The Bolton Lake Regional Water Pollution Control Authority (BLRWPCA) held a meeting on April 4, 2018 at the Bolton Town Hall with Chair Robert Morra presiding. Also in attendance were: members Richard Hayes, Daniel Champagne and Daniel Wright; alternate members Cheryl Udin; Joyce Stille and Michael Purcaro; Robert Grasis, Vernon WPCA Director; and three members of the public.

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1. **CALL TO ORDER**
   R. Morra called the meeting to order at 7:00 P.M. All three (3) alternates were made voting members.

2. **PUBLIC COMMENT**
   None.

3. **ACCEPTANCE OF MINUTES:**
   A. **November 29, 2017 Public Hearing Minutes**
   R.Hayes, seconded by J.Stille, moved to accept the minutes of the November 29, 2017 Public Hearing of the BLRWPCA as presented. Motion unanimously passed.
   B. **November 29, 2017 Special Meeting Minutes**
   J.Stille, seconded by R.Hayes, moved to accept the minutes of the November 29, 2017 Special Meeting of the BLRWPCA as presented. Motion unanimously passed.

4. **PENDING BUSINESS**
   A. **Consider and Act on Extension Requests**
   The group discussed at length the outstanding properties that have not connected to the sewer. The following were waived at this time and reason:

   45 Vernon Road, Bolton – demolition/rebuilding
   61 Vernon Road, Bolton – demolition
   21 Beverly Road, Vernon – foundation only
   275 Hatch Hill Road, Vernon – foundation only
   58 Wildwood Road, Vernon – unsafe structure

   A motion was made by D.Champagne, seconded by R.Hayes, to not levy any fines or penalties on the following properties as long as work to connect to the sewer is completed by July 1, 2018. If connection is not completed, fine of $15 per day will go back to the December 12, 2017 letter date. Permits are to be pulled by May 15, 2018.
   Properties are:

   1270 Boston Turnpike, Bolton
   1 Tolland Road, Bolton
   33 Cubles Drive, Vernon

28 Foxcroft Road, Vernon
15 Lakeview Drive, Vernon
15 Wildwood Road, Vernon
72 Wildwood Road, Vernon
Motion unanimously passed.

A motion was made by R.Hayes, seconded by J.Stille, to grant 186 Grier Road, Vernon until July 1, 2018 to connect to the sewers to avoid any fines and penalties. Permit must be pulled by May 15, 2018. If the connection to the sewer system is not complete by July 1, 2018, the fines and fees shall revert back to the December 12, 2017 letter date.
Motion unanimously passed.

A motion was made by R.Hayes, seconded by J.Stille, for the following properties to have until November 1, 2018 to complete connection to the sewer system with no fines or penalties being levied. If the connection to the sewer system is not complete by November 1, 2018, the fines and fees shall revert back to the December 12, 2017 letter date.
Properties are:
110 Grier Road, Vernon
140 Grier Road, Vernon
2 Lakeview Drive, Vernon
Motion unanimously passed.

A motion was made by D.Champagne, seconded by R.Hayes, to grand 100 Wildwood Road, Vernon and 104 Wildwood Road, Vernon until November 1, 2018 to complete connection to the sewer system with no fines or penalties being levied. If the connection to the sewer system is not complete by November 1, 2018, the fines and fees shall revert back to the December 12, 2017 letter.
Motion unanimously passed.

A motion was made by R.Hayes, seconded by R.Morra, to fine including associated legal fees and expenses and lien the following properties until each property owner completes their connection to the sewer system:
674 Boston Turnpike, Bolton
9 Keeney Drive, Bolton
1130 Boston Turnpike, Bolton
92 Tolland Road, Bolton
10 Garth Lane, Bolton
25 Anchorage Road, Vernon

20 Beverly Road, Vernon
17 Colonial Road, Bolton
21 Colonial Road, Bolton
11 Cubles Drive, Bolton
48 Cubles Drive, Bolton
20 Llynwood Drive, Bolton
49 Grier Road, Vernon
268 Hatch Hill Road, Vernon

Motion was unanimously passed.

By consensus, the Chair and Administrator are authorized to work with property owners to obtain compliance.

B. Fee Schedule

The board discussed how the current fee schedule for quarterly usage and for permits/connections is not covering current operational costs for the authority. In addition, no funding is being set aside for capital expenditures/replacements based on the current cash flow.

A motion was made by R.Hayes, seconded by D.Champagne, to set a Public Hearing for July 25, 2018 at 7:00 P.M. at the Vernon Town Hall for public comment on the following proposed revised Schedule of Rates, Charges and Fees effective October 1, 2018:

I. <u>Sewer Use Rates</u>

A. <u>Rate</u>
Effective October 1, 2018 - $100.00 per quarter per EDU

B. <u>Use Charges</u>
Use charges will be levied quarterly in the months of July, October, January and April. All users shall be charged for sewer service based upon the number of EDU's or fractions thereof as assessed by the BLRWPCA.

III. <u>Sewer Connection and Extension Fees</u>

Sewer Connection Permit Application Fee-Residential	$600
(Covers one connection per parcel)	
Each additional connection on same parcel	$100
Sewer Connection Permit Application Fee-Non-Residential	$700
(Covers one connection per parcel)	
Each additional connection on same parcel	$100
Record Drawing Deposit – Sewer Connection (Refundable)	$300

Motion unanimously passed.

C. **Rules and Regulations**
J.Stille reported that no specific issues or concerns have been noted as to the BLRWPCA Rules and Regulations but suggested members review documents to determine if any changes are warranted.

D. **Status Report on Operations**
J.Stille reported that two years ago our insurance consultant USI was asked to review the BLRWPCA coverage and they were asked to again review it. Recently we had included a message on the back of our quarterly bills about contacting us during prolonged power outages. Residents were encouraged to sign up for Bolton's emergency notification system as well.

E. **Expansion to Sewer Service Area:**
Town of Coventry
Currently, the engineers are monitoring our systems flow and pressure to determine the capability of our system to expand into Coventry on Route 44. All indications show this to be quite feasible. BLRWPCA will need to determine if and how to proceed with the Town of Coventry for the expansion. The Town of Bolton supports this cooperative effort with Coventry.

F. **Review of Next Steps**
None.

5. **REPORT OF THE CHAIR**
R.Morra reported that no odor complaints have been made indicating successful operation of the bioxide station.

6. **ANY ADDITIONAL MATTERS/OTHER BUISNESS**
None.

7. **ADJOURNMENT**
A motion was made by C.Udin, seconded by R.Hayes, to adjourn the meeting at 8:51 P.M. Motion unanimously passed.

Respectfully submitted,

Joyce M. Stille
BLRWPCA Administrator

Please see minutes of subsequent meetings for approval of these minutes and any corrections hereto.