

VERNON CEMETERY COMMISSION

December 6, 2016

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The regular meeting of the Vernon Cemetery Commission was called to order at 3:00 p.m. by Chairman Jean Luddy at the Cemetery Office at Grove Hill Cemetery. Members present were Jean Luddy, Stuart Edwards, and Norine Edwards. Absent was Lois-Jane Tonski and Judy Hany. Also present were Superintendent Alan West, Secretary Carol Nelson and Tom Thomches, Commander of Dobosz-Ertel, Laboc-Hansen Post 14, American Legion.

Citizen's Forum – Commander Thomches was welcomed.

Minutes of the Regular Meeting of September 6, 2016 – A motion was made by Norine Edwards, seconded by Stu Edwards and unanimously voted to approve the minutes of the September 6, 2016 regular meeting as presented.

Superintendent's Report

- a. Seasonal & Employee Status – Seasonal staff has been reduced from three to two employees. One has been working one day a week and will be ending his employment at the end of this week. Another was transferred from Parks and Recreation and has also finished. The third will be through at the end of this month. Bill Aforismo will be returning to full time.
- b. OSHA Inspection update – A railing on the platform in the storage building has been constructed by staff. It was designed to permit removal as needed for access. New approved gas and diesel cans have been purchased.
- c. The Charles Dart monument for this Civil War veteran will be restored by the Alden Skinner Camp, Sons of Union Veterans. It has been covered with plastic and securely tied for the winter to prevent further deterioration. They will be raising funds to cover the expense.

Unfinished Business

Brick Memorial Walkway – The preliminary walkway has been installed with 4 x 8 and 8x8 brick. Finance Director Jim Luddecke has been consulted regarding the financial requirements. A resolution will need to be adopted outlining the special revenue fund, stating its purpose, use and dissolution procedure. Consultation with the American Legion will be necessary. Commander Thomches offered help with the project and assistance with overseeing the fund. In addition to the purchase of the engraving of the bricks, future maintenance, repairs or expansion will be considered. Bob Boucher of Connecticut Valley Monument has been consulted. Three lines of fourteen characters, ¾ inch lettering would be allowed on the small bricks. It was agreed to meet again in January to establish the necessary groundwork.

New Business –

- a. Schedule of Meetings for 2017 – A motion was made by Norine Edwards, seconded by Stu Edwards and unanimously voted to approve the regular meeting dates of March 7, June 6, September 5 and December 5, 2017. Meetings will be held at the Grove Hill Cemetery office, 22 Cemetery Ave, Vernon, at 3:00 p.m.
- b. Richard Ellis Lot Charges – The son of Ernest Ellis wishes to place a marker on the grave of his father who was buried in a welfare lot in 1982. No money was paid for the lot. At that time the lot price would have been \$75 for the lot and \$75 for the cemetery trust. A motion was made by Norine Edwards, seconded by Stu Edwards and unanimously passed to sell the lot at the cost of what would have been paid in 1982.
- c. Wreaths Across America will be held at the Lugg Veterans Field, Grove Hill Cemetery on Saturday, December 17 at 12:00 noon.

Any Other Business – none.

The meeting was adjourned at 4:25 p.m. with a motion made by Stu Edwards, seconded by Norine Edwards.

Approved: *March 7, 2017*



Carol S. Nelson

Cemetery Secretary