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**Town of Vernon
Design Review Commission (DRC)
Approved Minutes
Wednesday, August 2, 2017, 7:00 P.M.
Council Chambers
Vernon Town Hall, 3rd Floor, 14 Park Place
Rockville/Vernon, CT**

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1. Call to Order and Roll Call

- Meeting was called to order by Chairman Michael Guminiak at 7:02 P.M.
- Regular members present: Chairman Michael Guminiak, Robin Lockwood and Robert McGarity, Jr.
- Members Absent: Jennifer Holt
- Staff present: Shaun Gately, Economic Development Coordinator.
- Recording secretary: Cassandra Minor

2. Approval of Minutes of June 4, 2017

Robin Lockwood made a motion seconded by Robert McGarity to approve the June 4, 2017 minutes as presented. Motion carried unanimously.

3. Amendments to Agenda - None

4. Referrals from PZC and/or Planning Department

Application [PZ-2017-04 of Hafiza Naheed for a Special Permit for Multi-family dwelling units at 25 Terrace Drive (Assessor's ID: Map #07, Block #0037, Lot/ Parcel #0044C).

- Hafiza Naheed, property owner presented application
- Stanley Szeszowicki, Land Surveyor, presented on behalf of application
- Discussion ensued during review of presented site plan regarding the existing building vs proposed building façade, handicap parking and ramp, lighting, dumpster, building signage and landscaping

Robin Lockwood made a motion seconded by Robert McGarity to accept the plans as presented adding additional requirements of a wooden stockade fence enclosure around the dumpster and Utilitech 1-Head 65 watt black fluorescent exterior lighting. Motion carried unanimously.

5. Administrative Action – None

6. Adjournment

Chairman Michael Guminiak motioned seconded by Robin Lockwood to adjourn the meeting at 7:40 p.m. Motion carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Cassandra Minor".

Cassandra Minor
Recording Secretary