

**LEGAL NOTICE**  
**TOWN OF VERNON**  
**CONTRACT # 971 – 01/07/11**  
**RFP**  
**PROFESSIONAL SERVICES PROCUREMENT NOTICE**  
**EMPLOYEE HEALTH AND BENEFITS INSURANCE**

**INVITATION TO BID**

The Town of Vernon, Connecticut, through its Broker of Record, USI Connecticut, is seeking written responses to a Request for Proposal for the purchase of Employee Health and Benefits Insurance (“RFP”), to be effective July 1, 2011. Proposals must be submitted to USI Connecticut, 530 Preston Avenue, Meriden, CT 06450 by **3:00 p.m. on January 7, 2011**. Late proposals will not be considered.

Proposal instructions and details will be made available upon request, and can be obtained from USI by calling (203) 634-5748 or emailing [Christine.Zima@usi.biz](mailto:Christine.Zima@usi.biz). Proposals must be submitted in sealed envelopes marked “Proposal for Employee Health and Benefits Insurance – Contract #971-01/07/11.” As this is a carrier RFP, insurance consultants, brokers and agents are not eligible to participate.

The selected company must meet all municipal, state and federal Affirmative Action and Equal Opportunity practices and requirements. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

John D. Ward  
Town Administrator