

Town of Vernon
Vernon Arts Commission
Minutes
Monday, 08/03/15
Vernon Community Arts Center

Call to Order

7:02 pm – Regular Meeting of the Vernon Arts Commission called to order by Sandra Justin.

Attendance

Sandra Justin, Commissioner / Acting Chair
Lisa Ouellette, Commissioner / Treasurer
Vincent Bologna, Commissioner

Business

➤ **Minutes from July 20, 2015 Special Meeting**

Minutes reviewed. Motion by Sandra Justin to approve as written with no corrections /
Seconded by Vincent Bologna

Approved by Justin, Ouellette. Abstained by Bologna (due to absence at 07/20/15 meeting).

➤ **Treasurer's Report**

- **Town of Vernon Account** = \$6,565 (Total Beginning Budget for FY16 = \$6,840)
Activity = \$275 payable to Jeffrey Slobodien for National Night Out (08/04/15)
Remaining funds
 - Performers = \$5,725
 - Advertising = \$800
 - Supplies = \$40
- **Friends of the VAC Account** = \$2,035.60 (Official Beginning Balance for FY16)
- Motion by Sandra Justin to approve Treasurer's Report. Seconded by Vincent Bologna.
Unanimously approved by Justin, Bologna, Ouellette.

➤ **Correspondence**

No correspondence to report.

➤ **Old Business**

- **Funding Requests – Introduced and previously discussed at prior meetings.**
 - Reviewed / acknowledged funding from town of Vernon account for the following (approved at 07/20/15 Special Meeting):
 - \$275 = Jeff Slobodien for National Night Out mural project.
 - Up to \$500 = Music @ Friends of Valley Falls "Artists' Day" 08/23/15.
- **Friends of VAC – Membership Renewals**
Fall Membership drive will take place in October - preparations in September.
To do:
 1. List of current FVAC members = Irma Carter (previous membership coordinator)
 2. Templates of membership letter / forms = Irma Carter
 3. Revisions to letter / forms = Sandra Justin (present revisions at 09/14/15 meeting)
 4. Reception for FVAC membership = Sandra Justin (present ideas at 09/14/15 meeting)
- **By-Laws**
Sandra Justin revised language in the Membership section of the VAC by-laws to add two alternate VAC commissioners with voting privileges in the absence of a commissioner. This revision will be presented to the Vernon Town Council on 08/18/15, with a request for approval to revise the VAC membership.

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➤ **Old Business (continued)**

○ **National Night Out – August 4, 2015**

Reviewed details (set up and materials needed) with regard to the VAC's storefront mural project during Rockville's annual National Night Out.

➤ **Consideration of Additional Agenda Items** (to be added under New Business)

Rails to Trails Update and Request for funding.

Motion by Sandra Justin to add this agenda item. Seconded by Vincent Bologna.

Unanimously approved by Justin, Bologna, Ouellette.

➤ **New Business**

○ **Appoint Chair**

Motion by Lisa Ouellette to appoint Sandra Justin as Chair of the Vernon Arts Commission. Seconded by Vincent Bologna.

Unanimously approved by Justin, Bologna, Ouellette.

For the record – VAC Membership / Officers are:

Chair = Sandra Justin

Treasurer = Lisa Ouellette

Secretary = Roberta Orne

Commissioner = Vincent Bologna

Commissioner = Vacancy

○ **Discuss appropriation of funds for 2015-16**

Lisa Ouellette, Treasurer, will come up with a budget based on ideas discussed. Further discussion will take place at the 09/14/15 VAC meeting.

○ **Rails to Trails Update and Request for funding**

1. Mural on the Rails to Trails I-84 overpass is having difficulty with vandalism.

2. Motion by Lisa Ouellette to allocate \$100 from the Friends of the VAC account to fund food / refreshments during the Grand Unveiling of the mural (sometime in September). Seconded by Vincent Bologna.

Unanimously approved by Justin, Bologna, Ouellette.

➤ **Consideration of Agenda Items for next meeting**

The following topics will be brought up at the next meeting (09/14/15):

- Block Grand idea for funding (all)
- FVAC Membership Drive (Sandra Justin)
- FVAC Thank You Reception for members (Sandra Justin)
- Report / Follow Up on By-Law Revision (Sandra Justin)
- Report on FVAC tax-exempt status (Lisa Ouellette)

Next Meeting

- Monday 09/14/15 at 7 pm – Vernon Community Arts Center (Note: 2nd Monday meeting due to the Labor Day holiday falling on the 1st Monday in September)

Adjournment

7:50 pm Motion Bologna, second Ouellette, unanimously approved by Justin, Bologna, Ouellette.

Respectfully Submitted,

Lisa Ouellette, VAC Commissioner / Treasurer

Acting Secretary for 08/03/15 VAC Meeting (regular 1st Monday)

