

LEGAL NOTICE
TOWN OF VERNON
CONTRACT # 986 – 06/17/11
RFP
COMMERCIAL PROPERTY AND CASUALTY INSURANCE
INVITATION TO BID

The Town of Vernon (“Town”) and Vernon Board of Education (“BOE”), through its Insurance Broker of Record, USI Insurance Services of Connecticut, Inc. (“USI”); is seeking written responses to a Request for Proposal (“RFP”) for the purchase of Property, Inland Marine, Boiler & Machinery, General Liability, Law Enforcement Liability, Public Officials Liability, School Board Legal Liability, Employment Practice Liability, and Excess/Umbrella Liability coverage, to be effective July 1, 2011. As this is a carrier RFP, insurance consultants, brokers and agents are not eligible to respond.

Copies of the RFP and proposal forms will be made available upon request from USI by emailing Sumer Dickinson at sumer.dickinson@usi.biz. All questions about the proposals should also be directed to USI. An original and two (2) copies of the carrier responses must be submitted, in a sealed envelope, clearly marked on the outside “Contract # 986–06/17/11 – RFP – Commercial Property and Casualty Insurance;” to USI, 530 Preston Avenue, 3rd floor, Meriden, CT 06450, Attn. Public Entity Team, by **12:00 Noon on Friday, June 17, 2011**, at which time they shall be opened and read aloud publicly.

A review will be made by the Town, BOE, and USI, and a contract will be awarded to the carrier that best serves the Town and BOE in terms of cost, coverage, and service quality. The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. The Town and BOE reserve the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town and BOE.