

Town Clerk

Town of Vernon
Design Review Commission (DRC)
Monday, April 1, 2013, 7:00 P.M.
Probate Hearing Conference Room
Vernon Town Hall, 1st Floor, 14 Park Place
Rockville/Vernon, CT.

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1 Call to Order & Roll Call

- ◆ Meeting was called to order at 7:07 P.M.
- ◆ Regular Members Present: Daniel Robertson, Bob McGarity, Howard Steinberg, Michael Guminiak and Terence Monahan.
- ◆ Alternate Members Present: None
- ◆ Staff Present: Shaun Gately, Economic Development Coordinator
- ◆ Recording Secretary: James Krupienski

2 Approval of Minutes

- ◆ Bob McGarity, seconded by Terrence Monahan moved a motion to approve the March 4, 2013 Regular Meeting minutes. Motion carried. Daniel Robertson abstained

3 Amendments to Agenda

- ◆ None

4 Referrals from PZC and/or Planning Department

Application (PZ-2013-04) of Economy Oil Change of Vernon, LLC for a Modification of an approved Site Plan of Development for a building addition at #315 I-Hartford Turnpike (Assessor's ID: Map # 01, Block #10, Lot/Parcel #10)

- ◆ Gerald Gallo, Economy Oil Change
 - Planning & Zoning continued the application to April 4, 2013 to receive comments from the Design Review Commission.
 - Addition will consist of the same brick construction as the original structure with asphalt Architectural shingles.
 - Clapboard siding
 - Presented the proposed design materials for the commissions review.
 - Garage doors will mirror the grid style of the existing garage bays and windows.
 - Extending the west curb line of the parking lot.
 - Proposing to change the dumpster area by reducing the size and changing the enclosure to chainlink fencing with white slats.
 - Expects to change existing freestanding sign to match new sign logo on the building.
 - Utilizing soffit lighting around the overhang.
 - Daniel Robertson, Howard Steinberg moved a motion to approve the plan as presented. Motion carried unanimously.

5 Administrative/Action

5.A Correspondence

- ◆ None

5.B Membership

- ◆ **No new members.**

5.C Other

- ◆ **None**

6 Guidelines

- ◆ **Michael Guminiak indicated that he had supplied photos to Dan Robertson for inclusion in the design guidelines booklet.**
- ◆ **Daniel Robertson indicated that he would perform additional editing and text additions for the updated and new photos.**
- ◆ **Shaun Gately suggested that the Commission could present the completed Guideline booklet to the Planning and Zoning Commission to when completed and possible review with area agencies.**
- ◆ **Discussion took place regarding recognition letter to businesses that were utilized in the guidelines to show preferred design styles.**
- ◆ **Terrence Monahan utilizing photos showing before and after renovations.**

7 Other Business

- ◆ **None**

8 Adjournment

- ◆ **Bob McGarity, seconded by Howard Steinberg moved a Motion to Adjourn. Motion carried unanimously.**
- ◆ **Meeting adjourned at 7:32 P.M.**

**James Krupienski
Recording Secretary**