

TOWN OF VERNON
DEPARTMENT OF PUBLIC WORKS

CONTRACT #966-09/30/10

FOR FURNISHING TEMPORARY LABOR
FOR THE TOWN WIDE LEAF COLLECTION PROGRAM
TO BE HELD NOVEMBER & DECEMBER 2010

INVITATION TO BID

Sealed bid proposals will be received at the office of the Town Administrator, Vernon Town Hall (Memorial Building), 14 Park Place, Vernon, Connecticut 06066 until 11:30 AM on September 30, 2010 at which time proposals will be opened and read aloud publicly.

A certified check or bid bond in the amount of five percent (5%) of the total bid must accompany each proposal. Proposal forms and specifications may be obtained at the office of the Town Administrator from 9:00 AM until 4:30 PM, Monday through Wednesday; Thursday 9:00 AM until 7:00 PM and Fridays 9:00 AM until 1:00 PM.

Bid shall be submitted in a sealed envelope, which shall be addressed to the Town Administrator, 14 Park Place, Vernon, Connecticut 06066 and shall be clearly marked "**BID DOCUMENT - DO NOT OPEN**". In addition, the bid envelope shall be clearly marked with the **CONTRACT NUMBER**.

Requests for clarification in regard to the Invitation to Bid must be in writing and may be submitted by fax (860-870-3580) or e-mail to John Ward (jward@vernon-ct.gov) or by fax (860-870-3505) or e-mail to Dwight Ryniewicz (dryniewicz@vernon-ct.gov) by Friday, September 24, 2010. All questions and answers will be posted on the Town of Vernon website (www.vernon-ct.gov) by 5 pm on Tuesday, September 28, 2010.

The Town of Vernon is an Affirmative Action Equal Opportunity Employer. Minority/Women's Business Enterprises are encouraged to apply.

The right is reserved to reject any and all bids when such action is deemed to be in the best interest of the Town of Vernon, Connecticut.

John Ward
Town Administrator