was made/seconded (Solito/Morse) to fund up to \$100 for the plaque. He was requested to submit the receipt to Dave Galley for reimbursement.

Upcoming Events:

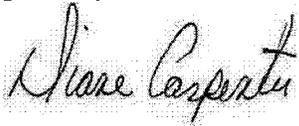
- ET-541 Mother's Day Weekend Flower Sale – May 10-12th

Good of the Order:

- Dave Goranson is currently in the hospital.
- Rob Babcock & Riley Tuttle attended the services for the New York firefighters that died in the line of duty.

Motion was made/seconded (Fischer/Eppler) to adjourn the meeting at 9:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Diane Carpenter". The signature is written in dark ink and is positioned above the typed name.

Diane Carpenter, Secretary