TOWN OF VERNON

OFFICE OF THE MAYOR

14 Park Place • Vernon, CT 06066

Tel: (860) 870-3600 • Fax: (860) 870-3580

www.Vernon-CT.gov

RECEIVED
VERNON TOWN CLERK
19 JUN 18 PM 1:12

Daniel A. Champagne
Mayor

Michael J. Purcaro
Town Administrator

Dawn R. Maselek
Assistant Town Administrator

ENERGY IMPROVEMENT DISTRICT BOARD
APPROVED
SPECIAL MEETING MINUTES
14 Park Place, 3rd Floor Town Hall
***January 28, 2019** at 5:45 PM*

1. **CALL TO ORDER** – the Meeting was called to order by Chairman Jeffrey Boulrice at 5:57 pm. Additional members in attendance Mark Summers, and Tom Aitkin. Members absent: Elizabeth Landry, and Jason Ellis. Also in attendance was Michael Purcaro, Town Administrator, Shaun Gately, Economic Development Coordinator and Interim Town Planner, Steve Boske, Assistant Director of the Water Treatment Facility, and Leslie Campolongo, Project Coordinator.

2. **BUSINESS**

   a. **Approval of Special Meeting Minutes (December 27, 2018)** - Motion to approve the minutes from December 27, 2018 was made by Jeff Boulrice and seconded by Mark Summers. Motion passed unanimously.

   b. **Election of Officers** – Discussion took place regarding Roberts Rule and the election of officers.

   Mark Summers nominated Jeffrey Boulrice to serve as Chairman of the Energy Improvement District Board. Motion was seconded by Tom Aitkin. Motion passed unanimously. Mr. Boulrice accepted the role of Chair.

   Jeff Boulrice nominated Tom Aitkin to serve as Vice Chairman of the Energy Improvement District Board. Motion was seconded by Mark Summers. Motion passed unanimously. Mr. Aitkin accepted the role of Vice-Chair.

   c. **Sustainable CT and Sustainable CT Toolkit**
   Mr. Gately discussed the Sustainable CT program, the Sustainable CT Equity Toolkit, and the Energy Improvement District Boards role as Vernon's Sustainability Team. Discussion took place. After review of the potential participation activities, Mr. Boulrice motioned that the Sustainability Team to adopt the following initiatives on behalf of the Town, and that the Team will complete Equity Toolkits on each of them:

      i. **Section 1.6.2 - Encourage local building owners to access C-PACE financing by organizing an educational event, conducting educational outreach to individual property owners, or working with the Connecticut Green Bank on a marketing partnership initiative.**

ii. **Section 7.1 - Hold a Sustainability Event**

iii. **Section 7.8 - 7.8 Develop a Food Waste Prevention and Food Scraps Recovery Campaign.**

Discussion took place regarding meetings are attended by a diverse group of attendees that represent our Town, accessibility to facility, the program and the information that is presented. The EIDB Sustainable Team worked to complete the three equity tool kits. Ms. Campolongo will submit them to Mr. Gately.

Mr. Boulrice requested that the following items be placed on the next Agenda:

- Municipal Energy Reduction Plan
- Ordinance 292 and the role of the EIDB
- Sustainable CT

3. ADJOURNMENT

Motion to adjourn the meeting was made by Mr. Boulrice and seconded by Mr. Aitkin. Motion passed unanimously. Meeting adjourned at 7:54 pm.

Respectfully submitted:

Leslie Campolongo
Project Coordinator