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Town of Vernon
Vernon Arts Commission
Minutes
Monday, 01/04/16
Arts Center East

Approved
Feb. 1, 2016

Call to Order

7:04 pm – Regular Meeting of the Vernon Arts Commission called to order by Sandra Justin, Chair.

Attendance

Sandra Justin, Commissioner / Chair
Lisa Ouellette, Commissioner / Treasurer / Acting Secretary
Vincent Bologna, Commissioner

Business

➤ **Minutes from December 7, 2015**

Review minutes from 12/07/15.

- **Approval 12/07/15 minutes** Motion (Bologna) / Second (Justin). Vote = Approved unanimously.

➤ **Treasurer's Report**

- **Town of Vernon Account** = \$6,165 (not accounting for encumbered funding)

FTR = Total Beginning Budget for FY16 = \$6,840

Remaining funds (detail):

Performers = \$5,425 - \$4,150 (encumbered) = \$1,275 (remaining funds)

Pending Expenditures approved at previous meetings:

\$2,000 = ACE
\$1,000 = Vernon Choral
\$500 = VCMS
\$400 = RHS
\$250 = CRS

Advertising = \$700 - \$250 (encumbered) = \$368.12 (remaining funds)

Pending Expenditure approved at previous meetings:

\$250 = Vernon Chorale

Supplies = \$40 - \$40 (encumbered) = \$0.00 (remaining funds)

Pending Expenditure approved at previous meetings:

\$40 = Jeff Slobodien (National Night Out supplies) Still waiting for receipt.

- **Friends of the VAC Account** = \$3,008.08 - \$1,100 (encumbered) = \$1,908.08 (remaining funds)

Pending Expenditures approved at previous meetings:

\$750 = Vernon Chorale (performer / advertising)
\$350 = VCMS (art supplies for mural project)

- **Approval of Treasurer's Report** as listed above = Motion (Bologna) / Second (Justin).
Vote = Approved unanimously

➤ **Correspondence** None.

➤ **Old Business**

- **Funding Requests – Introduced and previously discussed at prior meetings.**

➤ No new Funding Requests.

- **Committee Report = Commissioners and Association Commissioner membership.**

➤ Lisa Ouellette proposed idea of inviting the chairs of the Republican and Democratic committees to a VAC meeting to encourage recruitment at the committee level. Discussion. Lisa Ouellette will pursue this idea.

- **Friends of VAC Activity**

➤ **Membership**

\$1,065 collected in memberships for a total of 45 membership households.

Lisa Ouellette shared a 4 year analysis of FVAC membership trends.

To do in the future (as agreed upon during 12/07/15 meeting):

- Thank you reception at Arts Center East (target dates in February / March).
Sandra Justin will coordinate and contact Joan Sonnanberg to arrange use of ACE.
- Thank you post cards, which will include the invitation to the Thank You Reception.
Lisa Ouellette will design though Vista Print. Proof shared.

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○ **Friends of VAC Activity (continued)**

- **Funding Requests and Approvals** = Nothing to report / No actions needed.
- **Scholarship**
 - Motion (Bologna) to offer a \$500 scholarship to a graduating RHS senior planning to pursue study in the arts in collage. Motion seconded (Ouellette). Vote = Approved unanimously.
 - Sandra Justin will be in charge of contacting the RHS guidance department about the FVAC scholarship and will coordinate the selection process.

➤ **Consideration of Additional Agenda Items** *(to be added under New Business)*

1. VAC meeting dates = 2016

Unanimously approved to add these items to New Business.

➤ **New Business**

VAC Meeting Dates = 2016

Meeting dates for 2016 (between February 2016 and January 2017 were established).

Sandra Justin will submit these dates to the Town Clerk.

Snow date cancellation policy was discussed. Group decided to handle cancellations due to inclement weather on a case-by-case basis.

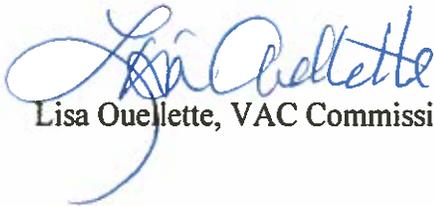
Next Meeting

- Monday ~~03/02/16~~ ^{02/01/16} at 7 pm – Arts Center East (Vernon Community Arts Center)

Adjournment

7:50 pm

Respectfully Submitted,



Lisa Ouellette, VAC Commissioner / Treasurer / Acting Secretary