

MINUTES
VERNON TOWN COUNCIL SPECIAL BUDGET MEETING
TOWN HALL - 14 PARK PLACE - 3rd Floor
VERNON, CONNECTICUT

March 19, 2016 9:00 AM

Mayor Daniel A. Champagne called the meeting to order at 9:03 AM

A) PLEDGE OF ALLEGIANCE:

B) ROLL CALL:

Present: Council Members Pauline Schaefer, Michael Winkler, Brian Motola, Julie Clay, Kim Appleyard, Steve Wakefield, Laura Bush, Bill Campbell, Jim Tedford, Ann Letendre and Virginia Gingras

Absent:

Entered During Meeting:

Also Present: Mayor Daniel A. Champagne, Town Administrator John Ward, Recording Secretary Karen Daigle

C) CITIZEN'S FORUM

No one spoke at Citizen's Forum.

D.) PRESENTATION

Mayor Daniel A. Champagne and James M. Luddecke, Finance Officer and Treasurer presented the 2016 -2017 Budget Overview to the Town Council. Discussion took place.

E.) TOWN COUNCIL TO ESTABLISH THE RULES AND PROCEDURES FOR BUDGET DELIBERATIONS

PROPOSED MOTION:

The Town Council adopts the following list of Rules and Procedures for the 2016-2017 Budget deliberations:

Waive all Robert's Rules of Procedure during budget deliberations;

Revenue will be discussed at the opening meeting and at the final budget meeting;

All budget accounts shall be opened and closed, with the Council making decisions on each individual budget during the allocated time frame;

Each meeting will be recessed to the next scheduled budget hearing and draft minutes will be prepared by the Clerk for each meeting to be used during final deliberations;

At the final budget hearing the Town Council may add or delete from any account previously discussed.

Council Member Wakefield, seconded by Council Member Campbell made the above motion to approve the list of Rules and Procedures for the 2016-2017 Budget deliberations.

9:52 AM Council Member Clay left the meeting; 9:53 AM Council Member Clay returned.

Discussion took place. Motion carried unanimously.

G.) **BUDGET REVIEW**

The Town Council shall consider the budgets for FY 2016-2017 for various departments, divisions, and organizations to include:

1. Revenue
2. Probate
3. Visiting Nurse & Health Services of CT
4. Hockanum Valley Community Council
5. Child Guidance Clinic
6. Exchange Club – Prevention of Child Abuse
7. MARC, Inc of Manchester
8. Shelter Services
9. Connecticut Legal Services
10. Hartford Interval House
11. YWCA Sexual Assault Services
12. Hockanum Valley School Readiness
13. Rockville Public Library
14. Historical Society
15. North Central District Health
16. Greater Hartford Transit District
17. Arts Commission

Directors from each Department presented information and answered questions regarding their budget submissions.

Revenue

Finance Officer James Luddecke made a presentation on effects of State of Connecticut cuts and the motor vehicle tax to the Town of Vernon.

Probate Court

Council Member Wakefield, seconded by Council Member Appleyard made a motion to open tab 5 page 3, account 10111112, in the amount of \$13,655, motion carried unanimously.

James Luddecke answered questions. Discussion took place.

Council Member Wakefield, seconded by Council Member Bush made a motion to close tab 5 page 3, account 10111112, in the amount of \$13,655, motion carried unanimously.

Visiting Nurse & Health Services of CT

Council Member Wakefield, seconded by Council Member Campbell made a motion to open tab 8 page 110, account 10455221, in the amount of \$12,249, motion carried unanimously.

President and CEO, Todd Rose and Karen Roy-Guglielmi were present to answer questions. Discussion took place.

Council Member Wakefield, seconded by Council Member Peterson made a motion to close tab 8 page 110, account 10455221, in the amount of \$12,249, motion carried unanimously.

Hockanum Valley Community Council

Council Member Motola, seconded by Council Member Campbell made a motion to open tab 8 page 111, account 10456222, in the amount of \$180,000, motion carried unanimously.

Chairman of the Board of Hockanum Valley Community Council, Todd Rose, was present to answer questions. Discussion took place.

10:13 AM Council Member Tedford left the meeting; 10:15 AM Council Member Tedford returned.

Council Member Motola, seconded by Council Member Campbell made a motion to close tab 8 page 111, account 10456222, in the amount of \$180,000, motion carried unanimously.

Child Guidance Clinic

Council Member Motola, seconded by Council Member Peterson made a motion to open tab 8 page 112, account 10456223, in the amount of \$5,500, motion carried unanimously.

Council Member Motola, seconded by Council Member Bush made a motion to close tab 8 page 112, account 10456223, in the amount of \$5,500, motion carried unanimously.

Exchange Club-Prevention of Child Abuse

Council Member Campbell, seconded by Council Member Appleyard made a motion to open tab 8 page 113, account 10456224, in the amount of \$6,000, motion carried unanimously.

Exchange Club representatives, Robin Kohler and Paula Plante were present to answer questions. No discussion took place.

Council Member Campbell, seconded by Council Member Peterson made a motion to close tab 8 page 113, account 10456224, in the amount of \$6,000. Motion carried unanimously.

MARC, Inc. of Manchester

Council Member Appleyard, seconded by Council Member Peterson made a motion to open tab 8 page 115, account 10456226, in the amount of \$4,000, motion carried unanimously.

Carol Breslin, Quality Assurance Director of MARC Inc. of Manchester was present to answer questions. Discussion took place.

Council Member Campbell, seconded by Council Member Peterson made a motion to close tab 8 page 115, account 10456226, in the amount of \$4,000, motion carried unanimously.

10:34 AM RECESS

10:46 AM RECONVENED

Shelter Services

Council Member Schaefer, seconded by Council Member Appleyard made a motion to open tab 8 page 116, account 10456227, in the amount of \$7,200, motion carried unanimously.

Karen Roy-Guglielmi and Cornerstone Shelter Director Bryan Flint were present to answer questions. Discussion took place.

Council Member Schaefer, seconded by Council Member Campbell made a motion to close tab 8 page 116, account 10456227, in the amount of \$7,200, motion carried unanimously

Connecticut Legal Services

Council Member Schaefer, seconded by Council Member Campbell made a motion to open tab 8 page 117, account 10456229, in the amount of \$2,000, motion carried unanimously.

Attorney Wendy Wanchak from Connecticut Legal Services was present to answer questions. Discussion took place. Council Member Letendre, seconded by Council Member Schaefer

moved to increase the account by \$1,000. Discussion took place. Motion carried with 7 in favor and 5 against, Council Members Clay, Appleyard, Bush, Campbell and Motola.

Council Member Schaefer, seconded by Council Member Appleyard made a motion to close tab 8 page 117, account 10456229, in the amount of \$3,000, motion carried unanimously.

Hartford Interval House

Council Member Letendre, seconded by Council Member Appleyard made a motion to open tab 8 page 118, account 10456232, in the amount of \$2,500, motion carried unanimously.

Cecile Enrico, representative of Hartford Interval House, was present to answer questions. Discussion took place.

Council Member Letendre, seconded by Council Member Motola made a motion to close tab 8 page 118, account 10456232, in the amount of \$2,500, motion carried unanimously.

YWCA Sexual Assault Services

Council Member Letendre, seconded by Council Member Peterson made a motion to open tab 8 page 119, account 10456235, in the amount of \$2,000, motion carried unanimously.

Council Member Letendre, seconded by Council Member Schaefer made a motion to close tab 8 page 119, account 10456235, in the amount of \$2,000, motion carried unanimously.

Rockville Public Library

Council Member Appleyard, seconded by Council Member Schaefer made a motion to open tab 9 page 144, account 10562262, in the amount of \$460,000, motion carried with 10 in favor and 2 opposed, Council Members Campbell and Motola. Discussion took place and decided to re-open when representatives were available.

Council Member Appleyard, seconded by Council Member Campbell made a motion to close tab 9 page 144, account 10562262. Motion carried unanimously.

North Central Health District

Council Member Tedford, seconded by Council Member Peterson made a motion to open tab 8 page 109, account 10455220, in the amount of \$135,888, motion carried unanimously.

11:30 AM Council Member Motola left the meeting.

Michael Corona, Director of health of the North Central Health District was present to answer questions. Discussion took place.

Council Member Tedford, seconded by Council Member Schaefer made a motion to close tab 8 page 109, account 10455220, in the amount of \$135,888, motion carried with 11 in favor as Council Member Motola was absent from the vote.

Arts Commission

Council Member Gingras, seconded by Council Member Schaefer made a motion to open tab 9 page 142, account 10562260, in the amount of \$6,840, motion carried with 11 in favor

Sandra Justin, commissioner of the Arts Commission was present to answer questions.

11:34 AM Council Member Motola returned. Discussion took place.

Council Member Gingras, seconded by Council Member Peterson made a motion to close tab 9 page 142, account 10562260, in the amount of \$6,840, motion carried unanimously.

Historical Society

Council Member Peterson, seconded by Council Member Bush made a motion to open tab 9 page 143, account 10562261, in the amount of \$6,300, motion carried unanimously.

Robert Hurd, Historical Society treasurer, was present to answer questions. Discussion took place.

Council Member Peterson, seconded by Council Member Schaefer made a motion to close tab 9 page 143, account 10562261, in the amount of \$6,300, motion carried unanimously.

Rockville Public Library

Council Member Appleyard, seconded by Council Member Bush made a motion to open tab 9 page 144, account 10562262, in the amount of \$460,000, motion carried unanimously.

Robert Hurd, past treasurer, along with Thomasina Clements and Sharon Redford were present to answer questions. Discussion took place.

12:09 PM Council Member Clay left the meeting; 12:10 PM Council Member Clay returned.

12:22 PM Council Member Motola left the meeting; 12:23 PM Council Member Motola returned.

Council Member Appleyard, seconded by Council Member Schaefer made a motion to close tab 9 page 144, account 10562262, in the amount of \$460,000, motion carried with 11 in favor and 1 opposed, Council Member Winkler.

12:37 PM Council Member Peterson left the meeting.

Greater Hartford Transit District

Council Member Bush, seconded by Council Member Schaefer made a motion to open tab 5 page 41, account 10116158, in the amount of \$4,085, motion carried with 11 in favor as Council Member Peterson was absent from the vote.

Finance Officer James Luddecke answered questions. Discussion took place.

12:39 PM Council Member Peterson returned.

Council Member Bush, seconded by Council Member Schaefer made a motion to close tab 5 page 41, account 10116158, in the amount of \$4,085, motion carried unanimously.

H.) **MISCELLANEOUS ACCOUNTS REQUIRING ACTION**

12:44 PM Council Member Wakefield, seconded by Council Member Bush moved to recess the meeting until 7:00 pm Tuesday, March 22, 2016 at Town Hall, Third Floor. Motion carried unanimously.

I.) **RECESS REMAINING ACCOUNTS TO MARCH 22, 2016.**

Received:

Approved:

Respectfully Submitted,

Karen C. Daigle
Recording Secretary