



\* Public utilities certificate of disconnection and other required notices:

- Public Water
- Disconnect septic system
- Telephone company
- Propane Gas company
- Other, be specific \_\_\_\_\_
- Call before you dig # \_\_\_\_\_
- Building materials disposal site(s):
  - Site #1 \_\_\_\_\_
  - Site #2 \_\_\_\_\_
  - Site #3 \_\_\_\_\_
- Proof of Worker's Compensation Insurance  
Insurance policy # \_\_\_\_\_
- State agency for asbestos abatement notification \_\_\_\_\_
- Abandon private well
- Electric service
- Natural Gas Company
- Copy of letters to abutting owners
- Public sewer
- Cable Provider

\*Additional safety devices may be required by the Building Official:

- Fence 8' high
- Sidewalk
- Shed
- Other \_\_\_\_\_

Type of building or structure:

- Single family dwelling
- Shed
- Office Building
- Retail Sales
- Swimming Pool:  Public  Private
- Other, be specific: \_\_\_\_\_
- Two or more family dwelling units: Specify # of units \_\_\_\_\_
- Private Garage
- Manufacturing
- Institutional
- Restaurant

BOTH PROPERTY OWNER AND CONTRACTOR MUST SIGN AND DATE:

Owner's Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Contractor (print): \_\_\_\_\_

Signature: \_\_\_\_\_

**\*See instruction section next page**

**INSTRUCTIONS**  
**THE FOLLOWING DOCUMENTS MUST BE SUBMITTED WITH THE  
DEMOLITION PERMIT APPLICATION**

**TOWN OF VERNON DEMOLITION DELAY ORDINANCE #198**

Buildings that are 50 years old or more are subject to this ordinance. Complete the Demolition Application available from the Building Department. The demolition will not commence until the Historic Properties Commission and or the municipal Historian has decided to waive the demolition delay or institute a 90 day demolition delay.

**CERTIFICATE OF REGISTRATION**

Connecticut General Statutes (CGS) 29-402 requires all demolition contractors to obtain a certificate of registration from the Department of Public Safety

1111 Country Club Road  
Middletown, CT 06457-9294  
860- 685-8310

**EXEMPTION FROM CERTIFICATE OF REGISTRATION** is claimed for the following:

- Reconstruction of a Historic Building
- Demolition of a farm building by owner
- Renovation, alteration or reconstruction of a single-family residence by owner
- Demolition of a single-family building or out building by owner provided:
  - Building does not exceed 30 feet in height.
  - Owner shall be present during demolition.
  - Owner shall be personally responsible for any injuries.
  - Clearance from other structures, roads or highways are equal to or greater than the height of the building being demolished.
  - Building Official may require additional clearances.

**CERTIFICATE OF INSURANCE** as required by CGS 209-406 shall specify in writing the following:

- Insurance is specifically for demolition
- Liability for bodily injury \$100,000 per person minimum and \$300,000 aggregate
- Property damage \$50,000 per accident and \$100,000 aggregate
- The Town of Vernon shall be held harmless from any claim and listed as Additional Insured
- Must state the property address of building to be demolished

SUBMIT LETTER OF DISCONNECTION OR OTHER REQUIRED NOTICES FROM:

- Public Water – Connecticut Water Company 800-642-8032
- Abandon private well- North Central Health District 860-872-1501
- Public sewer – Vernon Engineering Department 860-870-3664
- Call Before You Dig 800-922-4455
- Private septic system – North Central Health District 860-872-1501
- Electric service – Eversource 800-286-5000
- Cable service provider – Contact individual provider
- Telephone service provider – Contact individual provider
- Natural Gas Company – Yankee Gas Company 860-623-4576
- Propane Gas Company – Call individual Propane Gas supplier
- Copy of letters to abutting owners – names and address can be obtained from the Town Assessor’s office 860-870-3625
- Submit a copy of Worker’s Compensation Insurance
- Submit a copy of the State of Connecticut, Department of Health Services Asbestos Abatement Notification Form 509-7367

If all pertinent documentation is not submitted with the application for a demolition permit, the application will be summarily denied without prejudice.

**NOTICE!**

**PURSUANT TO THE CONNECTICUT GENERAL STATUTES, DEPARTMENT OF ENVIRONMENTAL PROTECTION AGENCY, STATE HEALTH DEPARTMENT REGULATIONS, AND THE TOWN OF VERNON ZONING REGULATIONS, NO ON-SITE BURIAL OF ANY BUILDING MATERIALS IS PERMITTED.**