



# TOWN OF VERNON – BUILDING DEPARTMENT

55 West Main Street • Vernon, CT 06066

Phone: (860) 870-3633 • Fax: (860) 870-3589 • Website: [www.vernon-ct.gov](http://www.vernon-ct.gov) • Building@vernon-ct.gov

## PERMIT APPLICATION

Permit Number \_\_\_\_\_

ADDRESS OF WORK LOCATION: \_\_\_\_\_

TYPE OF PERMIT:     COMMERCIAL     RESIDENTIAL/TWO-FAMILY     MULTI FAMILY (3 OR MORE)

BUILDING

- New Construction
- Addition
- Renovation
- Accessory Structure
- Deck
- Demolition
- Roofing (# Squares) \_\_\_\_
- Pool A/G \_\_\_\_ I/G \_\_\_\_
- Siding
- Stoves
- Other \_\_\_\_\_

ELECTRICAL

- Service Change
- CRS# \_\_\_\_\_
- New Construction
- Addition
- Renovation
- Pool Wiring
- Low Voltage
- Solar
- Other \_\_\_\_\_

PLUMBING

- New Construction
- Addition
- Renovation
- Fire Suppression
- Water Heater
- Fuel Tank
- Other \_\_\_\_\_

HVAC

- New Construction
- Addition
- Renovation
- Central Air
- Replace/Repair
- Boiler/Furnace
- Other \_\_\_\_\_

Will there be any excavation, i.e. foundation, trenching, etc.?     Yes     No

Public Water     Sewer     Well     Septic

DESCRIPTION OF WORK (must be completed for all permits) \_\_\_\_\_

Fair Market Value (Labor + Material) \$ \_\_\_\_\_ Fees: \$ \_\_\_\_\_ (Permit) \$ \_\_\_\_\_ (Z) \$ \_\_\_\_\_ (PR)  
\$ \_\_\_\_\_ (CO/CA) \$ \_\_\_\_\_ (DF)

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant: \_\_\_\_\_ Lic.# \_\_\_\_\_ Type: \_\_\_\_\_ Exp: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Certification:** I hereby certify that:  I am the owner of record of the named property, or:  that the proposed work is authorized by the owner of record and/or I have been authorized to make this application as an authorized agent, and we agree to conform to all applicable codes, laws, regulations and ordinances. All information contained within is true and accurate to the best of my knowledge and belief. No work shall start until the applicant has received the signed approved permit.

- Contractor
- Applicant
- Owner

\_\_\_\_\_  
Signature of Owner/Authorized Agent

\_\_\_\_\_  
Printed Name of Signatory

\_\_\_\_\_  
Date

**FOR BUILDING DEPARTMENT USE ONLY**

APPLICANT – EACH BLOCK BELOW WITH AN X IN IT INDICATES A REQUIRED INSPECTION. YOU MUST CALL 860-870-3633 (BUILDING DEPT.) TO REQUEST EACH INSPECTION WHEN READY AS INDICATED. **ALLOW A MINIMUM OF 48 HOURS NOTICE.** THE WORK SHALL NOT PROCEED TO THE NEXT STAGE UNTIL THE INSPECTION PASSES AND THE BUILDING INSPECTOR INITIALS BELOW.

**To be completed by Building Official:**

<input type="checkbox"/> PRELIMINARY INSPECTION BEFORE WORK BEGINS	<input type="checkbox"/> INSULATION INSPECTION BEFORE COVERING	<input type="checkbox"/> PRESSURE TEST - GAS
<input type="checkbox"/> FOOTING OR PIERS PRIOR TO POURING	<input type="checkbox"/> FINAL INSPECTION	<input type="checkbox"/> PRESSURE TEST (CIRCLE) WATER UNDERGROUND DRAIN-WASTE-VENT
<input type="checkbox"/> FOUNDATION PRIOR TO POURING	<input type="checkbox"/> C.O. INSPECTION BEFORE OCCUPANCY	<input type="checkbox"/> ABOVE CEILING
<input type="checkbox"/> WATER PROOFING AND FOOTING DRAINS	<input type="checkbox"/> SWIMMING POOL BONDING BEFORE COVERING REBARS & FOUNDATION	<input type="checkbox"/> ELECTRICAL SERVICE <input type="checkbox"/> UNDERGROUND
<input type="checkbox"/> FRAMING INSPECTION WHEN SHELL IS ERECTED INCLUDING ROUGH MECHANICALS & ELECTRICAL	<input type="checkbox"/> SWIMMING POOL FENCE BEFORE FILLING POOL	<input type="checkbox"/> ROOFING UNDER LAYMENT
<input type="checkbox"/> CHIMNEY/FIRE BOX	<input type="checkbox"/> FIRE MARSHAL APPROVAL	<input type="checkbox"/> OTHER

**Staff Use:** Check pertinent items:

Wetlands \_\_\_\_\_ NCDHD \_\_\_\_\_ WPCA \_\_\_\_\_ Fire Marshal \_\_\_\_\_ Zoning \_\_\_\_\_

Worker's Comp \_\_\_\_\_ License verified \_\_\_\_\_ Taxes Verified \_\_\_\_\_

**Special Conditions or Comments:** \_\_\_\_\_

**Reviewed & Issued by:** \_\_\_\_\_ **Date:** \_\_\_\_\_