

Building Committee Vernon WPC Facility Upgrade  
Town of Vernon Water Pollution Control Facility  
100 Windsorville Road, Vernon CT, 06066

September 5, 2019

**DRAFT MINUTES**

Regular Members Present: Chairman, Michael J. Purcaro, Town Administrator, Jeffrey O'Neill, Finance Officer, Vice Chairman, Robert Grasis, Director of Water Pollution Control, Dwight Ryniewicz, Interim Director of Public Works and Dave Smith, Town Engineer.

Absent Members: John Anderson, Chairman of Water Pollution Control Authority

Staff Present: Steve Boske, Assistant Director of Water Pollution Control and Cassandra Minor, Recording Secretary

Meeting was called to order at 3:14PM by Vice Chairman Robert Grasis

**1. Public Comment**

Carl Schaefer, of 1A Fox Hill Drive spoke regarding "Additional Work" from the Minutes of July 22, 2019 Meeting and the effect that will take on the taxpayers and encouraged the Committee to add members that are not Town employees.

Chairman, Michael J. Purcaro entered the meeting at 3:24PM.

Discussion ensued. Michael J. Purcaro encouraged Carl Schaefer to attend Building Committee Meetings whenever possible.

**2. Construction Meetings August 21, 2019 and September 4, 2019**

Robert Grasis summarized the events that took place at the August 21, 2019 and September 4, 2019 Construction Meetings. Fire Marshal, Daniel Wasilewski and Acting Building Official Jim Rupert met with Methuen Construction and will be involved in multiple aspects of the Water Pollution Control Facility Upgrade. Further, Chief of Police, James Kenny requested a contact list from Methuen Construction for situational awareness during the construction. Quotes have been received regarding additional work and Craig Perry, Inland Wetlands Enforcement Officer will be involved for Wetlands related questions. Discussion ensued.

**3. Schedule**

Robert Grasis explained that Methuen Construction is working with a third party scheduling contractor and are still working out the details. Discussion ensued.

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#### **4. Work Update**

##### **a. Current**

Robert Grasis explained that a temporary fence is being installed at the facility. Further, the trailer and working stations for the contractors have been connected to water and will be connected to sewer soon. Discussion ensued.

##### **b. Scheduled**

Robert Grasis explained that signs for the Clean Water Fund and Methuen Construction will be put up at the Facility and weekly staff meetings have begun to keep all staff up to date on aspects of the construction.

#### **5. Ground Breaking**

Robert Grasis explained that the Ground Breaking Ceremony will take place at the facility. Invitations have been sent out and light refreshments will be served. Michael J. Purcaro announced that the Ground Breaking Ceremony is taking place on September 19, 2019 at 10:00AM.

#### **6. CWF Agreement Status**

Jeffrey O'Neill explained that the Clean Water Fund has been approved. Drafting of the finalized document is currently in process and reimbursements are being scheduled. Jeffrey O'Neill further explained that the closing will be on September 17, 2019 and the 6 million dollar check will be received.

#### **7. Additional Items**

1. Quotes were received from Methuen Construction and distributed to Committee Members (see attached Schedule A) for a third screen and roof replacement. Quotes are currently under review.
2. The Town is anticipating quotes for the Oder Control Rehab and additional brick work at that facility.

#### **8. Approval of Minutes**

Jeffrey O'Neill made a motion to approve the Draft Minutes from August 21, 2019 with the addition of Jeffrey O'Neill the attendance portion of the minutes. Dave Smith seconded, and the motion carried unanimously.

#### **Adjournment**

Dave Smith made a motion to adjourn the meeting at 3:55PM. Jeffrey O'Neill seconded, and the motion carried unanimously.

Respectfully submitted,

Cassandra Minor

Recording Secretary