

Building Committee Vernon WPC Facility Upgrade

Town of Vernon Water Pollution Control Facility

100 Windsorville Road, Vernon CT, 06066

October 17, 2019

DRAFT MINUTES

RECEIVED
VERNON TOWN CLERK
19 OCT 29 AM 11:09

Regular Members Present: Vice Chairman, Robert Grasis, Director of Water Pollution Control, Jeffrey O'Neill, Finance Officer, Dwight Ryniewicz, Interim Director of Public Works and Dave Smith, Town Engineer.

Absent Members: John Anderson, Chairman of Water Pollution Control Authority and Chairman, Michael J. Purcaro, Town Administrator

Staff Present: Cassandra Santoro, Recording Secretary and Paul Moran, Project Manager for Tighe and Bond

Meeting was called to order at 3:21PM by Vice Chairman Robert Grasis

1. Public Comment

None.

2. Construction Meeting October 16, 2019

a. Recap

Robert Grasis recapped the Construction meeting of October 16, 2019. Mr. Grasis also informed the Committee of an incident that took place regarding a disconnected gas line. The incident was immediately addressed and a revision to the health and safety plan is taking place. Discussion ensued. Paul Moran, Project Manager was introduced to the committee.

3. Summary of Activities

Robert Grasis explained the following:

- Crane has arrived.
- Dumpsters have been delivered.
- Abatement on roof has been completed and panels have been removed.
- A full time Tighe and Bond Representative will be at the plant to monitor all progress.

Discussion ensued.

4. Upcoming Schedule

Robert Grasis explained that the 4 week draft schedule has been provided. Tighe and Bond and Metheun Construction are on schedule to meet all milestones. Discussion ensued.

5. Change Orders

Robert Grasis updated the committee on the following change orders previously discussed:

- The contract has been submitted for bar rack and is being reviewed at this time.
- Odor control has been reviewed - not critical at this time.
- Roof replacement and mason quote have not yet been received.
Discussion ensued.

6. Additional Items

Jeffrey O'Neill explained that invoices from Methuen need must be received in a timely manner or a payment cycle will be missed. Discussion ensued.

7. Approval of Minutes

Dwight Ryniewicz made a motion to approve the Draft Minutes from October 3, 2019. Dave Smith suggested some clerical changes. Jeffrey O'Neill seconded, and the motion carried unanimously.

Adjournment

Dwight Ryniewicz made a motion to adjourn the meeting at 3:52PM. Dave Smith seconded, and the motion carried unanimously.

Respectfully submitted,

Cassandra Santoro

Recording Secretary