

Town Clerk

Town of Vernon  
Design Review Commission (DRC)  
Minutes – Special Meeting  
Monday, February 4, 2013, 7:00 P.M.  
Vernon Town Hall, 3<sup>rd</sup> Floor, 14 Park Place  
Rockville/Vernon, CT.

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1. Call to Order & Roll Call

- ◆ Meeting was called to order at 7:00 P.M.
- ◆ Regular Members Present: Dan Robertson, Bob McGarity, Howard Steinberg, Michel Guminiak and Terence Monahan.
- ◆ Alternate Members Present: None
- ◆ Staff Present: Shaun Gately, Economic Development Coordinator
- ◆ Recording Secretary: James Krupienski

2. Election of Officers

- ◆ Nominations for Chairman
  - Bob McGarity, seconded by Terrence Monahan nominated Daniel Robertson as Chairman.
  - Daniel Robertson accepted the nomination.
  - There were no other nominations for Chairman.
  - Nominations were closed. Daniel Robertson was elected Chairman.
- ◆ Nomination for Vice-Chairman
  - Daniel Robertson, seconded by Terrence Monahan nominated Howard Steinberg as Vice-Chairman.
  - Howard Steinberg accepted the nomination.
  - There were no other nominations for Vice-Chairman.
  - Nominations were closed. Howard Steinberg was elected Vice-Chairman.

3. Approval of Minutes

- ◆ Adoption of the December 3, 2012 Regular Meeting Minutes moved to the next meeting.

4. Amendments to Agenda

- ◆ None

5. Referrals from PZC and/or Planning Department

- ◆ None

6. Administrative/Action

A. Correspondence

- ◆ None

B. Membership

- ◆ None

C. Other

- ◆ **Shaun Gately, Economic Development Coordinator indicated that a proposed zoning amendment will be before the Planning and Zoning Commission regarding portable temporary signs.**
  - **Temporary signs are allowed in the Rockville Downtown District.**
  - **Stated they should be of a uniform design/style.**
  - **Proposed adding the Town Seal/Branding logo the sign for identification.**
- ◆ **Bob McGarity concerned that they could become a concern for pedestrians or vehicular traffic.**
- ◆ **Howard Steinberg question the possible length of time for use and possibility of them being cost prohibitive.**
- ◆ **Shaun Gately suggested utilizing the sign retailers in Town to sell for use. Currently allowed only during business hours in Downtown Rockville.**
- ◆ **Michael Guminiak stated that he was not in favor of adding the Town logo to a portable sign.**
- ◆ **Discussion took place regarding possible liability in utilizing the Town Logo on the proposed sign style. (Attachment)**
- ◆ **Discussion took place regarding enforceability and regulation of the use of signs.**
- ◆ **Daniel Robertson suggested reviewing possible regulations relative to the proposal.**
- ◆ **Current sign regulations were supplied to the commission for review.**
- ◆ **Michael Guminiak questioned recurrence of the permitting process.**
- ◆ **Commission consensus determined the metal arch style was the preferred style.**
  - **Bob McGarity suggested not utilizing light weight signs for safety.**
- ◆ **Howard Steinberg, seconded by Terence Monahan moved a motion to endorse the arch-style design for aesthetics only. Motion carried 4-1.**

7. Guidelines

- ◆ **Working on updated photos for new businesses.**
- ◆ **Will forward updated guidelines for the commission to review and comment on.**

8. Other Business

- ◆ **Bob McGarity requested that the membership listing for the commission be updated.**

9. Adjournment

- ◆ **Bob McGarity, seconded by Howard Steinberg moved a Motion to Adjourn. Motion carried unanimously.**
- ◆ **Meeting adjourned at 8:03 P.M.**

**James Krupienski  
Recording Secretary**

Attachment



<http://www.displays2go.com/Category.aspx?ID=2284>

