



# TOWN OF VERNON

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Daniel A. Champagne  
Mayor

Michael J. Purcaro  
Town Administrator

Dawn R. Maselek  
Assistant Town Administrator

## APPROVED SPECIAL MEETING MINUTES

### ENERGY IMPROVEMENT DISTRICT BOARD 14 Park Place, 3<sup>rd</sup> Floor Town Hall May 21, 2018 - 5:45 PM

1. **CALL TO ORDER** – Meeting was called to order by Chairman Jeff Boulrice at 5:50 pm. Other members present Tom Aitkin, Elizabeth Landry and Mark Summers. Also in attendance was Steve Boske, Assistant Director, Water Pollution Control, and Leslie Campolongo, Project Coordinator. Jason Ellis entered the meeting at 6:35 pm.
2. **GOALS AND OBJECTIVES FOR THE ENERGY IMPROVEMENT DISTRICT BOARD (EIDB)**  
*To introduce and encourage energy savings measures that will provide cost savings for the town, its residents, and its businesses.*  
Mr. Boulrice briefly reviewed the goals and objectives of the EIDB, and increasing its awareness to the greater community. Discussion took place regarding Ordinance #292, which governs the Board. Mr. Boulrice requested that this item remain on the next agenda.
3. **PRESENTATIONS**
  - a. **Energizer PowerPortal** – Mr. Barry Burns, Executive Director began his presentation at 6:03pm. Brief discussion took place. The presentation concluded at 6:40 pm.
  - b. **Water Pollution Control Facility upgrade** (WPCF) – Mr. Boske provided an update on the value-engineering process of the design phase, and provided the Board members with an informational brochure recently created for the WPCF upgrade project.
4. **BUSINESS**
  - a. **Approval of Minutes** : March 26, 2018 – Ms. Landry motioned to accept the minutes as presented. Mr. Summers seconded the motion. Motion passed unanimously.
  - b. **Solarize Vernon** – Mr. Boulrice and Ms. Campolongo provided an update on the program as follows:
    - i. **Workshop Launch** (May 10) - well attended about 100 people. Earthlight will provide bi-weekly reports on leads, contract proposals and contracts signed.

- ii. Community Day – (May 19) – was postponed due to weather. Rescheduled for September.
- iii. Second workshop - Will take place June 12 in Council Chambers at 7:00 pm
- iv. Ice Cream Social - Will be held on July 12 at Henry Park pavilion.
- v. Vernon Public Schools – Earthlight will present a solar curriculum to the 4<sup>th</sup> grade in September.

Mr. Boulrice also informed the Board that Earthlight is willing to be present at the next EIDB meeting on July 23. Ms. Campolongo will confirm with Town Administrator Purcaro.

- c. **Energize CT participation /Home energy solutions** - Discussion continued to next meeting.
- d. **Sustainable CT** – Discussion continued to next meeting
- e. **Upcoming Events**

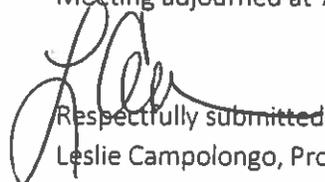
Action Items for 7/23/18 Meeting:

- Ordinance 292
- Key dates for Solarize Vernon – email to EIDB members
- Energizer PowerPortal
- Contact Earthlight to present on 7/23/2018

## 5. INFORMATIONAL ITEMS

## 6. ADJOURNMENT

Mr. Summers motioned to adjourn meeting, seconded by Mr. Aitkin. Motion carried unanimously.  
Meeting adjourned at 7:32 pm.

  
Respectfully submitted:  
Leslie Campolongo, Project Coordinator