

Town Clerk

Regular Meeting Minutes
Town of Vernon Economic Development Commission
Wednesday, July 10, 2013 at 7:30 A.M.
Vernon Town Hall, 3rd Floor, 14 Park Place
Rockville/Vernon, CT

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1. Call to Order – Meeting called to order by Chairperson Jeffrey Cohen at 7:35 AM. Those present were Peter Olson, Jim Sendrak, Bill Breslau, Dan Kennedy, Jill Merriam, Bill McGurk, Meghan Scranton, Shaun Gately and Mayor Apel. Absent were Bruce Kellogg and Vincent Shaheen.
2. Public Forum – No one present to address the Commission
3. Approval of Minutes from meeting on June 12, 2013 – *A motion to approve the June 12, 2013 minutes was made by Bill Breslau and seconded by Bill McGurk. Motion passed unanimously.*
4. Administrative Items
 - A. Communications and Correspondence
 - No Report
5. Economic Development Status Update
 - A. Current Projects
 - 200 West Main Street
Financing has been approved and project will move forward.
 - Loom City Lofts and Talcott Brothers Mill
Both projects are still awaiting their funding.
 - Kelly Road Hotel/3rd Floor addition across street
They will be reviewing their application at Planning and Zoning next week.
 - Branding – On the Move
Mr. Gately reported that the “branding” has been initiated in several town departments with more to follow.
6. New Business
 - A. Zoning Changes – Village District
 - Mr. Gately reported that the Town is in the preplanning stage of looking to establish guidelines for the village district that will provide overlays for Planning and Zoning. This would provide a quicker and more user friendly technique for building uses in Vernon/Rockville.

7. Old Business

A. Three Year Plan

- The subcommittee Report
 - Present Draft Plan
 - Discuss Next Steps

The subcommittee presented a draft of a three year plan that would provide an outline of steps that need to be taken and questions that need to be answered. The draft included short term, medium term and long terms goals for future development, business retention and expansion program and recruitment .

After a brief discussion, a motion was made by Bill McGurk and seconded by Jim Sendrak to adopt the Economic Development Committee's Three Year Plan as presented. Motion passed unanimously.

B. Community Outreach/Events

- Economic Development Showcase – Broker/Developer/Business
The showcase will be held on October 9, 2013 with the similar format as the last two years and will be held after the regularly scheduled meeting of the EDC.
- Job Fair
Mr. Sendrak reported that he has been in communication with staff at MCC expressing an interest in having a Town of Vernon booth at their next Job Fair. He also stated that supplying transportation to this event would be beneficial to local residents seeking employment. More information to follow.
- University Outreach
Mr. Gately stated that he continues to reach out to the universities in the area.

8. Adjournment – *A motion to adjourn was made by Jim Sendrak and seconded by Bill McGurk at 8:30 AM. Motion passed unanimously.*

Respectfully submitted,
Peggy A. Jackle
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Recording Secretary

