TOWN OF VERNON

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ENERGY IMPROVEMENT DISTRICT BOARD
14 Park Place, Third Floor, Vernon, Connecticut
MEETING MINUTES
***October 26, 2015** - 6:30 PM*

1. **CALL TO ORDER** - A meeting of the Energy Improvement District Board was called to order by Chairman Jeffrey Boulrice at 6:32 pm. Members also present: Elizabeth Landry and Jason Ellis Members not present: Elmar Alikhanov and Tom Aitkin. Staff present: liaison Steve Boske, of the WPCA and recording secretary Leslie Campolongo.

   Mr. Boulrice recommended reordering the Agenda to permit Eversource's ***Clean Energy Communities*** Presentation to occur prior to any pending Board discussion. Motion carried unanimously.

2. **PRESENTATIONS** - ***Clean Energies Communities***, Ms. Alison Jackman
   Ms. Jackman presented background on the ***Clean Energies Communities*** program and the ***ICF Energy Benchmarking with Portfolio Manager*** (Municipal Technical Assistance program.) Discussion took place regarding Vernon's membership, eligible activities to earn points, the towns current point accumulation and uses of Bright Ideas grant funding to conduct benchmarking.

   Further discussion took place regarding data gathering, current energy consumption of high usage buildings. Mr. Boulrice inquired if the "intern" data-inputting program was available for municipalities. Ms. Jackman confirmed the program had been reinstituted. Ms. Jackman indicated Benchmarking can begin immediately.

   Ms. Jackman also informed the board that advertising regarding the ***Clean Energies Communities*** program is free to the town, including outreach events.

   Discussion took place regarding completing membership of the "Green Team".

   Motion made by Chairman Boulrice to "***recommend Municipal Technical Assistance documents be completed for participation in the Clean Energies Communities program.***"
   Motion seconded by Mr. Ellis. Motion carried unanimously.
   Presentation concluded at 7:18 pm.

3. **PENDING BUSINESS**
   a. **Approval of Special Meeting Minutes – January 28, 2015**

Motion to approve the Special Meeting minutes of January 28, 2015 was made by Mr. Boulrice, seconded by Mr. Ellis. Motion carried unanimously.

Town Administrator John Ward entered the meeting at 7:30 pm

Discussion took place regarding the earlier presentation by Eversource. Mr. Ward will round up remaining members for the Clean Energies Communities Green Team.

b. **Approval of Special Meeting Minutes – August 10, 2015**

Mr. Ward provided an update on the LodeStar agreement. Motion to approve the Special Meeting minutes of August 10, 2015 was made by Mr. Boulrice, seconded by Ms. Landry. Motion carried unanimously.

c. **Approval of Special Meeting Minutes – August 20, 2015**

Motion to approve the Special Meeting minutes of August 20, 2015 was made by Mr. Boulrice, seconded by Mr. Ellis. Motion carried unanimously.

d. **Approval of Special Meeting Minutes – September 22, 2015**

Motion to approve the Special Meeting minutes of September 22, 2015 was made by Mr. Boulrice, seconded by Mr. Ellis. Motion carried unanimously.

4. **OLD BUSINESS**

a. 9/22/2015 – tour of the Water Treatment Plant. – Mr. Boulrice thanked Mr. Boske for the tour. Discussion took place regarding energy savings and the new plant upgrades.

5. **NEW BUSINESS** - NONE

6. **INFORMATION**

a. ***Clean Energy Community Award*** - Mr. Ward presented the plaque received by the Town at the October 14, 2015 event. Mr. Ward thanked Mr. Boulrice for his attendance at the event.

Mr. Boulrice requested the following be placed on next meeting Agenda:

- Promotion of Clean Energy Communities program
- Use of benchmarking funds
- Meeting dates for 2016 and
- Revise meetings to bi-monthly vs. quarterly

7. **ADJOURNMENT**

Motion to adjourn the meeting was made by Mr. Ellis and seconded by Mr. Boulrice. Motion passed unanimously. Meeting concluded at 8:12 pm.

Respectfully Submitted,

Leslie S. Campolongo,
Recording Secretary