



TOWN OF VERNON

P.O. Box 54
Vernon, CT 06066
www.vernonfire.com



STAFF MEETING MINUTES

June 4, 2012

Chiefs: Call, Eppler, Landry
HSO: Hammick
Captains: Goric, Lavoie, Maguda, McKinney, O. Muniz, Shepard
Lieutenants: Crespo, Lucas, L. Muniz, Schambach
Ambulance: Gauthier
Fire Marshal: Walker
Communications: Fisher
Engineer: Mylek
Fire Police: Konarski
Special Members: Carpenter, Galley

RECEIVED
VERNON TOWN CLERK
12 JUN -6 AM 8:27

Prior to the start of the meeting it was discussed that inappropriate language has been used during meetings and has caused a reported offense. Members are urged to refrain from improper language during Department meetings.

The meeting was called to order at 7:02 p.m. by Chief William Call. Motion was made/seconded (Lavoie/Maguda) to accept the May 7th Staff Meeting Minutes.

Training Report:

- Training Committee Minutes are attached.
- Outside Fire Guidelines are attached. Please share with members. Contact the Fire Marshal if there are any questions.
- EOC Training to be conducted in town is being researched.
- Trailer training and qualifications for special apparatus is being reviewed.
- Target Solutions platform has been successfully implemented. Report generation is different now and will be reviewed with Captains.
- Fire Police Class will be held on June 23rd.

Administration Report:

- Members access to SOG's/By-Laws was discussed. By-Laws are stored on the Town of Vernon Folder & Target Safety. Paper copies of SOG's will be provided to all companies. SOG's will also be put into Target Safety. Captains are asked to make sure everyone has access electronically on department PC's.
- Manpower allocation must be overseen by the Executive Board. Main objective is to boost manpower in Station 141.

Membership:

- Transfers:
 - Jason Hahn - ET 241 to R 141
 - Warren Boulette - T541 to T141
 - Michael Bova – R-141 to OEM
- LOA
 - Brendon Getty – 60 days
- Resignation
 - Brittany Sawyer
 - Mitchell Karr

Health & Safety:

- Goggles must be worn during appropriate situations and must be mounted to the helmets. Eye protection is imperative.
- SCBA use is mandatory during overhaul activities. Executive Board approval must be obtained before removing SCBA's during scenes.
- Driving issues were noted - Red Lights must be stopped; do not pass on the right (even if the lane is open), obey speed limits.
- ID photos have been finished. Pictures will be updated on Mondays.
- Unspent grant money of \$11,500 has been approved to be spent on CPR program.
- \$17,800 has been authorized to purchase inflatable shelter to be used for re-hab.
- 2013 AFG Grant is out. SCBA equipment will be pursued.

Fire Marshal: Report is attached.

- Inspections continue.
- 4 Ward St. was a small appliance problem that has been addressed.
- Springville Mills has interest in a session with the Fire Department regarding evacuation procedures.
- 14 Jeff Road is being rebuilt for a group home with fire sprinklers.
- All FMO respond calls must now go through Vernon PD. Call his office phone number for general messages.
- 20,000 sq. foot building for a Tractor Supply Co. has been approved on Talcottville Rd.
- Talcott Mill rebuild-reoccupy project discussion may be held with Tower Companies for apparatus accessibility. Enhanced sprinkler protection is also being investigated.
- Old Shepard building does not have working sprinklers, nor hydrants @ the building. Do not go under the walkway with any apparatus to prevent trapping in the event of collapse. Talcott Mill approach was also discussed.
- East Main Street fires are being investigated.
- East Street property/burning disputes continue.

EMD: No report.

Communications:

- Reprogramming of all apparatus and portables needs to be done by July 1st (or shortly thereafter).
- QV has agreed to put alpha paging on Box Mountain.

Chief Engineer:

- Tower 142 windshield will be taken care of after July 1st.
- Special Hazards truck discussed.
- E-441 A/C will be repaired after July 1st.
- Pump testing must be done this year. Both ladders need non-destructive testing.
- Vehicle and Equipment Use policy has been published by the Town. All employees that drive town vehicles must complete/sign the document. Fire companies will access/sign the policy via Target Safety. Ambulance policy is being reviewed. No civilians are to be in any town vehicles. Police and Fire vehicles do not need to complete tracking of vehicle usage.

Technology:

- New PC's will be ordered after July 1st.
- iPads for the engines are being investigated.
- Password issue for company PC's needs to be investigated. Please email Dave if you're having issues.
- Drop in fiber optic at Fox Hill is being completed. Specific information is not available.

Uniforms:

- Cory Lafontaine needs list of member's name/employee ID for uniforms. A/C Landry will send an email with information.

Old Business:

- Web Page has been built by Pete Orłowski. Aaron will connect us with the Town Server for Web link.
- Air equipment has not been received yet.
- Special thanks to those who helped to clean apparatus for Memorial Day Parade.
- Thanks were given to people who assisted with Hose Tests. A lot of old hose has been destroyed. Replacement 4" hose will be coming. Additional hose will be purchased with the new budget. Red Hose for relay pumping is being pursued. 1 3/4" hose will be purchased for all apparatus.
- Nobody should be leaving a fire scene until all hose is picked up. The Oakmoor Dr. fire was an example where people disappeared before release.
- Hydrant booster valves are not back yet.
- Fit Testing monthly assignments have been given to each company. A few members from the company are to go each Monday for testing to be completed.

New Business:

- Ellington Fire Department list of Officers/radio call numbers was distributed.
- North Coventry Station 11 dedication will be held Sept. 8th. – ET-441 & T-141 will attend.
- Vernon Junior Women's Club – Safety Town – Tony Muniz will coordinate.
- Thanks were given for Skinner Road Touch a Truck.
- Station 441 renovation will receive funding after July 1st.
- UTV @ Station 441 issues were reported with people leaving the key on and draining the battery. The labeled key has been relocated on desk behind the engine.

- Response to white powder incidents SOG will be forthcoming. In the event of a white powder incident, work with Vernon PD. The entire team will be dispatched. When a hazmat occurs that can't be identified, we should contact the Ellington Fire Dept for assistance.
- Captains assignment – due in 2 weeks – For now, one new set of turnout gear per company & 2 pair leather boots per company. Send to HSO Hammick a list of active members needing equipment. Ten years or older equipment qualifies for replacement. New hoods are in Central Supply, however gloves are in need.
- ET-141 will be the float truck when new apparatus is received. Driver training will need to be worked on.
- Letters for Association fundraiser is going out this week.
- Fireworks Op Plan was reviewed by Ray Walker. The crew is being split into two groups due to the shells being used will be 6" instead of 4". For those in the exclusion zone the clothing requirements have changed that state polyester materials should not be worn.

The Fireworks event will be held on July 3rd with rain dates of July 5th & 6th. Email will be coming. Names of people who will commit to attending needs to be created. Division Commanders should be filled by 2nd Lieutenants. Decon Trailer will be used for Command Post. T-141 will hold at Northeast School. UTV's will be utilized @ park and downtown Rockville. Fire Police members are asked to monitor the Exclusion Zone to keep people out during the day. Past problems were reported with the Tower Road area and police department assistance may be needed.

- T-541 is out of service.

Correspondence: None

Upcoming Events:

- Vernon Police and Station 241 Golf Tournament will be held on June 18th @ Topstone, South Windsor. \$125. per player. They need: a) Golfers b) Donations, Cash c) Raffle prizes d) Volunteers. Please consider helping in any way you can. If you know a business or golfer please ask them to support us.

Good & Well Being: None

Motion to adjourn was made/seconded (Tabby Muniz/Shepard) @ 8:45 p.m.

Respectfully submitted,

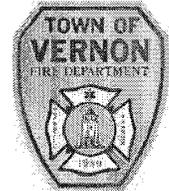


Diane Carpenter, Secretary



TOWN OF VERNON

P.O. Box 54
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Training Division Training Meeting Minutes ~ May 17, 2012

Open Meeting

Meeting started @ 19:07 with the following members in attendance:

Exec.	A/C Eppler	ET-441	Lt. Solito
ET-141	Excused	R-441	FF Pearson
R-141	FF Karliner	ET-541	Lt. Babcock
T-141	Lt. Arel	T-541	Capt. Maguda, Lt. Dube, FF Kerr
ET-241	FF Orłowski	Fire Police	Lt. Fluckiger
ET-341	Lt. Tautic	Ambulance	
E-441	FF Perreira	Special	

Reading of the minutes from the April 19, 2012 meeting was waived.

Review of the April Department Drills

- Night Drills:

4/16/12 Mechanical haul systems, Backboard, stokes and scoop patient packaging: Good drill overall, enough stations and activities to keep all members active with hands-on for the drill.

4/23/12 Lecture on Trail Systems: Drill was dry but informative on the multitude of trails systems in town.

- Day Drills:

No April day drill.

- Junior Drill

The April Junior drill was ropes and knots presented by R-441. Drill was well received and covered low angle rescue, hoisting and overview of equipment carried on R-441

June Department Drills

- Night Drills

6/18/12, 6/25/12: Relay pumping, advancing fire streams, master streams and special lines. Details and location to follow.

- Day Drills

The June day drill will be pumping and fire streams, date and location to be determined.

- Junior Drill
Extinguishers with ET-341

Feedback From Staff Meeting / Executive Board / Standing Committees

- Staff Meeting Highlights – (Staff meeting notes were distributed via email)
- Recruitment Committee / New Recruit Training – Recruit class is underway.

Training Committee Issues

Old Business

- Target Safety platform update will be May 21st.
- Other Old Business – None

New Business

- Discussion held (as part of drill review) on size of department drills, smaller groups, company level cross training and drilling.
- More discussion on future drills including water rescue, mass casualty, air truck, firehouse cascade systems (when changed)
- Would like to schedule a weekend pump class and 2Q training.
- UTV-441 key on bulletin board, not in ignition.
- Other New Business – None.

Close Meeting

The meeting was adjourned at 20:13. *The next scheduled Training Committee meeting is Thursday, June 21, 2012, 19:00 at the Public Safety Building.* All companies need to be represented and all interested members are welcome.



TOWN OF VERNON FIRE DEPARTMENT

P.O. Box 54
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Guidelines for Outdoor Fires

Issued by Town of Vernon Fire Marshal's Office April 9, 2012

Guidelines for Outdoor Fires

The Town of Vernon allows the following two types of outdoor fires:

The burning of brush on a resident's own lot with a written permit issued thru the Fire Marshal's Office. All such fires must conform to all the conditions of the written permit. The maximum diameter of the wood is 3".

OR

A recreational fire* burning clean dry hardwood in one of the three means listed below:

- 1) A covered container with a wire mesh screen having no larger than ¼" by ¼" openings.
- 2) An approved incinerator. Must be 10' from buildings and property lines.
- 3) A fireplace or pit for the purpose of cooking of food.

*A recreational fire cannot exceed the following dimensions:

- Total fuel area no greater than 3' in diameter (NFPA 1, Sec 3.3.167)
- Total fuel area no greater than 2' in height (NFPA 1, Sec 3.3.167)
- Max. diameter of any piece of wood is 3" (see State of CT limit above for permits)
- If the fire is not on a house lot (i.e. lawn) then an area of 15' in all directions shall be free of all combustibles. (TOV Code Sec 5-22)

All of these fires must be constantly attended.

Permit burns are only allowed with a valid burn permit during daylight hours and when the fire danger is "low".

The burning of household rubbish, grass clipping or leaves is not permitted.

No fire of any kind is allowed if it constitutes a hazard or a danger to public safety.



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55 West Main St.
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From the office of the Fire Marshal

Fire Marshal's Monthly Report June 4th, 2012

Ongoing FMO Projects:

Regular inspections based upon a periodic schedule, in response to complaints, and inspections of new work continue. Sixty two existing buildings and five new construction sites were inspected during May.

The recent fire alarms at Rockville Bank, 20 Hyde Ave, were the result of alarm co errors, the Bank reports having addressed this with their alarm co.

Following the recent alarm at the Springville Mill Complex the FMO will be following up w/ management, tenants, & the TVFD members re building evacuation procedures.

The two recent East Main St fires remain under investigation.

14 Jeff Rd is being built to serve as a group home; the building will have a 13R* automatic sprinkler system w/ an FDC on the B side. * no attic sprinkler protection.

Effective immediately all calls for the FMO are to go thru Vernon PD. TVFD officers requesting the FMO are to call VPD Dispatch directly by phone or radio.

Upcoming FMO Projects:

The revised safety protocols will go it effect for the July 2012 fireworks display. The revisions reflect the confirmed increase in shell size and past problems with the firing of the display. The revisions include:

during the day for show set up the wearing of fire resistive / retardant clothing (turnout gear or cotton clothes) within 100' of the shooting site,

increasing the exclusion zone to 420', and

dividing the exclusion zone crew into 2 teams; one tasked to oversee shooter and shoot site safety and the other to monitor debris fall out and handle incidents within the exclusion zone.

Construction will start in the very near future on a 20,000 sq foot fully sprinklered commercial building at 400 Talcottville Rd; this will be a fast track job w/ occupancy by the Fall of 2012.

In order to help oversee the site development at the Talcott Mill the FMO will be working w/ Tower 541 and 141 re accessibility, aerial device reach, required turning and backing areas, etc. This may require some actual demonstrations/ tests with the site development engineering team.



The Ellington Volunteer Fire Department, Inc.

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www.ellingtonfire.org

fx 860-870-3194

[facebook/EllingtonFD](https://facebook.com/EllingtonFD)

Michael D. Varney, *Chief*
John W. Turner, *Deputy Chief*

Gary T. Feldman, Sr.; *Assistant Chief*
Brendan Burke.; *Deputy Chief*

EVFD External Informational Bulletin # 12-01 – May 11, 2012

To: Mutual Aid Departments
From: Michael D. Varney, Fire Chief
Re: New Officers and Radio Designations

The Ellington Volunteer Fire Department held it's Annual Meeting on May 11th at the Ellington Center Fire House, Station 43, 29 Main Street, Ellington, CT.

Be advised that affective **May 11, 2012** following the annual elections; the following officers were elected and officer radio assignments were made consistent with the departmental administrative directives.

Car 43 Chief, Michael Varney
Car 143 Assistant Chief, Gary Feldman, Sr.
Car 243 Deputy Chief – Apparatus & Equipment, Jack Turner
Car 343 Deputy Chief - Training, Brendan Burke
Car 443 Captain, Robert Smith
Car 543 Captain, Jack Rich II
Car 643 Lieutenant, Vincent Gambacorta
Car 743 Lieutenant, Karl Neubecker
Car 843 Lieutenant, Freddy Weeks

I will be contacting you directly in the following 30 days to schedule a time in the next several months to answer any questions and update you and your department officers regarding our department's equipment and operations.