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**Town of Vernon
Design Review Commission (DRC)
Minutes - Regular Meeting
Monday, August 1, 2011
7:00 P.M.**

**Vernon Town Hall, 3rd Floor, 14 Park Place
Rockville/Vernon, CT.**

1. Call to Order & Roll Call

- ◆ **Meeting was called to order at 7:03 P.M.**
- ◆ **Regular Members Present:** Daniel Robertson, Adam Weissberger, Robert McGarity, Howard Steinberg and Daniel Knight.
- ◆ **Alternate Members Present:** None
- ◆ **Staff Present:** Shaun Gatley, EDC Coordinator, Leonard Tundermann, Town Planner
- ◆ **Recording Secretary:** James Krupienski

2. Approval of Minutes of April 4, 2011 meeting.

- ◆ **Adam Weissberger, seconded by Robert McGarity moved a motion to Approve the minutes of April 4, 2011 as amended to determine the Owner/Architect for the project.. Motion carried unanimously.**

3. Amendments to Agenda

- ◆ **None**

4. Referrals from PZC and/or Planning Department

- Taco Bell for exterior site improvements for handicapped accessibility, improvement to drive-through, and cosmetic improvements at #141 Talcottville Road (referred by the Planning Department-PZC application to be submitted)
 - ◆ **Chris Boyea, Bohler Engineering, Albany , NY:**
 - **Mostly designs are to improve ADA accessibility;**
 - **Improvement to parking area;**
 - **Replacing existing sidewalk for pitch and slope;**
 - **New Drive-thru menu board with canopy;**
 - **Improvements to the interior will comply with ADA requirements;**
 - **Exterior:**
 - **Mostly paint color changes to the store veneer;**
 - **No increase in size to the existing building;**
 - **Entryways will be rebuilt with new archways;**
 - **Presented proposed stone material;**
 - ◆ **Adam Weissberger questioned if the improvements to the drive-thru would affect existing parking. Applicant indicated that the existing drive-thru lane would not be affected.**
 - ◆ **Howard Steinberg questioned the maximum proposed height for the menu board canopy. Applicant indicated it would be set at 10' with a stop bar at 9'.**
 - ◆ **Chris Boyea reviewed the changes to landscaping bed with the use of granite chips.**

- ◆ **Shaun Gatley, EDC indicated that part of the existing parking are is currently owned by the Town of Vernon.**
- ◆ **Daniel Robertson questioned the proposed change to the existing metal roof. Applicant indicated the existing metal roof would remain with no change to the color.**
- ◆ **Howard Steinberg questioned if any changes were proposed to existing site lighting. Applicant indicated that there would be no changes to existing lighting.**
- ◆ **Adam Weissberger, seconded by Robert McGarity moved a Motion to approve the proposed Site improvements at 141 Talcottville Road. Motion carried unanimously.**

5. Administrative/Action

A. Correspondence

- ◆ **None**

B. Membership

- ◆ **Commission requested the Administration to advertise open seats to fill vacancies.**

C. Other

- ◆ **None**

6. Guidelines

- ◆ **Daniel Robertson indicated that he was in the process of completing captioning of the presentation slides and would bring a Draft forward during a future meeting.**

7. Other Business

- ◆ **Adam Weissberger confirmed the next DRC meeting would be held on September 12, 2011.**

8. Adjournment

- ◆ **Adam Weissberger, seconded by Howard Steinberg moved a Motion to Adjourn. Motion carried unanimously.**
- ◆ **Meeting Adjourned at 7:27 P.M.**

James Krupienski
Recording Secretary