

Town of Vernon
Design Review Commission (DRC)
Minutes - Regular Meeting
Monday, January 9, 2012, 7:00 P.M.
Vernon Town Hall, 3rd Floor, 14 Park Place
Rockville/Vernon, CT.

No Agenda Posted within 24 hrs - Discussion took Place as outlined below.

1. Call to Order & Roll Call
 - ◆ Meeting began at 7:15 P.M.
 - ◆ Regular Members Present: Daniel Robertson, Howard Steinberg and Robert McGarity.
 - ◆ Alternate Members Present: None
 - ◆ Staff Present: Shaun W. Gately, Economic Development Coordinator.
 - ◆ Recording Secretary: James Krupienski
2. Approval of Minutes of October 3, 2011 meeting.
 - ◆ No Action
3. Amendments to Agenda
 - ◆ No Action
4. Referrals from PZC and/or Planning Department
 - ◆ No Action
5. Administrative/Action
 - a. Correspondence
 - ◆ No Action
 - b. Membership
 - ◆ No Action
 - c. Other
 - ◆ Discussion regarding Presentation of Design Guidelines PPT;
 - ◆ Election of Officers needs to be completed;
 - ◆ Adoption of 2012-2013 Meeting Schedule needs to be adopted by the Commission;
 - ◆ Commission is in need of members – Formal letter will be sent to the Administration relative to new membership;
 - ◆ POCD Implementation Plan will be discussed by the Planning and Zoning Commission
 - ◆ Shaun Gately, Economic Development Coordinator
 - Suggests that the commission determine the level of involvement regarding the application review process.
 - ◆ Howard Steinberg suggested adding parking recommendations and landscaping guidelines into the Commission Design Guidelines;
 - ◆ Shaun Gately, Economic Development Coordinator suggested possible incorporation into the Zoning Regulations.
 - ◆ Bob McGarity suggested adding examples of unwanted design guidelines.
6. Guidelines

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◆ **No Action**

7. Other Business

◆ **No Action**

8. Adjournment

◆ **Meeting ended at 7:38 P.M.**

James Krupienski
Recording Secretary