Vernon Cemetery Commission - DRAFT

Minutes of the Meeting of June 11, 2013

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The meeting was called to order at 3:04 p.m. by Chairman Jean Luddy.

Present: Jean Luddy, Norine Edwards, Scott Brown, Brad Keune, Cemetery Superintendent Alan West, and Cemetery Secretary, Carol Nelson

A motion was made by Norine Edwards and seconded by Scott Brown to accept the minutes of the March 12, 2013 meeting as presented.

Superintendent's Report

a. Cemetery Overtime for Funerals – Suggested wording was presented: Funerals must vacate the premises by 3:00 p.m. to allow for the completion of the burial. Overtime charges will apply beginning at 3:00 p.m. A motion was made by Jean Luddy, seconded by Norine Edwards and unanimously voted to accept the text of overtime as presented effective July 1, 2013. Discussion followed regarding the overtime charge amount. It is estimated to be $200 to $250 per hour. A motion was made by Jean Luddy, seconded by Brad Keune and unanimously approved to accept the superintendent's recommendation of $200 for overtime charges. This information will be put into the schedule of charges. Local funeral directors will be notified of the new regulation and the information will be put on the web site.
b. Dobsonville Cemetery fence repairs – The fence has been repaired and we are waiting for the insurance company to reimburse.
c. Elmwood Cemetery
    1. Damage status – Landscaping has been done. The marble tablet will be set into the ground. We are waiting for the insurance company to pay.
    2. Trees – Twenty-one stumps have been chipped. Wilson stump grinding did the work at $700.
d. Grove Hill – Volunteer Chapel Repairs – Judy Weston has volunteered to do the cleaning. The door first needs to be repaired. The use of the volunteers will be cleared with the Town Administrator before the work can proceed.
e. Memorial Day update – The cemeteries looked good with the mowing and foundation work completed. The parade ceremony took place at Veterans' Field.
f. Personnel update – The fourth seasonal employee is now on board. Carol Nelson began as secretary on June 3.
g. Budget report – The Town of Vernon budget has passed without any changes to the Cemetery budget. Operating budget for FY2014 is $283,396 which represents a $4958 decrease from FY2013. The Vernon Cemetery Committee is $160,752 which is a decrease of $1,632.

Other Business Vernon Cemetery Committee membership was discussed. Judy Hany would like to return to the committee. An application will be sent to her.

The meeting was adjourned at 3:34 p.m.

Carol S. Nelson

Carol S. Nelson
Cemetery Secretary

Approved: