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VERNON CEMETERY COMMISSION

MINUTES OF THE MEETING OF DECEMBER 1, 2015

The regular meeting was called to order at 3:00 p.m. at the Cemetery Office at Grove Hill Cemetery by Chairman Jean Luddy. All members were present: Jean Luddy, Lois-Jane Tonski, Judy Hany, Stuart Edwards and Scott Brown. Also present were Superintendent Alan West and Cemetery Secretary Carol Nelson.

Citizens Forum: No members of the public were present

Minutes of the Regular Meeting on September 1, 2015 – A motion was made by Stu Edwards, seconded by Lois-Jane Tonski and unanimously voted to accept the minutes of the September 1, 2015 meeting as written.

Superintendent's Report

- a. Seasonal Employee Status – One of the seasonal workers returned for a few weeks to help with the fall cleanup. He has finished. Another is working on the mulching while a third helps out two days a week.
- b. Car Accident at Valley Falls – On October 4, 2015, a car rolled out of control and struck three monuments knocking them off their bases. The owner of the car immediately reported the incident to the police, her insurance company and the cemetery office. The owners of the lots were contacted and arrangements were made with a local monument company to replace the damaged bases and right the dies. They will be resealed upon completion.
- c. Chapel update – An estimate in the amount of \$79,000 has been received from Frank Capasso. The work includes removing mortar and repointing three sides, recementing the windows, repairing the four broken window panes, putting the Plexiglas, and repairing the archway. Alan will talk with John Ward about the procedure necessary.
- d. Above ground Cremation Burials – At the present time this is not permitted. Alan visited St. James Cemetery in Manchester to inspect their facility. There are various styles of cremation burial options, but sealing is critical.
- e. Filming in Bamforth Road Cemetery – A film crew is using the cemetery for a scene in the movie "Sitter." All necessary paperwork was provided and arrangements were made through the office of the Mayor and Economic Development Coordinator.
- f. Demolition of 210 East Main Street – The mill building abutting the Maxwell section is scheduled for demolition.

Unfinished Business

- a. Rules and Regulations review – Superintendent Alan West presented several changes to the Rules and Regulations, see attached. A motion was made by Judy Hany, seconded by Stu Edwards to approve the changes to the Rules and Regulations as presented.

or when they do not conform to cemetery standards. Cost of removal will be billed to the lot owner.

7. Glass jars and wire holders present a hazard to the cemetery workers, therefore their use is prohibited. Candles or LED garden lights, shepherd hooks, garden shop figurines and other types of lawn ornaments are not allowed. Artificial flowers may be used only if they are securely fastened in a container. Urns and borders around the flower beds must be preapproved by the superintendent. The superintendent shall have the authority to remove and dispose of any items that do not conform.