

Contract #973-04/14/11
11:30 AM
REQUEST FOR PROPOSAL
TOWN OF VERNON, CONNECTICUT
FINANCING OF JANITORIAL EQUIPMENT FOR THE BOARD OF EDUCATION

The Town of Vernon, Connecticut is soliciting bid proposals for the financing of janitorial equipment for the Board of Education.

- **Janitorial Equipment per attached list – Cost: \$85,257.50**
- **Term of Lease Option** – Bidder must propose lease payments for five (5) years and 7 years.
 - **Initiation of the Lease** – Upon delivery of equipment; estimated to be May 15, 2011.
 - **Taxes** – The Town of Vernon, Connecticut is a tax-exempt entity and consequently shall not pay any taxes on leased equipment.
 - **Non-Appropriation Clause** – In the event that sufficient funds shall not be appropriated by the Town of Vernon, Connecticut, the Town may terminate this agreement at the end of the current term.
 - **Option to Purchase** – Upon giving at least (60) days notice, the Town has the option to pay the balance.
 - **Payment Plan** – Town shall make one (1) payment per year beginning three (3) months from the date of the acceptance of the vehicles and equipment.

Bids must contain a repayment schedule including percentage rate(s) and total interest to be paid. The Town will award contract based on rate, terms, total repayment and what the Town deems to be in its best interest. Bidders are to submit their bid proposal on their own form, and proposals should be clearly labeled Contract #973-04/14/11 Financing of Janitorial Equipment for the Board of Education. Please submit four (4) copies. All bid proposals must be received on or before 11: 30 AM on April 14, 2011 in the Town Administrator's Office, Third Floor, 14 Park Place, Vernon, Connecticut 06066.

Questions about this proposal are to be submitted electronically to Robert Kleinhans, Director of Public Works at rkleinhans@vernon-ct.gov. All questions and answers will be on the Town of Vernon Website. Questions will be accepted up to 5:00 PM on April 7, 2011. Answers will be submitted by 5:00 PM on April 11, 2011.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
MBE's, WBE's AND SBE's AND SECTION 3 DESIGNATED FIRMS
ARE ENCOURAGED TO APPLY.

John D. Ward
Town Administrator

April 14, 2011